
BOARD AGENDA ITEM

Information/Discussion _____
Future Action _____
Action X _____

Item: Reclassification of HR Position

Submitted by: Dave Rodgers

Date: 3-9-26

Recommended by: Dave Rodgers

Board Meeting Date: March 16, 2026

RECOMMENDATION:

It is recommended that the Board approve the re-classification of one of three classified hourly HR Specialist positions to a Non-Union Professional 260 days Grade 5 position:

HR Reporting & Systems Coordinator

The other two existing HR Specialist positions will remain unchanged. This recommendation maintains the current number of staff FTE within the Human Resources team.

BACKGROUND:

The position currently held by HR Specialist, Lynnette Hosler, has evolved into a broader scope of essential duties requiring consultation, coordination and reporting that includes an elevated degree of initiative, discretion and decision making. In addition to performing functions that are specific to the HR team, she frequently collaborates with other programs and across departments on matters of systemic collaboration and efficiency.