

Memorandum

To: Sherry Arrington/Debbie Monschke

From: Gina Burgess-Warehouse Supervisor

Date: 9-17-2013

Re: Surplus

Please include the following items for the Board to deem as surplus to be auctioned, recycled or disposed of:

AUCTION

AV Equipment: *damaged/no longer used*- recorders, vcrcs, projectors, cameras, bar code reader, MVC-FD90's, MVC-FD87's, patriot 600, FD-05's, carts, headphones, cassette cd/player

Equipment: *broken/no longer used*-microscopes, hot plates, triple beam balances, Spanish learning console

RECYCLE

Computers, etc.: *damaged/no longer supported/replaced*-cpus, keyboards, scanners, monitors, cables, bricks, printers