



Proposal for OVERNIGHT or EXTENDED Student Trips

Group: GLVP Field Trip Program (Exploring Michigan)

Proposer: Susan Amos

Position: GLVP Field Trip Coordinator

Destination: Mackinac Island Trip **City:** Mackinaw **State:** MI

Proposed Departure Date: September 13, 2026 **Return Date:** September 16, 2026

Date by which response is needed: June 2026 **Proposal Date:** April 2026

A. Purpose of Trip

- 1. What is the major place to be visited or an event to be attended?** Mackinac Island, Lighthouses, and Forts
- 2. How is this trip related to the educational program of the District?** The Exploring Michigan virtual course (previously known as EAT and Field Experience) will expose students to background knowledge about the history of Mackinac Island. The students who attend the field trip will have the opportunity for on-site, experiential learning to deepen their understanding of Mackinac Island and the local economy.
- 3. In what ways will the students benefit?** They will be learning MI History, the community history, and more.

B. Students and Staff

- 1. How many students will be going?** Between 20 and 30
- 2. What staff member will be in charge?** Susan Amos/GLVP Field Trip Coordinator
- 3. What previous experience has the staff member had in conducting overnight/extended field trips?** I have been running field trips for various organizations for most of my life. From Chimney Corners Camp in Massachusetts, as their girl camp extended trip guide to Calhoun County Nursing homes. I am honored to have been offering field trips to the GLVP for over 13 years.
- 4. What other staff members will be going?** Michelle Jaros, Lorraine Dudash
- 5. How many chaperones, in addition to staff members, will be going?** Every student will have a parent chaperone.
- 6. Chaperone names and affiliations with the students?** The parents of the students will be the chaperones.
- 7. How many school days will be missed?** 0 to 3
- 8. How will teachers be notified in advance that students will be out of school?** The students will notify the teachers.

C. Itinerary

- 1. **Where will the group be housed and fed? (list phone numbers for housing)** We will be staying at Mill Creek Campground. Each parent is responsible for the housing and feeding of their family.
- 2. **What will be the mode of transportation? What liability insurance does the carrier have?** The parents are responsible for transportation and insurance.
- 3. **What arrangements have been made for dealing with emergency situations?** Each parent carries their own insurance.
- 4. **If tour guides are involved, what liability insurance do they carry?** NA

D. Finances

- 1. **What is the estimated total cost AND cost per student?** The estimated cost is \$TBD per student
- 2. **What is the source of funds?** Field Trip Account
- 3. **How will the funds be collected and safeguarded?** NA
- 4. **How will any shortfall be made up or excess funds used?** NA
- 5. **What provision has been made for students who are financially unable to pay any necessary costs?**
NA

E. Communications

- 1. **How will you communicate with parents prior to, during, and after the trip?** Email, text, face to face

Signature of the Requestor: Sue Amos

Date: April 2026

_____ Trip approved _____ Trip not approved

Submitted and Approved by Cindy Fadel, Partnership Director;

April 2026

Board of Education

Date