



## NORTH SLOPE BOROUGH SCHOOL DISTRICT M E M O R A N D U M

**TO:** Robyn Burke, President  
Members of the School Board

**THROUGH:** David Vadiveloo, Chief School Administrator *DSV*  
*DSV*

**THROUGH:** Rick Luthi, Chief Operating Officer *REL*  
*REL*

**FROM:** Reginald Santos, Director of Information Technology *RS*  
*RS*

**DATE:** February 28, 2023

**SUBJECT:** **Purchases over \$10K -**  
**Solutionz, Virtual Driver Interactive, Apple Inc.**

**Memo No: SB23-134**  
**(Informational Item)**

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### NSBSD Policy Manual:

**BP 3300** Expenditures/Expending Authority: The Superintendent or designee may purchase supplies, materials, and equipment in accordance with the law. The Superintendent or designee shall not authorize any proposed expenditure that exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer.

**BP 3310**, Purchasing Procedures: The School Board desires to ensure that maximum value is received for money spent by the district and that records are kept in accordance with the law. The Superintendent or designee may issue and sign purchase orders.

**BP 3311**, Bids: All purchases in the amount of \$20,000 or more shall be based, when possible, on three competitive bids. The Superintendent or designee shall establish procedures to ensure that formal advertised bids are solicited for purchases over \$50,000.

**BP 3312**, Contracts: The Superintendent or designee may enter into contracts and memoranda of agreement on behalf of the district. All contracts and memorandums of agreement with a dollar value of \$10,000 or greater must be approved by the School Board.

**BP 3440**, Inventories: The Superintendent or designee shall provide for the proper control and conservation of district property.

### Issue Summary:

The North Slope Borough School District has been selected for a \$999,500 grant under the FY 2021 Distance Learning and Telemedicine Grant Program administered by the Rural Utilities Service. The RUS designation for the grant is AK0740-C16 to provide hardware supporting distance education. The district has selected Solutionz, Inc to provide Interactive Panels for each classroom and a distance learning lab. Solutionz Inc. was the only bidder on the RFP published on the NSBSD website between September 20 to October 7, 2022. Apple Inc. has been selected to provide dedicated Mac Mini computers for each interactive panel. Virtual Driver Interactive (VDI) has been chosen to provide the Driving and Boating Simulators for Barrow High School and the seven village schools. Both Apple Inc. and VDI are exempted from competitive bidding as both companies are the only ones that have the right or capability to provide the services or products. Sole source letters are attached from both companies for the board's reference.

**Funding Source and Contract Amount:**

RUS FY21 Supplies/Materials/Media account code:	367.200.355.000.450
RUS FY21 Equipment (Over \$5000)	367.200.355.000.510

**Grant Funds:**

Distance Learning Grant: RUS Project Designation: AK740-C16

\$999,500.00                      December 8, 2021, thru December 8, 2024,    U.S. Dept. of Agriculture

**Compliance with BP 3311:**

The attached RFP was published on the NSBSD website between September 20 to October 7, 2022. Solutionz Inc. was the only bidder on the RFP. Please see the attached bid matrix. Apple Inc. and VDI sole source letters are attached.

**Proposed Motion:**

No motion is required. This is an informational Item as the purchases of supplies, materials, and equipment are within the discretion of the Chief School Administrator or designee.

Signature: *DS Vadiveloo*  
DS Vadiveloo (Mar 2, 2023 14:52 AKST)

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Signature: *Rick E. Luthi*  
Rick E. Luthi (Mar 4, 2023 10:34 AKST)

Email: rick.luthi@nsbsd.org

Signature: *Reginald Santos*  
Reginald Santos (Mar 1, 2023 22:28 AKST)

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