



Geneva Community Unit School District 304

Donna V. Oberg - Assistant Superintendent - Business Services

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Memorandum

To: Kent Mutchler, Superintendent
CC: Board of Education

From: Donna Oberg, Assistant Superintendent – Business Services

Date: September 21, 2011

Re: Purchase of Two 24-Passenger buses

The restructure of the bus routes for this school year has reduced our 71-passenger fleet of buses by 2 buses from 59 to 57. With the necessary adjustments made to our special needs transportation, the district is currently using one of the 71-passenger buses to transport two special needs students to private placements.

For the past month, one student was outsourced to Spare Wheels at a cost of \$4,200 for the month and the other was being transported by the parents. Although transporting these students with our own buses and drivers is less costly, it would be more cost effective to transport these two students with a 24-passenger bus.

I am turning in the two-71 passenger buses at a buy-back of \$65,865 per bus and in return purchasing two 24-passenger buses at a cost of \$48,227 per bus. We will realize a surplus of \$17,638 per bus. The second 24-passenger bus would be used as a spare bus (as we have none with the additional special needs students we are transporting) in case of breakdown, repair, or any additional routes we may have to run.

As you know, this has been a difficult year for our special needs transportation due to the transition to Illinois Central Bus and all of the problems we have had with them in working out our transportation needs. My most important consideration for this buy-back/purchase is the student's well being. Consistent, safe transportation is imperative.

Please let me know if you have any additional questions.