

**COLLIN COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
Meeting Minutes  
November 17, 2015**

The Collin County Community College District ("Collin College," "Collin," or "District") conducted its regular monthly Board of Trustees meeting on Tuesday, November 17, 2015, in the Board Room, Room 139, Collin Higher Education Center, with Chairman J. Robert Collins presiding. Trustees in attendance were Ms. Stacy Anne Arias, Mr. Andy Hardin, Mr. Mac Hendricks, Ms. Jenny McCall, Mr. Jim Orr, Mr. Adrian Rodriguez, Mr. Larry Wainwright, and Ms. Nancy Wurzman. Other attendees included District President H. Neil Matkin, Collin College administrators, faculty, students, staff, community members, and vendor representatives.

**CALL TO ORDER**

Chairman Collins called the November 17, 2015, meeting of the Board of Trustees of Collin County Community College District to order at 5:40 p.m. The Board met at the Collin Higher Education Center, 3452 Spur 399, McKinney, Texas 75069.

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

Chairman Collins recessed the meeting to closed session at 5:41 p.m. in Room 135, Board Conference Room, as authorized by Article 551.001, Texas Government Code, Sections 551.071 Consultations with Attorney; 551.072 Deliberations about Real Property; and 551.074 Personnel Matters.

**OPEN SESSION**

Chairman Collins reconvened the meeting at 7:06 p.m. in Boardroom 139 and welcomed those in attendance. Chairman Collins called on Shirley Harmon, Executive Assistant to the District President/Secretary to the Board of Trustees, to certify posting of the notice of the meeting.

**CERTIFICATION OF THE NOTICE OF THE NOVEMBER 17, 2015, MEETING OF THE COLLIN COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**

Ms. Harmon certified the notice of the November 17, 2015, Collin County Community College District Board of Trustees meeting was posted according to Article 551.001 of the Texas Government Code.

**PLEDGES OF ALLEGIANCE**

Mr. Rodriguez led the pledge of allegiance to the American flag and Mr. Wainwright led the pledge to the Texas flag.

## **APPROVAL OF THE MINUTES OF THE OCTOBER 27, 2015, REGULAR MEETING OF THE BOARD OF TRUSTEES**

On motion of Mr. Rodriguez, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District unanimously approved the minutes of its October 27, 2015, regular meeting.

### **PRESENTATIONS**

Model United Nations Team: Chairman Collins and District President Matkin presented certificates to Collin's Model United Nations Team and Faculty Advisors Sonia Iwanek and Tracy Meyer as congratulations on being named Outstanding Delegation at the 2015 Model United Nations Conference in Washington, D.C. Students Madison Biggers and Michael Kirchner were presented with individual certificates congratulating them as Outstanding Delegates during the conference.

Plano Balloon Festival: InTouch Credit Union Plano Balloon Festival Executive Director Jo Via and Event Director Jessica Jackson presented the Board of Trustees with a check for \$23,901 for use of the college's facilities during the Plano Balloon Festival and another check for \$2,000 as proceeds from the Festival's Half Marathon. They were joined by Professor Kat Balch who represented the Half Marathon. The funds will be used for scholarships through Collin's Foundation.

Department of Labor Final Report/Update: Executive Vice President Brenda Kihl and Executive Director of Emerging Technology Grants Ann Beheler presented a final report on the Department of Labor National Information, Security, and Geospatial Technologies Consortium (NISGTC) DOL TAACCCT grant that ended September 30, 2015. Collin was the lead with a consortium of seven colleges including Bellevue College in Seattle, Salt Lake Community College in Salt Lake City, Rio Salado College in Phoenix, Bunker Hill Community College in Boston, Moraine Valley Community College in Chicago, and Del Mar College in Corpus Christi. Consortium-wide accomplishments included:

- Business & Industry Leadership Teams created for each career sector
  - Identified critical knowledge, skills and abilities required for careers in industry
  - Worked with colleges to align curriculum, identify gaps, and propose strategies
- IT career coaches and tutors
- Articulation agreements
- Virtual laboratories
- Open educational resources for 107 courses

Collin received significant dollars from the grant:

- For equipment and devices:
  - Virtual Lab - \$500K
  - Cisco Lab updates - \$300K
  - MAC lab and other devices for mobile app development
  - GIS devices and large-scale printer

#### Outcomes and more\*

- 6,202 participants (1,502 at Collin)
- 3,092 completed credentials
- 246 unemployed students: hired
- 2,557 employed students: wage increases
- 1,472 pursuing further education

\*report on the qualitative impact of NISGTC contained in the report "Beyond the Metrics" was distributed to the board.

#### Recognition:

- DOL presented BILT model and virtual internship model to Congress as Best Practices
- NISGTC chosen as Stand-out Round 1 grant
- Recognition of Excellence by THECB January 2015
- Cal State group handling DOL repository cites NISGTC as exemplar for how consortium partners integrated their work so that all could benefit and provided exceptional support services

Dr. Kihl said the DOL grant had been a huge undertaking that involved many employees, several of whom have been retained in other positions at the college. Dr. Beheler asked everyone who had been involved with the grant program to stand and be recognized. Dr. Kihl also recognized Helen Sullivan who works with the National Science Foundation grant. In conclusion, Drs. Kihl and Beheler said the grant made a difference long term for students. They recognized the success of Collin graduates Brandon and Genia Tinsley who were referenced by Governor Abbott at his press conference earlier in the week.

#### **PUBLIC COMMENTS**

Faculty Council President Regina Hughes recognized and thanked Professor Balch for her work in coordinating the volunteers for the Plano Balloon Festival Half Marathon.

#### **2015-11-1 Personnel Report for November 2015**

On motion of Mr. Wainwright, second of Ms. McCall, the Board of Trustees of Collin County Community College District unanimously approved Items 1a through 1d of the Personnel Report for November 2015.

Dr. Kihl discussed the hiring process that had taken place for the Vice President/Provosts (VPP). She introduced Dr. Jon Hardesty as the new VPP for the Central Park Campus and Dr. Abe Johnson as VPP for the Preston Ridge Campus. She said Dr. Hardesty had been at Collin for 11 years, that he analyzes data well, and makes decisions that are in the best interest of the college, faculty, and students. Dr. Kihl said Dr. Johnson had put together new allied health programs that were astronomical and that meet the needs of our community. He has great skills and knowledge of workforce that will be very helpful as we grow programs there.

Drs. Hardesty and Johnson commented that they had started as associate faculty at Collin. Saying it has been a fun ride for 11 years from associate faculty to full time faculty then into administration; Dr. Hardesty said he was looking forward to learning more about health sciences. Dr. Johnson said he had also worked at Collin for 11 years and had enjoyed putting together winning teams. He said he looks forward to the great new opportunity to build another team and to build on success.

Acting Vice President of Administrative Services/CFO Ken Lynn discussed the hiring of William Taylor as Chief of Police. He said he had known Mr. Taylor for several years as someone of high professionalism who has a regard for the dignity and safety of students and staff. Mr. Taylor has 44 years of experience starting in Arizona. He retired from Rice University, and then worked at San Jacinto College. Mr. Taylor has developed a knack for finding good employees and a talent of reorganizing and reenergizing police departments.

2015-11-1a Administrative Appointments:

The Board of Trustees of Collin County Community College District, by action stated above, approved the following Administrative Appointments:

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>DATE</u></b>	<b><u>DEPARTMENT</u></b>	<b><u>REASON</u></b>
Jon Hardesty	N: Vice President/Provost, CPC O: Dean of Academic Affairs	11/18/15	N: Provost Office, CPC O: STEM	Replacement Sherry Schumann
Abe Johnson	N: Vice President/Provost, PRC O: Dean of Academic Affairs	11/18/15	N: Provost Office, PRC O: Health Sciences	Replacement Brenda Kihl
William Taylor	Chief of Police	01/04/16	Police Department	Replacement Michael Gromatzky

2015-11-1b Staff Appointments

The Board of Trustees of Collin County Community College District, by action stated above, approved the following Staff Appointments:

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>DATE</u></b>	<b><u>DEPARTMENT</u></b>	<b><u>REASON</u></b>
Elizabeth Colter	Administrative Assistant (Grant-funded)	10/26/15	Small Business Development Center	Replacement Saydi Tillman
Stacey Hancock	Grant Assistant Grant-funded – Skills Dev. Grant	10/26/15	Center for Workforce and Economic Development	New

Mark Jerls	Operator Maintenance HVAC Technician	11/03/15	Facilities Plant Operations	Replacement Freddie Morino
Vicky L. Johnson	Applications Administrator	11/02/15	Information Systems	Replacement Asmar Eyvazova
Sadiqa Mustafa	Business Software Solutions Analyst (Programmer Analyst)	11/11/15	Administrative Programming	Replacement Douglas Dodd

**2015-11-1c Promotions/Changes:**

The Board of Trustees of Collin County Community College District, by action stated above, approved the following Promotions/Changes:

<b><u>NAME</u></b>	<b><u>TITLE</u></b>	<b><u>DATE</u></b>	<b><u>DEPARTMENT</u></b>	<b><u>REASON</u></b>
Susan Davisson	N: Program Manager, Center for Workforce and Economic Development (grant funded – Skills Development Grant) O: Career Coach, (grant funded – Department of Labor Grant)	11/02/15	N: Center for Workforce and Economic Development O: Provost	New Promotion

**2015-11-1d Resignations/Terminations:**

The Board of Trustees of Collin County Community College District, by action stated above, approved the following Resignations/Terminations:

<b><u>EMPLOYEE</u></b>	<b><u>LAST DAY</u></b>	<b><u>SERVICE</u></b>	<b><u>TITLE</u></b>	<b><u>DEPARTMENT</u></b>
Deborah Collins	11/18/15	9	Advisor Disability Services I	ACCESS, SCC
Molly Guard	10/30/15	2	Director of National Information, Security, & Geospatial Technology Consortium	Provost Office
Kent Scott	10/28/15	14	Media Tech Supervisor	Media Services

**2015-11-2 Report Out of Organization, Education, and Policy Committee and First Reading of Board (Local) Policies**

Stacy Anne Arias, Chair of the Organization, Education, and Policy (OEP) Committee gave a report out of the committee regarding the first reading of Board (Local) Policies DEA: Compensation and Benefits, Salaries and DEC: Compensation and Benefits, Leaves, and Absences. Ms. Arias reported that the committee had not completed its work and ask that its recommendation be postponed until the committee could meet and further review board (local) policies DEA and DEC. Ms. Arias thanked the members of the OEP Committee including Mr. Hardin, Mr. Rodriguez, and Ms. Wurzman. No action was taken.

### **2015-11-3 Approval to Not Participate in the State Employee Charitable Contribution Program**

Vice President of Advancement Lisa Vasquez reported that under Sec. 659.1311 of the Texas Government Code, a public junior college may take affirmative action not to participate in the state employee charitable contribution program thereby allowing for employee salary deductions for charitable contributions made to the college. Approval to not participate would allow Collin College employees to make salary deductions for scholarship contributions to the Collin Foundation during fiscal year 2016-2017.

Ms. Vasquez highlighted reasons to allow Collin College to continue separately and not participating in SECC including:

1. SECC charges an administrative cost of approximately 10%.
2. SECC donors do not receive a tax receipt so they have no official documentation for a tax deduction.
3. The state itself questions the SECC campaign, and turned it over to the Sunset Commission for review. The Sunset Commission stated the following in its report: "In the 18 years since SECC's first campaign, the world of charitable giving outside the Campaign has changed significantly, but SECC has not. Today, state employees can research charities on the Internet and sometimes authorize charities to electronically debit donations straight from their checking accounts. However, SECC continues to operate as it always has, with a paper-based donation system and an unwieldy administrative structure that requires almost 10 percent of employees' donations to fund campaign administration costs."
4. Collin College employees can and do donate to the charities of their choice all year long on their own without the restrictions of SECC.
5. SECC donors' ability to designate how the gift is administered by the organization is limited.
6. Only nine community colleges statewide are listed as having participated in SECC in 2014.
7. Operating independently of SECC, the college has had better flexibility, efficiency and results.
8. The last time Collin participated in SECC (2011), there were nine (9) donors giving \$10,732; this year's LiftUp! Campaign had 533 donors and raised \$112,796.

The District President recommended approval to not participate in the State Employee Charitable Contribution Program in fiscal year 2016-2017.

On motion of Mr. Rodriguez, second of Mr. Orr, the Board of Trustees of Collin County Community College District unanimously approved an action to not participate in the State Employee Charitable Contribution Program in fiscal year 2016-2017.

#### **2015-11-4 Approval of Resolution/Official Ballot Casting Votes for Candidates for Collin Central Appraisal District Board**

Senate Bill 359, passed by the 73rd Texas Legislature, became effective on June 14, 2013, and provides for participation by community college districts in the selection of appraisal district directors. SB 359 provides that community college districts will participate collectively in the selection of directors in the same manner as the school district that imposes the lowest total dollar amount of property taxes in the appraisal district among all the school districts that have representation in the appraisal district. Collin College is entitled to cast 179 votes among the six (6) candidates for the five (5) open seats for two-year Board of Director terms beginning January 1, 2016.

On motion of Mr. Hardin, second of Mr. Rodriguez, the Board of Trustees of Collin County Community College District unanimously approved a resolution and ballot casting votes for nominees including 89 votes for Earnest Burke and 90 votes for Gary Rodenbaugh for the Collin Central Appraisal District Board of Directors for two-year terms beginning January 1, 2016.

#### **2015-11-5 Approval of Blanket Purchase Agreement with The Hon Company**

Acting Vice President Ken Lynn said that The Hon Company and Collin College District have entered into an agreement in order to allow the District to acquire HON commercial products and services directly from HON, with the assistance of authorized servicing dealers, using Tier 9 pricing, terms, and conditions set forth in the HON Federal Supply Schedule Contract GS-28F-8047H, by and between HON and the General Services Administration (GSA). The Texas Procurement and Support Services (TPASS) has established the use of Texas multiple award schedule (TXMAS) contracts that have been developed from contracts that have been completely awarded by the federal government or any other governmental entity of any state. The prices reflected on GSA schedule contracts are the most favored customer prices. As a cooperative member of the TPASS Cooperative Purchasing Program, the District is authorized to utilize TXMAS contracts as an alternative purchasing method. This action item requests an annual renewal for the HON Purchase Order.

The District President recommended approval of the Blanket Purchase Agreement between Collin County Community College District and The Hon Company.

On motion of Mr. Wainwright, second of Ms. Arias, the Board of Trustees of Collin County Community College District unanimously approved the Blanket Purchase Agreement between Collin County Community College District and The Hon Company.

#### **2015-11-6 Approval of Private Offer for Struck Off Property**

Acting Vice President Ken Lynn said the City of Nevada had offered to purchase property located at 407 Collin Street, Block 17, Lot 2, .32 acres for \$1.00. If approved, the City of Nevada would reserve the right to use the property for other public purposes, including but not limited to a park or public facility use. However, the cost of remediating the property will

be quite high and the only way to both remediate the health and safety violations and recoup its cost is to purchase the property, remediate it, and then sell it.

District President Matkin recommended that the private offer of \$1.00 from the City of Nevada to purchase struck off property at 407 Collin Street, Nevada, Texas be approved.

On motion of Ms. Arias, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District approved, on a vote of eight (8) for and one (1) recusal, as authorized by Texas Property Tax Code Section 34.05(i), the private resale of real property previously bid off to Collin County, et al, as trustees, generally described as: "Evans (CNV), Block 17, Lot 2, .32 Acres" [Collin CAD No. R-0947-017-0020-1], to the City of Nevada for \$1.00. Ms. McCall recused herself from the vote.

#### **2015-11-7 Approval of Demolition of Structure on Struck Off Property**

Acting Vice President Ken Lynn said there is a dilapidated house on the property located at 2054 CR 326, McKinney, TX that needs to be demolished. The District, along with Collin County, City of McKinney, and McKinney ISD acquired title to the property on September 6, 2007. The City of McKinney is prepared to demolish the house and recover the costs of maintaining the property upon resale of the property.

District President Matkin recommended approval of the demolition of a structure on the property located at 2054 CR 326, McKinney, Texas.

On motion of Mr. Wainwright, second of Ms. Wurzman, the Board of Trustees of Collin County Community College District approved, on a vote of eight (8) for and one (1) recusal, the demolition of a structure located on the property at 2054 CR 326, McKinney, Texas. Ms. McCall recused herself from the vote.

#### **2015-11-8 Approval of Conveyance of Property**

Acting Vice President Ken Lynn said that the City of Anna, Anna ISD, Collin County, and Collin County Community College District acquired title to a tract of real estate, 2.63 acres in Anna, on the November 4, 2014. However, this property is part of a street and should have been in the name of the City of Anna. The city now requests that the other taxing entities return this property to the City of Anna.

District President Matkin recommended that the 2.63 acres in Anna, TX be conveyed/ returned to the City of Anna.

On motion of Ms. Arias, second of Mr. Rodriguez, the Board of Trustees of Collin County Community College District approved, on a vote of eight (8) for and one (1) recusal, that the 2.63 acres in Anna, TX as referenced in the board meeting materials be conveyed/ returned to the City of Anna.



### **2015-11-9 Approval of Bid Report for November 2015**

Acting Vice President Ken Lynn presented the November 2015 Bid Report and discussed major bid items. He discussed bid items for custodial services with Service Master Clean by Eagle Maintenance Co., Inc., which had been questioned by the board at the October meeting. Mr. Lynn said he and his staff had subsequently meet with representatives from the company and reviewed areas of issue. He said Service Master/Eagle Maintenance was committed to improvement of communication for complaint resolution, hiring a night manager, improvement of budgeting and billing processes, and utilization of a biometric time clock and certification process of quality control. With these commitments, Mr. Lynn said he felt comfortable in recommending the company. In answer to Mr. Wainwright's question about protection for the college if the contract terms are not met, Mr. Lynn said he would check the contract and get back to the board with the information.

In answer to questions from Mr. Hardin and Ms. Wurzman regarding sole source vendors and what they are providing, Mr. Lynn said he would research the answer and bring information back to the board. Ms. Wurzman said she would also like Mr. Lynn to include information regarding Bid 3905, Pasco Scientific, in his research.

Mr. Hendricks asked that Mr. Lynn also review contract renewals at future board meetings. He said it was important that the board do its due diligence on renewals as well as new solicitations.

On motion of Mr. Orr, second of Ms. Arias, the Board of Trustees of Collin County Community College District unanimously approved the Bid Report for November 2015.

<b>BID #</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
<b>NEW SOLICITATIONS</b>		
3678	SOLE SOURCE PURCHASE OF SERVICE AGREEMENTS FOR 3M LIBRARY SECURITY SYSTEMS  3M St. Paul, MN	\$28,000.00 (not to exceed)
3869	HVAC MAINTENANCE AND REPAIR ALL CAMPUS LOCATIONS  4-L Engineering Company, Inc. Richardson, TX	\$426,000.00 (3 year total not to exceed)

3871	ANNUAL CONTRACT FOR CUSTODIAL SERVICES FOR THE COLLIN HIGHER EDUCATION CENTER	\$405,225.72 (3 year total not to exceed)
	ServiceMaster Clean by Eagle Maintenance, Co. Inc. Plano, TX	
3873	ANNUAL CONTRACT FOR CUSTODIAL SERVICES FOR THE CENTRAL PARK CAMPUS	\$1,628,742.60 (3 year total not to exceed)
	ServiceMaster Clean by Eagle Maintenance, Co. Inc. Plano, TX	
3874	ANNUAL CONTRACT FOR CUSTODIAL SERVICES FOR THE COURTYARD CENTER CAMPUS	\$305,299.92 (3 year total not to exceed)
	ServiceMaster Clean By Eagle Maintenance, Co. Inc. Plano, TX	
3894	ANNUAL CONTRACT FOR AUTOMATED TRANSCRIPT PROCESSING SERVICE	\$658,169.85 (5 Year Projected Revenue to the District)
	Credential Solutions Northfield, IL	
3902	SOLE SOURCE PURCHASE OF LAW AND PARALEGAL BOOK AND DATABASE SUBSCRIPTION SERVICES	\$34,000.00 (not to exceed)
	West Group Carol Stream, IL	
3905	SOLE SOURCE PURCHASE FROM PASCO SCIENTIFIC	\$40,000.00 (not to exceed)
	Pasco Scientific Roseville, CA	

3907	ANNUAL CONTRACT FOR BACKGROUND CHECKS FOR HEALTHCARE STUDENTS	\$90,000.00 (3 year total not to exceed)
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Certified Background  
Wilmington, NC

# **CONTRACT RENEWALS**

2837	TOUCHNET COMMERCE MANAGEMENT SUITE	\$138,253.75
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TouchNet Information Systems, Inc.  
Lenexa, KS

3230	ANNUAL CONTRACT FOR AUDIO VISUAL EQUIPMENT AND SUPPLIES	\$45,000.00 (not to exceed)
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B & H Photo and Video  
New York, NY

3609	ANNUAL CONTRACT FOR CUSTODIAL SERVICES FOR THE PRESTON RIDGE CAMPUS	\$532,993.20 (not to exceed)
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ServiceMaster Clean by  
Eagle Maintenance, Co. Inc.  
Plano, TX

3619	ANNUAL CONTRACT FOR WINDOW CLEANING SERVICES FOR THE DISTRICT	\$79,500.00 (not to exceed)
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D & A Building Maintenance, Inc.  
Richardson, TX

3622	ANNUAL CONTRACT FOR INSPECTIONS AND REPAIR OF FIRE ALARM SYSTEMS, FIRE SUPPRESSION SYSTEMS AND FIRE EXTINGUISHERS	\$98,200.00 (not to exceed)
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Fire and Life Safety America  
Euless, TX

## **CONTRACT REVISIONS**

### **3538 ANNUAL CONTRACT FOR KRUEGER INTERNATIONAL (KI) FURNITURE**

Krueger International, Inc.  
Green Bay, WI

Installation Masters Group, Inc.  
Dallas, TX

Original Contract:	\$800,000.00
CO # 2 - Increase	\$200,000.00
Revised Contract Total:	\$1,000,000.00

## **INFORMATION REPORTS**

Ken Lynn, Acting District Vice President of Administrative Services/CFO, presented the following information reports:

### Expenditure Reports

Mr. Lynn presented the Expenditure Report for October 2015 and certified that all expenditures were made in accordance with law and within budget. Included in the report were the following: Summary of Cash Disbursements for the month of October 2015; Detail of Summary of Cash Disbursement for the month of October 2015; Checks Greater than \$5,000 October 2015; Summary of Contract and Grant Expenditures October 2015; Summary of Disbursements by Fund October 2015; and Summary of Electronic Disbursements for the month of October 2015.

### Other Reports

Reports presented for the board's information included: Budget Status Report as of 10/31/15 and Investment Schedule as of 10/31/15.

## **DISTRICT PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on Workshops, Seminars, and Conferences taking place at the College; Awards Received; Accomplishments, Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; College Reports/Metrics and Upcoming Events.

### **District President Matkin announced the following:**

Dr. Matkin introduced Dr. Scott Parke, Vice President of Policy and Planning. He said Dr. Parke comes to Collin from Florida where he served as Associate Vice Chancellor for Research and Analytics for the Florida College System. He brings to Collin decades of experience in research, planning, and policy studies including 25 years with the Illinois

Community College Board. We are very excited to have Scott on board, particularly at a time when we are undergoing broad master planning and are set to begin our next phase of strategic planning.

1. We were honored to host Governor Greg Abbott at the Collin Higher Education Center yesterday as he announced the state's higher education strategic plan. Texas Higher Education Coordinator Board Chairman Robert Jenkins, Jr., and Commissioner Raymund Paredes were among those in attendance. It was a great turnout of over a hundred elected officials, and community, college, and education leaders. The goal of the 60x30TX strategic plan is that by 2030, at least 60 percent of Texans ages 25-34 will have a postsecondary credential or degree.
2. Collin College has recently been recognized by three different organizations for its work in supporting veterans and active military students:
  - Collin College has been honored as a "2016 Best for Vets College" by *Military Times*. This is the second year in a row that the college has earned this distinction.
  - Collin College has once again been named a "Top School" by the publishers of *Military Advanced Education and Transition*. This is the fourth year in a row that Collin College has received this distinction.
  - Collin College was named a 2016 Military Friendly® School by Victory Media, the publisher of *G.I Jobs®*, *STEM Job* and *Military Spouse*.Appreciation goes to Executive Vice President Brenda Kihl, Professor Meredith Martin, Dr. Tom Martin, Alan Pixley, Ariana Gray, and all of the administrators, faculty, and staff members from across the district who made these honors possible by creating a welcoming environment for veterans.
3. Art student Nicole Denton received a full scholarship to the prestigious Pennsylvania Academy of Fine Art. This specialized and unique art school attracts some of the most committed and promising art students from around the globe.
4. Dean of Nursing Donna Hatch has been named Director at Large for the Texas Concept Based Curriculum Consortium. The consortium is made up of nursing education professionals who work to develop concept based teaching methods.
5. Congratulations to Professor of Photography Lupita Murillo Tinnen who successfully defended her dissertation "Representations of Latin American Immigrant Laborers: Documentary in the Digital Age" at the University of Texas at Dallas.
6. Congratulations to Professor of English J.D. Isip. He successfully defended his dissertation, "The Franklin Stereotype: The Spiritual-Secular Gospels of Four Nineteenth-Century American Authors," at Texas A&M University-Commerce.
7. Collin College Foundation Executive Director Amy Evans has been named Vice Chair of the Community Grants Advisory Commission for the City of McKinney.

8. Collin College's 2015 Lift Up! Employee Giving Campaign achieved 51 percent participation and collected \$112,796 in employee contributions. The participation rate more than doubled over last year's 22 percent, and included 166 new donors. Thank you to Vice President of Advancement Lisa Vasquez, Foundation Executive Director Amy Evans, Development Officer Patricia Gregory, Special Projects Coordinator Kim Davis, and Assistant Felicia Brown-White for all the hard work they did on the campaign. Special thanks to all of our employees who contributed.
9. Chief Information Officer David Hoyt has been elected Vice President to the Texas Connection Consortium (TCC). The TCC association is comprised of 40 state universities, colleges and community college districts that share the resources of a solution Center.

President Matkin extended best wishes to all for a great holiday. He said there is no place he would rather be than RIGHT HERE (Collin College).

**The Board announced the following:**

Trustee Orr congratulated Drs. Hardesty and Johnson on their new positions. He said that Collin is a strong place for veterans and gave kudos to Veteran Transition Specialist Shayne Brown who helped a veteran with services at Collin College.

Trustee Rodriguez congratulated the new Vice Presidents/Provosts Hardesty and Johnson. He wished all a happy Thanksgiving.

Trustee Wainwright congratulated Drs. Hardesty and Johnson and said they are role models for the associate faculty.

Trustee Arias wished all a happy Thanksgiving. She asked everyone to be safe and said she hoped everyone has time to find joy in the season.

Chairman Collins wished all a happy Thanksgiving and said he looked forward to seeing everyone at the December 15 meeting.

**ADJOURNMENT**

There being no further business, Chairman Collins adjourned the November 17, 2015, meeting of the Board of Trustees of Collin County Community College District at 8:57 p.m.