

ALPENA COUNTY MAINTENANCE DEPARTMENT

720 W. Chisholm Street, Suite #6
Alpena, MI 49707
Telephone (989) 354-6016 Fax (989) 354-9648
wilderw@alpenacounty.org

MEMO

TO: Finance / Ways and Means Committee
FROM: Wes Wilder
Maint. Supt.
DATE: 2/5/24

SUBJECT: Transfer of funds

I am requesting to have \$13,359.01 transferred from the Health Department building fund into line item #246-265-975.001 (flooring replacement & paint.) This is to make final payment on work completed in late 2023.

PERIOD ENDING 12/31/2023

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2023 AMENDED BUDGET	AVAILABLE BALANCE	% BDGT USED
		MONTH 12/31/2023	YTD BALANCE 12/31/2023			
Fund 246 - DISTRICT HEALTH BLDG FUND						
Dept 265 - BUILDING AND GROUND'S MAINTENANCE						
Revenues						
246-265-665.000	INTEREST	863.64	4,601.28	3,738.00	(863.28)	123.09
246-265-667.001	DISTRICT HEALTH LEASE	22,126.38	132,452.51	121,307.00	(11,145.51)	109.19
246-265-667.002	DENTAL CLINIC LEASE	1,962.00	23,760.90	21,799.00	(1,961.90)	109.00
246-265-667.003	NEMCSA LEASE	2,538.38	27,922.18	29,192.00	1,269.82	95.65
246-265-677.000	REFUNDS & REIMBURSEMENTS	0.00	0.00	125.00	125.00	0.00
TOTAL REVENUES		27,490.40	188,736.87	176,161.00	(12,575.87)	107.14
Expenditures						
246-265-702.006	CUSTODIAN WAGES	3,936.97	12,559.71	12,739.00	179.29	98.59
246-265-703.000	ADMINISTRATION SALARY	1,048.12	8,978.79	9,083.00	104.21	98.85
246-265-708.000	OVERTIME	822.49	1,428.36	2,000.00	571.64	71.42
246-265-709.000	SOCIAL SECURITY	354.74	1,386.99	1,405.00	18.01	98.72
246-265-711.000	MEDICARE	82.97	324.39	329.00	4.61	98.60
246-265-716.000	MERS DEFINED CONTRIBUTION	454.12	1,747.49	1,665.00	(82.49)	104.95
246-265-718.000	HOSPITALIZATION	249.03	1,669.18	1,670.00	0.82	99.95
246-265-724.009	WORKERS COMPENSATION	199.82	837.38	695.00	(142.38)	120.49
246-265-724.014	SICK AND ACCIDENT	34.17	237.85	238.00	0.15	99.94
246-265-724.018	HSA	35.62	419.08	600.00	180.92	69.85
246-265-783.000	BUILDING & GROUNDS SUPPLIES	0.00	0.00	500.00	500.00	0.00
246-265-784.000	JANITORIAL SUPPLIES	0.00	1,534.96	1,800.00	265.04	85.28
246-265-801.000	PROFESSIONAL SERVICES - ELEVATOR	102.94	6,075.25	6,076.00	0.75	99.99
246-265-802.000	FIRE SUPPRESSION	0.00	1,512.42	1,525.00	12.58	99.18
246-265-803.000	PUBLIC LIABILITY INSURANCE	0.00	5,538.00	5,538.00	0.00	100.00
246-265-805.000	COST ALLOCATION	0.00	7,041.00	7,041.00	0.00	100.00
246-265-920.000	NATURAL GAS	1,652.44	16,761.71	18,924.00	2,162.29	88.57
246-265-921.000	LIGHTS	2,270.33	26,273.32	28,400.00	2,126.68	92.51
246-265-922.000	WATER AND SEWAGE	1,100.66	4,719.88	5,500.00	780.12	85.82
246-265-925.000	GARBAGE DISPOSAL	259.69	1,622.59	1,500.00	(122.59)	108.17
246-265-931.000	EQUIPMENT MAINTENANCE	183.08	10,276.94	10,623.00	346.06	96.74
246-265-932.000	BUILDING MAINTENANCE	671.75	3,111.18	3,990.00	878.82	77.97
246-265-932.001	ELEVATOR REPAIR	0.00	278.48	300.00	21.52	92.83
246-265-933.000	PARKING LOT MAINTENANCE	0.00	1,031.98	1,035.00	3.02	99.71
246-265-934.000	GROUNDS MAINTENANCE	133.47	247.27	200.00	(47.27)	123.64
246-265-975.001	FLOORING REPLACEMENT & PAINTING	216.24	23,968.78	40,000.00	16,031.22	59.92
246-265-975.002	HVAC/HEATING & COOLING	0.00	0.00	9,650.00	9,650.00	0.00
246-265-975.003	SECURITY UPGRADES/CAMERAS	0.00	0.00	25,000.00	25,000.00	0.00
246-265-975.004	PARKING LOT REPAIR	0.00	15,500.00	15,500.00	0.00	100.00
TOTAL EXPENDITURES		13,808.65	155,082.98	213,526.00	58,443.02	72.63
Net - Dept 265 - BUILDING AND GROUND'S MAINTENANCE		13,681.75	33,653.89	(37,365.00)	(71,018.89)	



2497 US 23 S. ALPENA MI 49707 (989)356-9732 FAX (989)356-0015

DATE: 10/30/2023

Sales Person

E Mail

SOLD TO

SHIP TO (if different)

ALPENA COUNTY

HEALTH DEPT OFFICES/HALLS

Tim Rawlings

AV REFERRAL?

SELECT

WES WILDER 590-2010

MATERIALS				Qty	Unit	Unit price	PO	Line Total
ROOM	MILL	STYLE	COLOR		ft/yd	\$	#	
OFFICES	SOUTHWIND	LOOSE LAY	TIMBER WOOD	3720	Each	3.69		13,726.80
ADHESIVE	5092 HT/SHAW LOKWORX RESILENT			4	Each	165.00		660.00
					Ft			-
BASE	ROPPE	4 INCH VINYL COVE BASE	LUNAR DUST	1080	Ft	0.89		961.20
BASE ADHESIVE				19	Each	10.50		199.50
					Ft			-
REDUCER				6	Ft	2.50		15.00
					Ft			-
PAD/UNDERLAYMENT/ADHESIVE/ETC.								-
WALK OFF TILES FOR ENRTY				10.67	Yd	55.00		\$ 586.85
VINYL BASE FOR ENRTY				24	Ft	0.89		\$ 21.36
								\$ -
LABOR				Qty	Unit	RATE		Line Total
REMOVE VCT--IF REQUIRED				150	Ft	0.75		112.50
REMOVE CARPET				325	Yd	1.80		585.00
BASE LABOR				1080	Ft	0.75		810.00
LVP LABOR				3720	Ft	1.89		7,030.80
FLOOR PREP ALLOWANCE HOURS				30	Each	55.00		1,650.00
								-

INVOICE

Notes:

FURNITURE MOVING BY COUNTY EMPLOYEES

MATERIALS SUBTOTAL:

16,170.71

Tax: exempt

Tax Promo:

Labor Subtotal: \$ 10,188.30

OTHER: \$ -

TOTAL: \$ 26,359.01

DEPOSIT \$ 13,000.00

Balance: \$ 13,359.01

X UNLESS _____ OR _____

TOILET MANIPULATION AND/OR TRIM REMOVAL IS NOT INCLUDED IN THIS ESTIMATE.

PERMANENT HEAT OF 68° MUST BE MAINTAINED 48 HOURS PRIOR & THERE-AFTER COMPLETION OF INSTALLATION.

ALL WORK AREAS ARE REQUIRED TO BE PREPARED FOR WORK TO BEGIN UPON ARRIVAL OF THE INSTALLATION TEAM. EXCESSIVE OR UNFORESEEN PREP WORK WILL BE SUBJECT TO A CHARGE OF \$55.00 PER HOUR.

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	2024 AMENDED BUDGET	YTD BALANCE 03/31/2024	ACTIVITY FOR MONTH 03/31/2024	AVAILABLE BALANCE	% BDGT USED
Fund 246 - DISTRICT HEALTH BLDG FUND						
Revenues						
Dept 265 - BUILDING AND GROUND'S MAINTENANCE						
246-265-665.000	INTEREST	2,000.00	867.16	0.00	1,132.84	43.36
246-265-667.001	DISTRICT HEALTH LEASE	0.00	0.00	0.00	0.00	0.00
246-265-667.002	DENTAL CLINIC LEASE	20,941.00	4,012.29	0.00	16,928.71	19.16
246-265-667.003	NEMCSA LEASE	29,192.00	5,077.15	0.00	24,114.85	17.39
246-265-677.000	REFUNDS & REIMBURSEMENTS	100.00	0.00	0.00	100.00	0.00
246-265-699.000	TRANSFERS FROM GF FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 265 - BUILDING AND GROUND'S MAINTENANCE		52,233.00	9,956.60	0.00	42,276.40	19.06
TOTAL REVENUES		52,233.00	9,956.60	0.00	42,276.40	19.06
Expenditures						
Dept 265 - BUILDING AND GROUND'S MAINTENANCE						
246-265-702.006	CUSTODIAN WAGES	57,371.00	6,925.44	0.00	50,445.56	12.07
246-265-703.000	ADMINISTRATION SALARY	9,309.00	1,397.45	0.00	7,911.55	15.01
246-265-708.000	OVERTIME	2,500.00	811.36	0.00	1,688.64	32.45
246-265-709.000	SOCIAL SECURITY	4,264.00	547.46	0.00	3,716.54	12.84
246-265-711.000	MEDICARE	998.00	128.03	0.00	869.97	12.83
246-265-716.000	MERS DEFINED CONTRIBUTION	5,348.00	716.73	0.00	4,631.27	13.40
246-265-717.000	MRES DEFINED BENEFIT	0.00	0.00	0.00	0.00	0.00
246-265-718.000	HOSPITALIZATION	8,496.00	1,018.40	0.00	7,477.60	11.99
246-265-724.007	LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
246-265-724.009	WORKERS COMPENSATION	1,915.00	332.65	0.00	1,582.35	17.37
246-265-724.014	SICK AND ACCIDENT	710.00	73.90	0.00	636.10	10.41
246-265-724.018	HSA	2,900.00	582.01	0.00	2,317.99	20.07
246-265-783.000	BUILDING & GROUNDS SUPPLIES	300.00	0.00	0.00	300.00	0.00
246-265-784.000	JANITORIAL SUPPLIES	1,800.00	579.85	0.00	1,220.15	32.21
246-265-801.000	PROFESSIONAL SERVICES - ELEVATRO	6,200.00	5,757.97	0.00	442.03	92.87
246-265-802.000	FIRE SUPPRESSION	1,800.00	0.00	0.00	1,800.00	0.00
246-265-803.000	PUBLICIE LIABILITY INSURANCE	6,812.00	6,812.00	0.00	0.00	100.00
246-265-805.000	COST ALLOCATION	7,592.00	1,898.00	0.00	5,694.00	25.00
246-265-920.000	NATURAL GAS	23,000.00	3,470.82	0.00	19,529.18	15.09
246-265-921.000	LIGHTS	30,000.00	5,324.32	0.00	24,675.68	17.75
246-265-922.000	WATER AND SEWAGE	6,000.00	932.66	932.66	5,067.34	15.54
246-265-925.000	GARBAGE DISPOSAL	1,800.00	135.79	0.00	1,664.21	7.54
246-265-931.000	EQUIPMENT MAINTENANCE	8,500.00	6,588.83	0.00	1,911.17	77.52
246-265-932.000	BUILDING MAINTENANCE	4,200.00	0.00	0.00	4,200.00	0.00
246-265-932.001	ELEVATOR REPAIR	300.00	102.98	0.00	197.02	34.33
246-265-933.000	PARKING LOT MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
246-265-934.000	GROUNDS MAINTENANCE	500.00	0.00	0.00	500.00	0.00
246-265-975.001	FLOORING REPLACEMENT & PAINTING	0.00	0.00	0.00	0.00	0.00
246-265-975.002	HVAC/HEATING & COOLING	5,000.00	0.00	0.00	5,000.00	0.00
246-265-975.003	SECURITY UPGRADES/CAMERAS	0.00	0.00	0.00	0.00	0.00
246-265-975.004	PARKING LOT REPAIR	0.00	0.00	0.00	0.00	0.00
246-265-995.000	TRANSFERS TO GF FUND	0.00	0.00	0.00	0.00	0.00
Total Dept 265 - BUILDING AND GROUND'S MAINTENANCE		198,615.00	44,136.65	932.66	154,478.35	22.22
TOTAL EXPENDITURES		198,615.00	44,136.65	932.66	154,478.35	22.22