



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

**Minutes of Regular Meeting  
The Board of Trustees  
South San Antonio ISD**

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, February 19, 2020, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

Section start time: 6:00 PM.

**CALL TO ORDER AND ROLL CALL**

Trustee	Present	Absent	Late Arrival/Departed Early
Stacey Alderete	X		
Gilbert Rodriguez	X		
Connie Prado	X		
Shirley Ibarra Pena	X		
Homer Flores	X		
Kevin Rasco	X		
Veronica Barba	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 6:01 PM.

**CITIZENS TO BE HEARD**

Section start time: 6:01 PM.

Mrs. Prado, Board President, read board meeting rules of decorum aloud.

1. *Andy Guevara*, parent, thanked Mrs. Prado for the 20-year service and standing for what she believed was right.
2. *Tom Cummins*, President South San AFT, addressed the Board and audience regarding area charter schools, and previous board members who now serve on a charter school board.

Section end time: 6:07 PM.

**RECOGNITIONS**

Section start time: 6:07 PM.

1. Recognition of the South San Antonio High School Cheer Team 2019-2020

Item start time: 6:07 PM.

Lorraine Deleon, Executive Director of Curriculum & Instruction, and Jennifer Olivares, Cheer Coach, were called to recognize students for their achievements.

Item end time: 6:17 PM.

2. Recognition of South San Antonio ISD Counselors, Mental Health and College Readiness Staff

Item start time: 6:17 PM.

Charlie Gallardo, Coordinator of Guidance and Counseling, was called to recognize students for their achievements.

Item end time: 6:21 PM.

Section start time: 6:21 PM.

**SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)**

Section start time: 6:21 PM.

Dolores Sendejo, Interim Superintendent of Schools, addressed the Board and audience regarding academic celebrations, the South San High School girls basketball team and acknowledged that the district is Benchmark testing. She stated that we look forward to sharing that data in the next month. She also informed that we have been granted and approved for a P-Tech program for West Campus for the 2020-2021 school year. She thanked Texas A&M San Antonio President Matson and Dean Shaperis for their efforts.

Section end time: 6:24 PM.

**CONSENT**

Section start time: 6:24 PM.

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.*

1. Approval of Board Meeting Minutes, Time Management Log, and Board Tracker:

A. December 18, 2019 Regular Called

B. January 9, 2020 Special Called

C. January 22, 2020 Special Called

2. Approval of the University of Texas at San Antonio Fall-Spring and/or Spring-Fall Field Experiences and Clinical Teaching Program Agreement

3. Approve the Early College High School Memorandum of Understanding between South San Antonio Early College Academy with the Alamo Colleges-Palo Alto College South San Antonio ISD and Palo Alto College-Alamo Colleges District

4. Approval of Updated Board Policy FFA Local

5. Approval of Purchase of Forklift for the Child Nutrition Department
6. Attendance Waiver for Price and Athens
7. Approve Interlocal Agreement Between City of San Antonio and South San Antonio ISD
8. Approve Supplemental Services Agreement Between SA Youth and South San Antonio ISD (Complement to Interlocal Agreement with City of San Antonio)
9. Approve the College Connections Agreement between South San Antonio ISD and Alamo Community College District
10. Approve the Facility Use Agreement between South San Antonio ISD and Alamo Colleges
11. Approval of the February Budget Amendment
12. Approve the South San Antonio ISD 2020-2021 Academic School Calendar
13. Approve the Recommended Staff for Employment
14. Approval of E-Rate Category 2 purchases for switches and battery backups

Item start time 6:24 PM

Mrs. Alderete moved to approve the consent agenda items 1 – 10, 12, and 14, Ms. Ibarra Pena as presented, Name seconded and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 6:25 PM.

#### **CONSENT Items pulled**

Item start time: 6:25 PM.

Mrs. Prado made a motion: I make a motion that we approve item #11 Mr. Rodriguez seconded, and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Item end time: 6:27 PM.

#### **PRESENTATIONS / REPORTS**

Section start time: 6:27 PM.

1. Report on Pre-K 4 SA

Item start time: 6:27 PM.

Larissa Wilkinson, Pre-K4 SA, and Brad Davenport, Pre-K 4 SA, were called to present and answer questions related to this item.

Item end time: 6:41 PM.

2. Report on the State of South San ISD Libraries

Item start time: 6:41 PM.

Dolores Sendejo, Interim Superintendent, Amy Shields, Director of Teaching and Learning, and Brad Cloud, Instructional Technology & Media Coordinator were called to present and answer questions related to this item.

Item end time: 7:12 PM.

3. Monthly Financial Statements for the Month Ending January 2020  
Item start time: 7:12 PM.  
Dolores Sendejo, Interim Superintendent of Schools, was called to present and answer questions related to this item.  
Item end time: 7:15 PM.
4. Board Constraint 2 The Board shall not allow the introduction of new information or materials related to agenda items once the agenda is posted.  
Item start time: 7:15 PM.  
Connie Prado, Board President was called to present and answer questions related to this item.  
Item end time: 7:16 PM.
5. Report on Goal Progress Measures 3.1 and 3.2: Percentage of K-3 Students Reading On Level  
Item start time: 7:16 PM.  
Dolores Sendejo, Interim Superintendent of Schools, Amy Shields, Director of Teaching and Learning, and Lorraine Deleon, Executive Director of Curriculum and Instruction, were called to present and answer questions related to this item.  
Item end time: 7:33 PM.
6. Superintendent Constraint Progress Measure (CPM) 2.3: The Superintendent shall develop three elementary schools (in each feeder pattern) as community hubs utilizing the Community Partner Program to provide access to food, cash and health care qualifying participants.  
Item start time: 7:33 PM.  
Dolores Sendejo, Interim Superintendent of Schools, was called to present and answer questions related to this item.  
Item end time: 7:39 PM.  
Section end time: 7:39 PM.

#### **CLOSED / EXECUTIVE SESSION**

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government*

*Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

***The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:***

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.
2. Discussion regarding applications for the position of Superintendent of Schools
3. Consultation with Attorney  
Section start time: 7:39 PM.  
Section end time: 9:29 PM.

**CONSENT Items pulled**

**Item #-13**

Item start time 9:29 PM

Mrs. Alderete moved to approve consent item #13 as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0. Motion passed.

Item end time: 9:29 PM.

Section end time: 9:29 PM.

**DISCUSSION AND POSSIBLE ACTION**

Section start time: 9:29 PM.

1. Annual Review of Investment Policy and Approval of Changes to Policy CDA (Local)

Item start time: 9:29 PM.

Dolores Sendejo, Interim Superintendent of Schools, and Chad Doucet, Interim Chief of Staff, were called to present and answer questions related to this item.

Mr. Rasco made a motion, Mrs. Alderete seconded me moved to approve the item as presented, name seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 9:34 PM.

2. Discussion and possible action regarding the retirement of Price Elementary Assistant Principal

Item start time: 9:34 PM.

Dolores Sendejo, Interim Superintendent of Schools was called to present and answer questions related to this item.

Mr. Rodriguez moved to approve the item as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 9:35 PM.

3. Approval to pay all 240 day employees for April 13, 2020

Item start time: 9:35 PM.

Dolores Sendejo, Interim Superintendent of Schools, was called to present and answer questions related to this item.

Mrs. Alderete moved to approve the item as presented, Mr. Flores seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 9:37 PM.

4. Discussion, consideration and possible action on nonrenewal of Insurance Consultant Agreement with Gallagher Benefit Services, Inc.

Item start time: 9:37 PM.

Dolores Sendejo, Interim Superintendent of Schools, was called to present and answer questions related to this item.

Mr. Rasco made a motion: to approve the nonrenewal of Insurance Consultant Agreement with Gallagher, Mr. Rodriguez seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 9:39 PM.

5. Discussion, consideration and possible action to issue a Request for Qualifications for Insurance Consultants

Item start time: 9:39 PM.

Mr. Rodriguez moved to approve the item as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 9:40 PM.

6. Discussion, consideration and possible action on Request for Qualifications for Public Relations Firm

Item start time: 9:40 PM.

No Action Taken

Item end time: 9:41 PM.

7. Election of Board Officers pursuant to district policy BDAA (Local) (Requested by Trustee Connie Prado)

Item start time: 9:41 PM.

Mrs. Prado, Board President was called to present and answer questions related to this item.

Mrs. Ibarra Pena made a motion: to nominate Mr. Gilbert Rodriguez as Board President and Mr. Kevin Rasco as Board Vice-President, Mrs. Alderete seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

<b>Vote:</b>	<b>Yes</b>	<b>No</b>	<b>Abstained</b>
Stacey Alderete	X		
Gilbert Rodriguez	X		
Connie Prado	X		
Shirley Ibarra Pena	X		
Homer Flores	X		
Kevin Rasco	X		
Veronica Barba	X		

Item end time: 9:50 PM.

Section end time: 9:50 PM.

### **ADJOURNMENT**

Mrs. Prado moved to adjourn the meeting, Mrs. Alderete seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 9:50 PM.

### **ATTEST**

\_\_\_\_\_  
Gilbert Rodriguez, Board President

\_\_\_\_\_  
Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*



# Board of Trustees Time Management Log

## Board Meeting: February 19, 2020

### Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:00 PM	6:01 PM	1 Min.	Other
Citizens to be Heard	6:01 PM	6:07 PM	6 Min.	Other
Superintendent's Remarks (Board President read meeting rules of decorum aloud)	6:21 PM	6:24 PM	3 Min.	Other
<b>Total section time: 10 Min.</b>				
<b>Recognitions – 14 Minutes</b>				
Item #1	6:07 PM	6:17 PM	10 Min.	Other
Item #2	6:17 PM	6:21 PM	4 Min.	Other
<b>Total section time: 14 Min.</b>				
<b>Consent – 10 Minutes</b>				
Item # 1-10, 12, 14	6:24 PM	6:25 PM	1 Min.	Other
Pulled Item #11	6:25 PM	6:27 PM	2 Min.	Other
Pulled Item #13	9:29 PM	9:29 PM	0 Min.	Other
Percentage of Consent Item Pulled 14.29% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
<b>Total section time: 3 Min.</b>				
<b>Presentations/Reports – 14 Minutes</b>				
Item #1	6:27 PM	6:41 PM	14 Min.	Other
Item #2	6:41 PM	7:12 PM	31 Min.	Other
Item #3	7:12 PM	7:15 PM	3 Min.	Other

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less



Item #4	7:15 PM	7:16 PM	1 Min.	Vision- Constraints Monitoring
Item #5	7:16 PM	7:33 PM	17 Min.	Vision- Student Outcome Goal Monitoring
Item #6	7:33 PM	7:39 PM	6 Min.	Vision- Constraints Monitoring
<b>Total section time: 71 Min.</b>				
<b>Closed/Executive Session – 1 Hour</b>				
Item #1	7:39 PM	9:29 PM	110 Min.	N/A
<b>Total section time: 110 Min.</b>				
<b>Discussion and Possible Action – 14 Minutes</b>				
Item #1	9:29 PM	9:34 PM	5 Min.	Other
Item #2	9:34 PM	9:35 PM	1 Min.	Other
Item #3	9:35 PM	9:37 PM	2 Min.	Other
Item #4	9:37 PM	9:39 PM	2 Min.	Other
Item #5	9:39 PM	9:40 PM	1 Min.	Other
Item #6	9:40 PM	9:41 PM	1 Min.	Other
Item #6	9:41 PM	9:50 PM	9 Min.	Other
<b>Total section time: 21 Min.</b>				
Adjournment	9:50 PM	9:50 PM	0 Min.	Other

**Total Meeting Time: 230 Minutes**

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

**BOARD'S TIME USE TRACKER**

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring	17 Min.	14%	Report 5
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring	7 Min.	6%	Report 4 & 6
<b>Accountability</b>				
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation			
<b>Structure</b>				
<b>Structure</b>	Voting			
<b>Advocacy</b>				
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>				
<b>Other</b>	Other	96 Min.	80%	
<b>Total Vision-focused Minutes</b>		24	20%	
<b>Total Minutes</b>		120 Min.	100%	110 minutes - closed session not included

Total Meeting 3 hours and 50 minutes = 230 minutes  
 230 - 110 closed session = 120 Total Tracker Minutes



## February 19, 2020 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Interim Superintendent Dolores Sendejo	5	5	3	\$82.81	\$1,076.53
Senior Staff Members					
Lorraine De Leon	3	4	1	\$54.98	\$439.84
David Abundis	3		1	\$49.29	\$197.16
Sherri Seaman	1	4	1	\$53.86	\$323.16
Amy Shields				\$49.43	\$0.00
Eugene Tovar	1		1	\$42.94	\$85.88
Rosanna Mercado				\$50.84	\$0.00
Robert Becerra	1	4	1		\$0.00
Charlie Gallardo	2			\$40.30	\$80.60
Julie Silva				\$46.26	\$0.00
Scott Laleman	1	4		\$48.42	\$242.10
Robert Zamora				\$47.31	\$0.00
Denise Orosco	3	4	1	\$47.82	\$382.56
					\$0.00
Dr. Lee Hernandez				\$61.05	\$0.00
Veronica Ramos				\$47.98	\$0.00
					\$0.00
Scott Stephens	1		1	\$50.33	\$100.66
Chad Doucet	5	5	2	\$43.28	\$519.36
Jenny Suniga Collier	2	4	2	\$43.72	\$349.76

					\$0.00
<b>Other Staff</b>					
Michelle Martinez	5	5	5	\$34.75	\$521.25
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Cristina Morales				\$27.85	\$0.00
Clarita Trevino	3		2	\$44.80	\$224.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
				\$1,086.45	\$4,542.86