



**GOVERNING BOARD AGENDA ITEM  
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

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**DATE OF MEETING:**      **May 22, 2018**

**TITLE:**      **Award of Contract for HVAC Filters Based Upon Responses to Request for Bid (RFB) 04-24-2018**

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**BACKGROUND:**

Request for Bid 04-24-2018 was e-mailed to eight vendors, a notice of the published RFB was e-mailed to vendors with the HVAC filters commodity code via Procure AZ (Arizona State Bidder's List), and published on the District's website. The solicitation asked for bids for HVAC filters on an as needed/as required basis. Three vendors responded with responsive bids; one additional vendor responded but did not bid all items on the market basket.

VENDOR	ANNUAL EXPENDITURES BASED ON MARKET BASKET
American Air Filter Company, Inc.	\$26,825.22
DL Sales	\$31,055.46
Tri-Dim Filter Corp.	\$29,134.61

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**RECOMMENDATION:**

It is the recommendation of the Administration that the Governing Board award a contract to American Air Filter Company, Inc. based on their bid response to RFB 04-24-2018. This contract will begin on July 1, 2018 and expire on June 30, 2019 with the option to renew for four additional fiscal years.

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**INITIATED BY:**

*Scott Little*

Scott Little, Chief Financial Officer

Date: April 27, 2018

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*Todd A. Jaeger*  
Todd A. Jaeger, J.D., Superintendent