



**Board of School Trustees  
Mansfield Independent School District**

TITLE: Consideration & Approval of Change Order No. 1  
for the Summit High School Baseball/Softball/Turf &  
Batting Cages

DATE: November 18, 2025

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**ACTION**

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**BACKGROUND:**

The District has adopted a Request for Proposal (RFP) procedure for identifying change to the Construction Documents Scope of Work between a Construction Contractor, Architect/Engineer (A/E), Construction Manager at Risk (CMaR) and MISD's designated representative. The intent of the RFP process is to document changes when they occur, validate the necessity of the change before it is implemented, obtain rapid cost and time proposals from the contractor, and jointly document a timely agreement on the change's cost and time impact in order to avoid higher cost claims by the Contractor. RFP's are administered at the lowest feasible working level. Once RFP's have accumulated to an extent that an increase or decrease to the Contract Value is needed, the RFP's are consolidated into a formal Change Order for Board Approval.

In order to maintain the regulation size and location of the practice soccer field and improve storm drainage, the batting cages were relocated and the grading for the area was revised. The baseball bullpen was also relocated to accommodate these changes. Funding for change order #1 will come from project contingency.

**CONSIDERATION:**

The new Contract Award Value to Lee Lewis Construction with the approval of Change Order No. 1 will be \$6,851,790.00. A further description and the RFP change amounts are attached herewith.

Original Contract Amount:	\$ 6,626,421.00
Change Order No. 1:	\$ 225,369.00
Current Contract Amount:	\$ 6,851,790.00

**RECOMMENDATION:**

The Superintendent recommends Approval of Change Order No.1 to Lee Lewis Construction for the Summit High School Baseball/Softball/Turf & Batting Cages.

**RECOMMENDED MOTION:**

"Move to adopt the Change Order No. 1 to Lee Lewis Construction for the Summit High School Baseball/Softball/Turf & Batting Cages."