

**TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES NOON MEETING MINUTES  
June 11, 2013**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at 12:00 P.M. on Tuesday, June 11, 2013, at the Hancock Leadership Center, 1920 Briar Ridge Road, Tupelo, Mississippi.

**CALL TO ORDER**

The meeting was called to order by President Beth Stone, who welcomed guests attending the meeting.

**ROLL CALL AND ESTABLISHMENT OF A QUORUM**

Board members present during roll call were: Mr. Joseph Babb, Mr. Rob Hudson, Mr. Eddie Prather, Mrs. Beth Stone, and Mr. Kenneth Wheeler. Mrs. Stone announced a quorum and stated that the meeting was lawfully in session. Attorney Otis Tims of Mitchell McNutt & Sams was also present.

**APPROVAL OF THE AGENDA**

On a motion by Mr. Hudson, seconded by Mr. Wheeler, the Board voted unanimously to confirm the agenda as submitted. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed and the agenda approved. A copy of the agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

**APPROVAL OF MINUTES**

May 14, 2013 Regular Meeting (Noon)

A motion was made by Mr. Wheeler, seconded by Mr. Babb, to approve the minutes from the May 14, 2013, noon regular meeting with noted corrections. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed

May 14, 2013 Regular Meeting (5:00 P.M.)

Motion was made by Mr. Prather, seconded by Mr. Wheeler, to approve the minutes from the May 14, 2013, 5:00 P.M. regular meeting with one noted correction. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed

May 28, 2013 Special Called Meeting (2:00 P.M.)

Motion was made by Mr. Hudson, seconded by Mr. Wheeler, to approve the minutes from the May 28, 2013, 2:00 P.M. special called meeting with noted corrections suggested by Mr. Tims. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

## **RECOGNITIONS AND PUBLIC COMMENTS**

### **A. Recognitions**

Mayor Jack Reed was recognized for his leadership in collaborating with the TPSD on initiatives including: Safe Routes to Schools, Joint Use Agreements, Safe Splash, Health Tupelo Task Force, Project Fit, and the Scholastic, Inc. donation.

### **B. Public Comments**

No public comments were requested for this meeting of the Board.

## **COMMUNICATIONS TO THE BOARD**

### **A. Ad Valorem Collections Comparison FY2005 through May, 2013 (TPSD Goal #4)**

Finance Director Linda Pannell shared information regarding the collections of ad valorem for operations and debt through May, 2013, compared to the last eight years.

### **B. Summer Curriculum Writing Team Project (TPSD Goal #1)**

Dr. Leigh Mobley reported on the summer curriculum work which commenced June 10, 2013. Dr. Mobley provided a PowerPoint presentation which outlined the goals and objectives for the summer curriculum writing project.

### **C. Literacy Based Promotion Act (TPSD Goal #1)**

Ms. Amy Ferguson provided an overview of Senate Bill 2347 (Literacy Based Promotion Act) and explained the implications for the TPSD.

### **D. At-Risk Senior Report (TPSD Goal #1)**

Dr. Matthew Dillon provided the At-Risk Senior Report for Tupelo High School for the 2012-2013 school year. In addition, this report included information regarding at-risk seniors who have been identified for the upcoming 2013-2014 school year.

### **E. AP Courses Report (TPSD Goal #1)**

Assistant Superintendent Dr. Matthew Dillon presented historical and current data regarding AP courses at Tupelo High School. This report included three years of historical data, number of students taking and passing the tests, and pre-registration numbers for the upcoming school year.

### **F. ADA Comparison Report (TPSD Goal #1)**

Dr. Matthew Dillon summarized the 2012-2013 monthly and overall ADA report which also included a monthly ADA comparison for the last three years.

(A copy of the above reports are on file in the Superintendent's Office).

## **CONSENT AGENDA**

In accordance with Dr. Loden's recommendations, Mr. Prather moved to approve and ratify the Consent Agenda as listed below:

### **A. Office of Finance Director Mrs. Linda Pannell (TPSD Goal #5)**

1. Contractual Agreements
  - a. Contracts #CO1323 through #CO1341
  - b. Charter Bus Service Contract #BC2012-2013-010
2. Donations #2012-2013-052 and #2012-2013-053
3. Permission to Add Two (2) Assets and Delete Fifty-Five (55) Assets from the TPSD Asset List
4. Cash Flow Statements for Month Ending April 30, 2013

### **B. Office of Assistant Superintendent Dr. Matthew Dillon**

1. Student Transfer Report presented by Mrs. Pamela Traylor
2. Overnight Field Trip Requests (TPSD Goals #2 and #4)
  - a. Tupelo High School Baseball, Delta State University Baseball Camp, Cleveland, MS, June 12-14, 2013
  - b. Tupelo Middle School Cheerleaders, Cheer Camp, ICC-Fulton, July 15-18, 2013
3. Annual Renewal of Menu Choice Procedure for 2013-2014 'Offer vs. Serve' Meal Plan (TPSD Goal #5)
4. Authorization to post a "No Frying" statement on the TPSD Child Nutrition website to comply with the Bower Foundation Nutrition Grant requirements (TPSD Goal #5)

The motion was seconded by Mr. Wheeler and was approved unanimously. The President of the Board declared the motion passed. A copy of the Consent Agenda is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

## **SUPERINTENDENT'S REPORT**

### **A. Office of Director of Finance Mrs. Linda Pannell (TPSD Goal #5)**

#### **1. Docket of Claims**

As Mrs. Stone reviewed the Docket of Claims prior to the meeting, she passed the gavel to Board Vice President Rob Hudson and recommended approval as outlined below:

- Docket of Claims for the period May 4, 2013, through May 31, 2013, Docket of Claims #10580 through #11321, Accounts Payable Checks #6473 through #6922 in the amount of \$1,729,610.43.

- Tupelo High School Activity Check Register for the period May 2013, Checks #1266 through #1296 in the amount of \$18,610.64.
- Athletic Activity Check Register for the period May 2013, Checks #1481 through #1496 in the amount of \$4,009.94 will also be presented by Finance Director Linda Pannell.

The grand total for all funds is \$1,752,231.01.

The motion was seconded by Mr. Wheeler and approved unanimously. Vice President Rob Hudson declared the motion passed.

This affirms that the claims and check registers are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated.

The Docket of Claims Report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

Mr. Hudson passed the gavel back to Board President Beth Stone.

## **2. Financial Statements for the Month Ending April 30, 2013**

Mrs. Linda Pannell presented the Statements of Income and Expenditures for the month ending April 30, 2013, for approval. A listing by fund type is available for the Board's information and review.

On a motion by Mr. Wheeler, seconded by Mr. Babb, the Board voted unanimously to accept the Statements of Income and Expenditures for the month ending April 30, 2013, as presented. Mrs. Stone declared the motion passed.

The Financial Statements are marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

## **B. Office of Assistant Superintendent Mrs. Diana Ezell (TPSD Goal #1)**

### **1. Proposed Revisions to Existing TPSD Policies GBA-E and GBAAA-E**

#### **TPSD Policy GBA-E Teacher Salary Scale (formerly GCBA-E)**

On a motion by Mr. Hudson, seconded by Mr. Wheeler, the Board voted unanimously to amend Policy GBA-E Teacher Salary Scale as submitted. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

#### **TPSD Policy GBAAA-E Classified Salary Scale (formerly GDBA)**

On a motion by Mr. Prather, seconded by Mr. Babb, the Board voted unanimously to amend Policy GBAAA-E Classified Salary Scale as submitted. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

**TPSD Policy AD School Attendance Areas**

On a motion by Mr. Babb, seconded by Mr. Wheeler, the Board voted unanimously to amend Policy AD School Attendance Areas as presented. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

**2. Second Reading of Proposed New TPSD Policies (IDAG and IJBA)**

**TPSD Policy IDAG Dual Enrollment/Credit**

On a motion by Mr. Wheeler, seconded by Mr. Prather, the Board voted unanimously to amend Policy IDAG Dual Enrollment/Credit as presented. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

**TPSD Policy IJBA Personal Electronic Devices, Laptops, Tablets, and Mobile Devices**

On a motion by Mr. Wheeler, seconded by Mr. Babb, the Board voted unanimously to approve new TPSD Policy IJBA Personal Electronic Devices, Laptops, Tablets, and Mobile Devices (BYOD Policy) as presented. Upon motion duly made, seconded, and carried unanimously, the President of the Board declared the motion passed.

Copies of the abovementioned policies are marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

**3. First Reading of New TPSD Policy JQH Dropout Prevention**

Mrs. Ezell introduced new TPSD Policy JQH Dropout Prevention for a first reading. No action was taken at this meeting of the Board.

**C. Office of Director of Human Resources Mr. Jim Turner (TPSD Goal #3)  
Consideration of Licensed Staff**

Human Resources Director Jim Turner presented Consideration of Licensed Staff for approval. Mr. Hudson moved to approve the Consideration of Licensed Staff as presented. Mr. Wheeler seconded the motion, and the motion was approved unanimously. The President of the Board declared the motion passed.

The Consideration of Licensed Staff Report is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

**D. Office of Superintendent Dr. Gearl Loden (TPSD Goals #1, #4, and #5)**

1. Dr. Loden presented the following information items to the Board:
  - a. June 12-14 Administrative Retreat
  - b. June 19-20 Board Retreat

- c. June 21-22 New Board Member Training
- d. July 8-12 MS Association of School Superintendents' Summer Conference
- e. July 16 Noon Regular Board Meeting, 5:00 P.M. FY14 Budget Hearing, HLC
- f. July 22-24 Back-to-School Administrative Retreat
- g. July 29 Back-to-School Celebration, THS, (Teachers Report)

## **UNFINISHED BUSINESS**

### **Awarding of Advertised Bids #BD1309 Carver Flooring; BD1313 Rankin Re-Roof; and #BD1316 THS Cafeteria Equipment**

On a motion by Mr. Hudson, seconded by Mr. Wheeler, the Board voted unanimously to take the following actions regarding Bids #BD1309, #BD1313, and #BD1316:

Advertisement: BD1309 Carver Fencing  
Person Responsible: Julie Hinds  
Funding Source: District Construction  
Recommendation: Columbus Fencing  
Total Award: \$ 88,050.00

Advertisement: BD1313 Rankin Re-Roof  
Person Responsible: Julie Hinds  
Funding Source: District Construction  
Recommendation: Graham Roofing  
Total Award: \$ 108,000.00

Advertisement: BD1316 THS Cafeteria Equipment  
Person Responsible: Julie Hinds  
Funding Source: District Construction  
Recommendation: Hotel & Restaurant Supply  
Total Award: \$54,989.00

Mrs. Stone declared the motion passed.

Detailed information regarding the above bids is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

## **NEW BUSINESS**

No "New Business" items were presented at this meeting of the Board.

## **MISCELLANEOUS BUSINESS**

### **A. Future Agenda Topics**

During an earlier section of the meeting Board Member Eddie Prather requested that a report be given in the near future regarding 2012-2013 donations to the TPSD.

### **B. Executive Session**

No Executive Session was required during this meeting of the Board.

## **ADJOURNMENT**

On a motion by Mr. Hudson, seconded by Mr. Wheeler, the Board voted unanimously by all members present to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 1:45 p.m.

APPROVED:  
TUPELO PUBLIC SCHOOL DISTRICT  
BOARD OF TRUSTEES

ATTEST:

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Elizabeth Stone, President

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Kenneth Wheeler, Secretary