

Minutes of Facility Committee Meeting

The Board of Education Waunakee Community School District

A Facility Committee Meeting of the Board of Education of Waunakee Community School District was held Tuesday, April 8, 2025, beginning at 7:30 AM in the Waunakee Community School District, 905 Bethel Circle, Waunakee, WI 53597.

I. CALL TO ORDER

Chairperson Ensign called the meeting to order at 7:30am.

II. ROLL CALL

Present: Ensign, Frey, Heinemann

Also present: Brown, Summers, Cramer, Conrad, Blackburn, Lauderdale, Bauer, and Newton

III. APPROVE AGENDA

A motion was made by Frey, second by Heinemann, to approve the agenda as posted. Motion carried 3-0.

IV. PUBLIC COMMENTS

There were no public comments for this meeting.

V. APPROVAL OF SOFTBALL SCOREBOARD DONATION/PROJECT

Conrad presented and answered questions regarding a request from the softball boosters for a softball scoreboard donation/project. Per board policy, a facility improvement with donated funds requires approval of the school board.

A motion was made by Heinemann, second by Frey, to recommend to the full board to approve the scoreboard donation as presented. Motion carried 3-0.

VI. NEW MIDDLE SCHOOL

Summers presented and answered questions as he provided an update on the schedule and finances for the Middle School project. An updated financial report related to contingency funds and change orders has been attached. No action was needed for this informational item.

VII. HERITAGE ELEMENTARY PARKING LOT PROJECT

Summers presented and answered questions regarding civil engineer, Roxanne Johnson's evaluation on the Heritage/ Intermediate School site traffic flow. The committee discussed the parking lot addition and was not supportive of moving forward with that part of the project at this time.

A motion was made by Heinemann, second by Frey, to recommend that the full board approve moving forward with the safety curve of this project only. Motion carried 3-0.

VIII. SUMMER 2025 CAPITAL MAINTENANCE PROJECTS

Summers presented and answered questions regarding an update on funds available for the priority 1 projects. Summers reviewed the funds available for both summer 2025 and summer 2026 capital maintenance projects.

A motion was made by Heinemann, second by Frey to recommend to the full board to

approve pausing the transportation software until the budget committee reviews it, pause the Prairie cafeteria tables until more information may be brought back, and to pause any discretionary repairs that relates to the high school until the future of the high school is determined. The committee asked that administration review the branding list and bring it back to the next facility meeting.

Ensign made a motion to amend the original motion. This motion made by Ensign recommended that the full board keep the Prairie cafeteria tables in motion, and keep the transportation cameras on the recommended list until the budget committee makes a recommendation, to pause any branding continuation to the high school and any roofing projects.

After much discussion, there was not a second to Ensign's motion so it was dropped.

Frey seconded the original motion. The motion carried 3-0.

IX. FUTURE MEETINGS

X. ADJOURN

A motion was made by Frey, second by Heinemann, to adjourn the meeting at 8:47am Motion carried 3-0.