

Browning Public Schools
Board Agenda Request
Meeting to Be Held: July 12, 2022



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: July 6, 2022

To: **Corrina Guardipee-Hall**
 Superintendent

From: Reid Reagan
 Title: Supervisor for Facilities

Subject: In-State Travel: 6th Annual FSMC Conference & Tradeshow 2022-2023

Description: Request travel to attend the 6th Annual FSMC Conference & Tradeshow in Lewstown, MT July 12 & 13, 2022. Several sessions at the conference of interest: Active Shooter Awareness, Security, Energy Savings, Boiler Maintenance, etc.

Financial Impact: \$226.00

Funding Source (Budget/grant, etc.): Maintenance Director Travel Budget 126/226.94.166.2620.582

Attachment/s: Travel Request/Conference Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Facility Solutions Management & Consulting

6th Annual FSMC Conference & Trade Show!

Wednesday, July 13th, 2022

Lewistown, MT – Fergus High School

Registration Now Open!!!

Register to attend now for only \$50 per person

& learn from World class Industry Professionals will be in attendance to discuss and present on:

- Energy Savings
- Boiler Maintenance and Repair
- Security
- Building Automation
- Environmental Controls
- Network Based Infrastructure
- Security / Active Shooter
- Electrical
- Safety
- Safety
- Custodial Best Practice & Procedures
- Custodial Maintenance & Repair
- Fire & Life Safety
- Plumbing
- Roofing
- Building Maintenance
- Demonstrations
- Door Prizes & Give-a-way Items

**ONLY TWO WEEKS UNTIL
THE FSMC FACILITY CONFERENCE & TRADESHOW!
REGISTER TODAY!**

The 6th annual FSMC Conference & Tradeshow is only a two-weeks away. Don't miss your opportunity to learn from world class experts! Hosted by Jason Fry, Lewistown Schools Facility Director on Wednesday, July 13th at the Fergus County High School in Lewistown.

Here are some of the sessions you can expect to find at the conference.

Active Shooter Awareness - Keynote Speaker - Nationally Recognized author Alain Buresse (Alain will present at the start of the day to accommodate schedules. If you are charged with student and staff safety, you cannot miss this!)

LED Lighting and Installation & NW Energy Rebates to help pay for upgrades plus ROI.

COVID Mitigation - Infrared Lighting Vs. Bi-Polar Ionization HVAC

DEQ - Lead / Water Reporting and Requirements

Roofing Systems - Maintenance, and Alternate Replacement Methods

HVAC & Building Analytics - See how analytics can save time and money with HVAC service

Indoor Air Quality - How to determine deficiencies and area of need

ABC's of Cleaning - from basics to complex cleaning requirements

Cleaning Equipment - The right tool for the right job

Kitchen and Laundry Services

Clean Check and Compu Clean Systems

(All Sessions are provided non-vendor / non-product specific)

In addition to the great sessions, attendees are welcome and encouraged to visit with great companies exhibiting and providing facility management opportunities! Here is a list of the Exhibitors that will be on hand.

Cushing Turrell, Long Building Technologies, Assa Abloy, ATS Inland Northwest, TEST, Johnson Controls, Summit Fire and Security, Reflex Protect, Hanson Chemical, Donahue Roofing, Dakota Paper, Gennoy LLC., Uniflex & Sherwin Williams, Payne West Insurance, Department of Labor & Industry, Reach Higher Montana, Department of Environmental Quality. More may register up to one week before the conference.

If your facility plans to do everything possible to keep your staff, students, and occupants safe, are considering projects or upgrades, are interested in staying or becoming compliant, or have facility needs of any type you'll find the answers at the FSMC Conference & Tradeshow!

This event is a great venue for facility managers, building managers, maintenance and custodial staff, administrators, or anyone that has a hand in your building and campus management.

Don't miss out! Register yourself and your staff here: [REGISTER TO ATTEND HERE!](#)

Thank you, and we look forward to seeing you all at the conference!

Sincerely,

Robert Guzman
Facility Solutions Management & Consulting
Billings, MT
(406) 696-9208
support@facilitiesmc.com
www.facilitvsmc.com

6th Annual FSMC Facility Conference & Trade Show!

The Event will take place at

Fergus County High School, Lewistown, Mt.

Wednesday, July 13th, from 08:00 AM - 05:00PM

[Download & Print a 2022 FSMC Conference Info Page Here!](https://facil.lysmc.com/wp-content/uploads/2022/05/2022-FSMC-Attendee-Registration.pdf)
(<https://facil.lysmc.com/wp-content/uploads/2022/05/2022-FSMC-Attendee-Registration.pdf>)



2022 Conference Sessions

- Corrective (Major Maintenance)
- Preventative (Routine) Maintenance
- Security
- Boiler Maintenance & Repair
- Network Based Infrastructure
- Security/Active Shooter Awareness Training
- Groundskeeping & Irrigation
- Equipment Management & Scheduled Maintenance
- Electrical
- Roofing

- Custodial Best Practices
- Fire & Life Safety Systems
- Plumbing
- Building Maintenance
- Budgeting for Future
- Facility Condition Index
- Certification Opportunities
- Entry Systems
- Cyber Security

BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request

Employee Name Reid Reagan
 Building Director of Facilities

Employee # _____
 Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>July 12, 2022</u>	<u>4 hrs</u>	<u>SR.</u>
<u>July 13, 2022</u>	<u>10 hrs</u>	<u>SR</u>

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

- | | | |
|--|------------------------------------|-------------------------------|
| AN Annual | PL Personal Leave | ALWO Approved Leave W/O Pay |
| SL Sick Leave | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard | SWP Suspended w/Pay |
| | FN Funeral _____ | SWOP Suspended w/o Pay |
- (Master Contract Relationship)**

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop FSMC Facility Conference & Tradeshow (Attach Brochure/Agenda)

Location Lewistown, MT

Departure Date July 12, 2022

Return Date July 13, 2022

Departure Time 2:00 pm

Return Time 10:00 pm

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage _____ = \$ 0.00
 Per Diem 1 supper & 1 day = \$ 71.00
 Registration PO# _____ = \$ 50.00
 Hotel PO# _____ = \$ 105.00
 Other PO# _____ = \$ 0.00
 Other PO# Luggage _____ = \$ 0.00

Sub Total \$ 226.00

Budget 126-94-166-2620-582 (75 %) 53.25
226-94-166-2620-582 (25 %) 17.75

Check Total 71.00

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____