

**WBOE FACILITIES COMMITTEE HYBRID MEETING MINUTES**

**Thursday, January 5, 2023**

**Superintendent's Conference Room**

**Via WebEx** <https://woodbridgeps.webex.com/woodbridgeps/j.php?MTID=m1d7208bc1ea2f7c21ad22fdb1b6d3371>

**Meeting Number:** 2484 580 9832

**Meeting Password:** GwRd4q5JpS6

**CALL TO ORDER:** Mr. Hughes, Chair, called the meeting to order (7:35 AM).

**BOARD MEMBERS PRESENT:** Ms. Lynn Piascyk (remote); Mr. Jeff Hughes (in-person).

**STAFF:** Vonda Tencza, Superintendent; Donna Coonan, Director of Business Services / Operations; Vito Esparo, Facilities Manager; and Marsha DeGennaro, Clerk of the Board.

Mr. Esparo provided overview of highlights contained in his monthly report. Highlights included preventative maintenance and filter changes on RTU, AHU, ERV and UV units. Sprinkler head, door gasket and actuator replacements. Completion of 5-year Radon testing. Projects in process include outside pole lights / wiring issues, classroom door replacement, exterior LED light replacement, water treatments and AC unit servicing.

Meeting Adjourned 7:48 AM