

Oak Park Elementary School District 97
Gift Acceptance Form

Date 6/6/17

Donation to School/Location
Holmes Elementary

Detailed description of the gift
4 native containerized trees from Oak Park Park District

Estimated/actual gift value \$1600.00

Intended use
Education of Native trees in Oak Park

How will the gift benefit the district?

- | | |
|---|--|
| <input type="checkbox"/> Professional Development or Staff Training | <input type="checkbox"/> Equity across all schools |
| <input type="checkbox"/> Installation and/or construction work | <input checked="" type="checkbox"/> District-curriculum |
| <input type="checkbox"/> Coordination of scheduling work | <input type="checkbox"/> Ongoing maintenance/replacement |
| <input type="checkbox"/> District and/or school computer network | <input type="checkbox"/> Hiring Staff <input type="checkbox"/> Other |

Outside vendor required Yes No

District performing the work Yes No

Donation Timeline

June 13, 2017 BOE meeting. The Openlands organization is running treekeepers class in town this month. This donation would also benefit native species.

[Signature]
Principal/Administrator Signature

6/6/17
Date

For Internal Use Only

Superintendent Approval Yes No

Board Approval Needed Yes No

Work Session Agenda Date _____

Board Approval Date _____

Donor Notification _____

Administrator Signature

Date

Subject: RE: Possible Tree Planting Opportunity for Holmes

Hello all,

This has to happen soon as they are doing the planting of 4 trees on June 22nd. This will be done at about 6:00pm by the class. So, next steps would be to identify the location and tree species to put in. We are looking to purchase them from Possibility Place. It is not an ideal time of year to plant, so the trees are going to need to be watered regularly by one of your staff members. I can find a spot in one of our parks if this doesn't work out, so let me know what you all think. Thanks!!

Chris Lindgren

Superintendent of Buildings & Grounds

Park District of Oak Park

218 Madison Street

Oak Park, IL 60302

www.pdop.org

(Please consider the environment before printing this email)

Subject: Re: Possible Tree Planting Opportunity for Holmes

Hi Robert - I think we'd love to have them! We'd have to think of a location that's just outside of any potential excavation point for the new addition, but other than that I can't think of any better gift for a Friday!

Thank you for considering us!

What are next steps?

Ms. Benson,

The Openlands organization is running a Treekeepers class in town this month. Part of the class is a section on tree planting. They are looking for a location to plant 4 native containerized trees with their adult students. Your school is close to the classroom site. Would you and the school

have 4 locations on the school property that you would want trees? The intent is to find a location where all 4 trees can be planted at the same site for educational purposes. Please let me know if you feel Holmes might be a good location and could accommodate all 4 trees. If I don't hear from you I will start to reach out to other possible locations. Let me know if you have any questions. Thanks!

Rob Sproule

Superintendent of Forestry

Village of Oak Park, Illinois

708-358-5700

www.oak-park.us/trees