



Board Action Required

No Action Required

To: Coppell ISD Board of Trustees
From: Sid Grant
Date: September 19, 2017

cc: Brad Hunt, Kelly Penny, Larry Guerra, Jean Mosley

Re: Child Nutrition Department Budget Amendment Request

The Child Nutrition Department is requesting permission to use a portion (**\$490,500.00**) of its fund balance to replace school cafeteria serving lines at Cottonwood Elementary, Lakeside Elementary and Valley Ranch Elementary. In addition, we will be utilizing Foodservice Design Professionals as a consultant on this project at a lump sum fee \$10,500.00.

As a reminder, the Child Nutrition fund balance is projected to be \$1,472,991.00 as of August 31, 2017, but is subject to change based on audit and year end adjusting entries. Given the size of the fund balance, our auditor has indicated we need to spend down a significant portion of the fund balance to satisfy the requirements of the state. Therefore, with the additional request below, we will essentially be decreasing our fund balance to an estimated total of \$982,491.00. The remaining fund balance will be sufficient to cover over three months of operating expenditures, which is the maximum the state prefers school districts to maintain in their Child Nutrition fund balance.

Estimated Current Fund Balance	\$1,472,991.00
Replace twenty year old serving counters.	
- Cottonwood Elementary	\$ 160,000.00
- Lakeside Elementary	\$ 160,000.00
- Valley Ranch Elementary	\$ 160,000.00
Food Service Design:	\$ 10,500.00
Total Funds Requested:	\$ 490,500.00
Estimated ending fund balance	\$ 982,491.00

Recommendation: That the Coppell ISD Board of Trustees approve a budget amendment to utilize \$490,500.00 of the Child Nutrition Fund Balance (Fund 240) for the purchase of new serving lines for Cottonwood Elementary, Lakeside Elementary and Valley Ranch Elementary.