

**Present:** ASG (Cadence Gillespie), Keely Baca, Dustin Bare, Nora Brodnicki (Co-Chair), Armetta Burney, Debra Carino, Elizabeth Carney, Virginia Chambers, Amanda Coffey, Juan Cortes, Ephanie Debey, SD DeWaay, Megan Feagles (Recorder), Sue Goff, Erin Gravelle, Jordan Gulley, Dawn Hendricks, Kari Hiatt, Frank Kilders, Eric Lee, Gentiana Loeffler, Mike Mattson, Kelly Mercer (Co-Chair), Deanna Myers, Carrie Sandberg, Ashley Sears, Charles Siegfried, AJ Smith, April Smith, Aundrea Snitker, Sarah Steidl, Chris Sweet, Dru Urbassik

**Guests:**

**Absent:** Danielle Hoffman, Kara Leonard, Tracy Nelson, David Plotkin, Lisa Reynolds, Wryann Van Riper

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**1. Welcome**

**2. Approval of Minutes**

- a. Approval of the December 6, 2024 minutes

*Motion to approve, approved*

**3. Consent Agenda**

- a. Course Number Changes  
b. Course Title Change  
c. Reviewed Outlines for Approval

*Motion to approve, approved*

**4. Course and Program Approvals**

**a. AS, Electrical Engineering, OIT Amendment**

- a. Eric Lee presented for Mike Farrell  
b. Removing ENGR-112. Total credits change from 101-103 to 98-100.

*Motion to approve, approved*

**b. Course Inactivation Program Amendments**

- a. Curriculum Office presented  
b. Departments confirmed that ENG-130, HST-130, HST-138, and MUS-230, which were on the three-year course inactivation list, can be inactivated starting in 2025-2026. These amendments remove those courses from the programs:  
i. AA Degree, Oregon Transfer  
ii. AA Degree, Oregon Transfer Elementary Education  
iii. AA Degree, Transfer English Literature  
iv. AS Degree, Transfer Biology  
v. AS Degree, Transfer Business  
vi. AS Degree, Transfer Computer Science  
vii. AS, Civil Engineering, PSU  
viii. AS, Computer Engineering, PSU  
ix. AS, Computer Science, PSU  
x. AS, Electrical Engineering, PSU  
xi. AS, English, PSU  
xii. AS, Environmental Engineering, PSU  
xiii. AS, Mechanical Engineering, PSU  
xiv. AS, Music, PSU  
xv. Associate of General Studies  
xvi. Electronics Engineering Technology AAS  
xvii. Microelectronics Systems Technology AAS  
xviii. Oregon Transfer Module

*Motion to approve, approved*

**c. Dental Assistant CC Program Learning Outcomes**

- a. Kari Hiatt presented  
b. Minor change to PLO5.

d. **Course Hours/Instructional Method/Credits Change – FRP-230**

- a. Jordan Gulley presented
  - i. Changing from 2 Credits, 24 hours to 1 Credit, 14 hours
  - ii. Accrediting agency, National Wildfire Coordinating Group (NWCG), for fire curriculum has adjusted the hours required and course content to be covered within this course. I am adjusting the course hours and learning objectives to match what is being provided to be by NWCG. With the course changing from 24 hours to 14 hours, it seems most appropriate for it to fit within the 1 credit course range as the workload for the students is minimal beyond the 14 hour class time requirement.

*Motion to approve, approved*

e. **Nursing Changes**

Virginia Chambers presented

- a. Credit Changes – NRS-110, 110C, 112, 112C
  - i. All changes based on student feedback and year-end assessment work.
  - ii. NRS-110 changing from 55 LECT/5 Credits to 66 LECT/6 Credits
  - iii. NRS-110C changing from 120 CLIN/4 Credits to 90 CLIN/3 Credits
  - iv. NRS-110 changing from 22 LECT/2 Credits to 33 LECT/3 Credits
  - v. NRS-112C changing from 120 CLIN/4 Credits to 90 CLIN/3 Credits
  - vi. Changes are based on student feedback and assessment reporting. Students need more time in lecture to solidify foundational knowledge.
- b. Amendment – Nursing (RN) AAS
  - i. Only change is updating the credits for the above courses. No change to total credits.

*Motion to approve, approved*

f. **New Program - Child Care Specialist Apprenticeship**

- a. Dawn Hendricks presented
- b. According to the Oregon Employment Department, there is a growing demand for individuals with early learning credentials in Clackamas County, Oregon. This is a BOLI-approved program.

*Motion to approve, approved*

5. **Old Business**

- a. Catalog Edit deadline is February 28<sup>th</sup>.
- b. Courses and programs must be approved by February 21<sup>st</sup>.
- c. Drop-in session today at 10am for how to do catalog edits.

6. **New Business**

- a.

7. **Closing Comments**

*-Meeting Adjourned-*

**Next Meeting: February 7, 2025 (8-9:30am)**