



Alex Russin
Superintendent Board Report
May 9, 2018

2017-2018 SUPERINTENDENT PRIORITIES/GOALS

While these goals are not an exhaustive list, throughout the year they will be focused on administratively in order to build and sustain consistent systems to improve District operations.

- Engage stakeholders in Strategic Planning

A strategic planning committee meeting is tentatively scheduled in the next couple of weeks. The agenda will include an exercise in facilitating the next stage of our planning process, which will be to engage the community in deeper feedback from the common themes that emerged from our community conversations in March. The type of feedback we will be looking for in the community forums relate to principles and core values, or foundational pillars, that will help the Administration and Board organize the input and ideas into coherent strategic directions. I anticipate the “final” strategic plan being in place this fall.

- Develop solid communication plan/structure at the District and School levels

- The following board policies related to emergency and crisis response situations are being reviewed by the Admin Team as part of a larger communication protocol:

- AR 6114 Crisis Response
- AR 6114.1 Fire Drills and Fires
- AR 6114.2 Bomb Threats
- BP 6114.4 Pandemic/Epidemic Emergencies

The Admin Team is also discussing communication protocols within the buildings, such as PA announcements and one-call app implementation to contact directory subscribers (parents, emergency services, inter-building staff, etc.), in emergency situations.

- Utilize Curriculum and Policy Committees as outlined in board policy

- The next tentative Policy Committee meeting date is scheduled for May 17, 2018 at 4:00 pm in the District Office Conference Room. Anticipated policies for review include recommended updates from AASB and miscellaneous policies that have been discussed during the year:
 - BP 3311 Bids (no current policy in place)
 - BP 3300 Expenditures/Expending Authority
 - BP 3310 Purchasing Procedures
 - BP 4112.4 Health Examinations
 - BP 4118 Suspension/Discipline Action
 - BP 4218 Dismissal/Suspension/Disciplinary Action
 - BP 5121 Grades/Evaluation of Student Achievement
 - BP 5145.3 Nondiscrimination
 - BP 6145 Extracurricular and Cocurricular Activities
 - BP 6179 Child Care and Developmental Programs (no current policy in place)

- Select staff participated in a social studies curriculum webinar (4/13) and science curriculum webinar (4/20) and discussed pros and cons of each resource. Discussion included the District's current content resources and the idea of organizing courses by learning objectives or standards rather than textbooks. Further thoughts included considering a course review/approval process rather than a "curriculum" review process and what that might look like. Further updates will be provided at the next Curriculum Committee meeting scheduled for May 10, 2018.
- Improve systems and processes that directly impact student learning
 - No updates at this time

BOARD DIRECTIVES/PRIOR MEETING FOLLOW-UPS

- None at this time

HUMAN RESOURCES

- In anticipation of additional staffing considerations, I have begun developing job descriptions for the following positions:
 - Activities Director
 - Education Technologist
 - STEM Teacher

COMMUNITY RELATIONS

- April Community Engagements
 - ✓ Board Luncheon with Students
 - ✓ CHS Site Council Meeting
 - ✓ Cordova Coalition for a Healthy Community Meeting
 - ✓ Mt. Eccles Site Council Meeting

POLICY REVIEW

Administration recommends the following revisions from the Policy Committee for approval on Second Read. The reference sheet included in the packet shows the entire policies.

- **BP 3430 INVESTMENTS** (First Read)

The reading of this policy at last month's meeting was referred back to Administration for additional language. The section primarily discussed at the meeting focused on roles and responsibilities. The excerpt below shows an addition for consideration.

III. ROLES AND RESPONSIBILITIES

The district's Board shall approve the investment policy and review its terms at least annually. The Director of Budget and Finance shall be responsible for communicating this policy to brokers and investment advisors. The Director of Budget and Finance shall also be responsible for executing transactions, authorizing specific investment instruments, and managing liquidity with authorization of the Superintendent and in accordance with Board Policy. The Director of Budget and Finance will be responsible for reporting the investment performance, account balance, and asset allocation to the Board at least quarterly.

OTHER

- 2018-2019 CCS Handbook Draft
 - No substantive changes are recommended for next year's handbook. Several grammar corrections have been made but are not noteworthy. The Admin Team's recommendation is to approve this handbook as presented in the board packet.
- 2018-2019 CHS Handbook Draft
 - The board packet includes various sections of the handbook with recommended revisions. A number of the revisions being proposed are based on board policy. In order for the handbook changes to take place, the policies will need to be revised so that the practices and policies are aligned. Administration will be presenting several of the recommendations to the policy committee at its next meeting (5/17/18) with first and second reads by the Board to take place in June and August prior to approval.
- Potential STEM Pathway Course Development

I have been looking at several Science, Technology, Engineering, and Math pathway development opportunities. Early course ideas are included in the graph on the following page.

There are great potentials to involve our current teachers in course offerings in these pathways, in addition to connecting with local partners, as well. This piece of instructional programming in our District dovetails nicely with the themes evolving from our strategic planning process: ways of learning and community engagement, in particular.

I look forward to future development of a STEM pathway in CSD and the enhanced engagement it will bring to our students.

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