

**Minutes of {{Title}}**  
**{{Date}}**

{{Attendance}}

{{AgendaItemStart}}

{{Name}}

{{Speaker}}

{{Description}}

{{Actions}}

{{Discussion}}

{{AgendaItemEnd}}

We affirm these minutes are official, complete, and correct.

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J.R. Norman  
President

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Eric E. Davenport  
Secretary

Date Minutes were Approved: \_\_\_\_\_