

EXTRA-CURRICULAR
STUDENT TRAVEL APPROVAL FORM

Student travel must be approved based on the direct benefits for the students. The trip must have approval of Superintendent or designee before any travel arrangements and reservations are made or students and parents become involved with any facet of the trip. Out-of-state travel must have Board approval.

Name of Group: Bronchittas Campus: OITS
Date of trip: 3-9-19 to 3-13-19 Grade levels involved: 9-12 Number of students: 33
Number of instructional days: 0 Location: Los Angeles
(Please attach an itinerary)

Funding source: ___ District Budget ___ Campus Budget ___ Department Budget ___ Activity fund Personal

Instructional days out of the classroom: The sponsors/coaches/directors have checked the accrued number of days for each participant? ___ Yes No

Trip function: ___ Cocurricular Extracurricular ___ Competition (Non-athletic)

Trip profile: ___ In-state Out-of-state ___ Overseas ___ Tour ___ Field trip ___ Invitational
___ Annual ___ Biennial ___ Post-district ___ Competition associated with a tour or attraction

Transportation mode: ___ School bus ___ School suburban Charter bus plane

How does the trip relate to and benefit the Campus Improvement Plan, District Improvement Plan and/or the TEKS?

Does the trip require fund-raisers? Yes ___ No

Are deadlines established to guide the sponsors/directors if the trip has to be canceled due to lack of funding?
 Yes ___ No

How many sponsors will accompany the students? 7
What is the ratio of sponsors to students? Sponsors 7 / Students 33 (gender appropriate)

Student orientation - Date: 12-7-18 Time: 5:00 Location: OITS
Parent orientation - Date: 12-7-18 Time: 5:00 Location: OITS
Sponsor orientation - Date: 1-3-19 Time: 5:00 Location: OITS
Sponsor criminal background check - Date: January 3rd, 2019
Will any kind of insurance be required? Yes ___ No
Will room and baggage searches be required? ___ Yes No

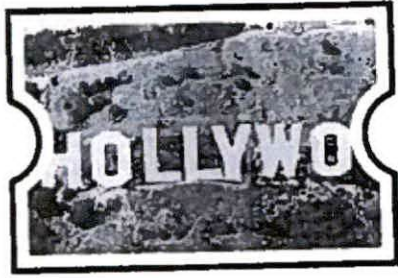
Medical and travel releases will be required.

Coach/Sponsor: [Signature] 11-6-18
(Signature) (Date)

Principal approval: [Signature] 11/7/18
(Signature) (Date)
Field Trips/Excursions
UIL Competition

Superintendent or designee Approval: [Signature] 11/12/18
(Signature) (Date)
(District Sanctioned Competition)
(K-8 Field Trips/Excursions)

Board approval: _____
(Signature) (Date)
(Out-of-state)



LOS ANGELES

Odessa High School Bronchettes

Saturday, March 9th

- 10:15am Arrive at Midland Airport (MAF)
- Lunch at the airport (on own)
- 12:20pm Depart on Southwest flight #2748
- 12:35pm Arrive at McCarran Airport (LAS)
- 2:20pm Depart on Southwest flight #3371
- 3:40pm Arrive at Los Angeles Airport (LAX)
- Meet your Green Light tour manager
- 4:15pm Load bus
- 6:00pm Dinner and shopping at Hollywood and Highland
- 9:00pm Stop at Amoeba Music, the world's largest independent record store
- 10:30pm Check into hotel

Sunday, March 10th

- Breakfast at hotel
- Enjoy Universal Studios Hollywood
- Lunch within the park (voucher provided)
- Dinner within the park (voucher provided)

Monday, March 11th

- Breakfast at hotel
- 10:00am Arrive at Madame Tussauds Hollywood
- 10:30am Perform
- 11:00am Explore the museum
- 12:45pm Lunch at Pink's Hot Dogs, Hollywood landmark since 1939
- 2:45pm Guided tour of Hollywood and the Sunset Strip; see the Chinese Theatre, Hollywood Blvd Walk of Fame (stars) and the famous "Hollywood" Sign

- 5:15pm Depart for Santa Monica
- 6:30pm Dinner at Mariasol on the Santa Monica Pier
- 8:00pm Free time to enjoy beach and pier
- 10:00pm Arrive back to hotel

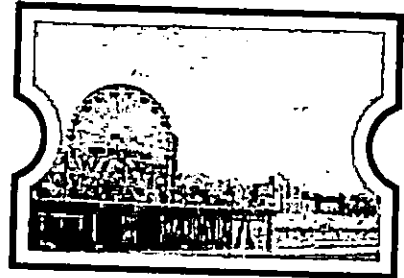
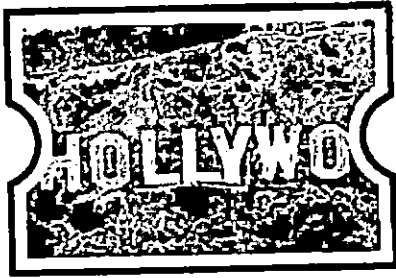
Tuesday, March 12th

- Breakfast at hotel
- 9:30am Shopping and lunch at the LA Farmer's Market (opens at 9am) and the Grove (opens at 10am)
- 12:45pm Load bus
- 1:45pm Arrive at Warner Brother Studios
- 2:30pm VIP Studio Tour
- 5:15pm Load bus
- 6:00pm Dinner at Hard Rock Cafe - Hollywood
- 8:00pm Visit the Griffith Observatory with views of LA and the Hollywood Sign
- 10:00pm Arrive back at the hotel

Wednesday, March 13th

- Breakfast at hotel
- 7:30am Pack and load bus
- 9:00am Dance class at Millennium Dance Complex
- 10:30am Load bus, depart for airport
- 12:00pm Arrive at Los Angeles Airport (LAX)
- Grab lunch at the airport (on own)
- 1:55pm Depart on Southwest flight #456
- 7:05pm Arrive at Houston Airport
- Grab dinner at airport (on own)
- 8:10pm Depart on Southwest flight #1848
- 9:40pm Arrive at Midland Airport (MAF)





LOS ANGELES

Ground Package Includes

- Round trip flight (first two checked bags for free each way)
- Motor coach transfers in LA (includes gratuity)
- Dedicated tour manager
- Four nights lodging in interior corridor hotel
- Guided tour of Hollywood
- Universal Studios Hollywood
- Dance class at Millenium Dance Complex
- Madame Tussauds with performance
- Beach and Santa Monica Pier
- Warner Bros VIP Studio Tour
- The Grove
- Amoeba Music
- Griffith Observatory
- Breakfast daily at the hotel
- Lunch in Universal Studios Hollywood
- Lunch at the Farmer's Market
- Lunch at Pink's Hot Dogs
- Dinner at Hollywood and Highland
- Dinner in Universal Studios Hollywood
- Dinner at Mariasol on the Santa Monica Pier
- Dinner at Hard Rock Cafe - Hollywood
- Two-million-dollar liability insurance policy
- Name badges with emergency contact phone numbers and a mini itinerary
- Basic traveler's insurance- purchased on behalf of the traveler - to cover medical expenses and trip delays
- Nighttime hotel security, so you can sleep
- Online registration and billing

Minimum # Paying Travelers	23	28	33	38	43
Quad	\$1,890	\$1,783	\$1,709	\$1,654	\$1,612
Triple	\$1,952	\$1,845	\$1,771	\$1,716	\$1,674
Double	\$2,075	\$1,968	\$1,894	\$1,839	\$1,797
Single	\$2,445	\$2,338	\$2,264	\$2,209	\$2,167

Flight is on hold until November 9th. A non-refundable \$50 per person deposit is required to secure the flight.

Payment Schedule:

\$50 per traveler by November 8th, 2018. This deposit is non-refundable and goes towards the flight deposit.

\$600 per traveler by November 28th, 2018.

\$600 per traveler by December 28th, 2018.

Final rooming list and flight list are due December 28th, 2018. A cumulative total of \$1,050 per person becomes non-refundable to cover flight and hotel.

FULL PAYMENT of BALANCE to be paid no later than January 23rd, 2019. This payment is non-refundable.

