



WEST BONNER COUNTY SCHOOL DISTRICT #83

Board of Trustees Meeting #447

May 21, 2025 5:30 PM

Priest River Lamanna High School - Cafeteria

596 ID-57

Priest River , Idaho 83856

MEETING MINUTES

Attendance Taken at 5:41 PM.

Margaret Hall: Present

Kathy Nash: Present

Delbert Pound: Present

Paul Turco: Present

Ann Yount: Absent

Attendance Update Taken at 7:08 PM.

Ann Yount: Present

I. Call Meeting to Order

Discussion: Meeting called to order at 5:43 PM.

II. Pledge of Allegiance

III. Approval of the Agenda - Action Item

Action(s):

Motion to make a modification to the agenda and move celebrations ahead of comments from the audience. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 4, Nay: 0

Motion to approve the amended agenda. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 4, Nay: 0

IV. Celebrations

Discussion: The Priest River Rotary Club members Sara Henderson, Debra Buttrey, and Melissa Kuprienko presented employee of the year awards to one classified and one certified staff member of the school district. Certified employee of the year is Brook Perry. The Classified employee of the year is Thomas Banuelos.

IV.A. Sergeant Chris Davis Celebrating the 2025 Graduation Ceremony and Inviting the Board to Attend.

Discussion: Sergeant Chris Davis celebrated the Priest Lake Elementary Spring Concert, and the sixth graders who are moving up to Junior High. He also reported that the 2025 High School Graduation will be held on the 7th of June 2025. He invited all the members of the Board to come and attend the graduation.

V. Comments from the Audience on the Agenda: (Limit of 2 minutes)

Discussion: The Board heard comments from Candace Turner.

VI. Reports

VI.A. Board Member Reports

VI.B. Director & Administrator Reports

Discussion: The Board heard a report from Director of Finance Ryan Carruth; and Principal Loretta Glazier.

VI.C. Financial/Treasurer Report

Discussion: The Board heard a Treasurers Report and Finance update from Director of Finance Kendra Salesky.

VI.D. Superintendent Report

Discussion: The Board heard a report from Superintendent Spacek on the status of the District.

VII. Consent Agenda - Action Items

Discussion: Vice Chair Margaret Hall recognized Kathy Heuval for all the years she has worked as a teacher in the West Bonner County School District. She also recognized Daisy Sjostrom and Anna Hertzberg as well for the years they've dedicated to the District.

Action(s):

Motion to bring the Consent Agenda to the table. This motion, made by Paul Turco and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 4, Nay: 0

Motion to approve the Consent Agenda. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 4, Nay: 0

VII.A. Approval of Board Meeting Minutes

VII.B. Human Resources Report

VIII. Accounts Payable - Action Item

Discussion: Trustee Turco made a point that the public may look at District finances online at any time as they are attached every month to the Board's regular agenda.

Action(s):

Motion to bring Accounts Payable to the table. This motion, made by Paul Turco and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 4, Nay: 0

Motion to approve Accounts Payable. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 4, Nay: 0

IX. Old Business - Action Items

Action(s):

Motion to bring Old Business to the table. This motion, made by Kathy Nash and seconded by Paul Turco, Passed.

Voting Summary: Yea: 4, Nay: 0

IX.A. Innovate Academy: Home Learning Network Update

Discussion: The Board heard an update on Innovate Academy from Director of Special Services Kristina Kenny.

IX.B. FY23 Financial Audit Update

Discussion: The Board heard information from Vice Chair Hall about the status of the FY23 Financial Audit in a brief recap of what Director of Finance Kendra Salesky reported earlier.

X. New Business - Action Items

Action(s):

Motion to bring New Business to the table. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 4, Nay: 0

X.A. Consideration to Surplus District Real Property

Discussion: The Board heard from Superintendent Spacek and Director of Operations Ryan Carruth regarding the option to Surplus District Real Property.

X.B. Consideration and Selection of Bid Proposal for Roof Replacement at PRLJSHS

Discussion: The Board heard from Director of Operations Ryan Carruth regarding the results of the RFP to replace the roof at Priest River High. After the motion to award North Idaho Exteriors passed, Ryan related that ground would be broken on this project on June 8th 2025 and that there is a provision in the contract stating it must be completed within 30 days or every day past the deadline will incur a penalty on the contractor for late work.

Action(s):

Motion to award North Idaho Exteriors the Bid to replace the roof at Priest River Lamanna Junior/Senior High School. This motion, made by Kathy Nash and seconded by Paul Turco, Passed.

Voting Summary: Yea: 4, Nay: 0

X.C. Consideration for Approval of Bid Solicitation for Priest River Lamanna Jr/Sr High School Asphalt Replacement Project

Action(s):

Motion to allow Director of Operations Ryan Carruth to put out an RFP to replace the asphalt at Priest River Lamanna Junior/Senior High School. This motion, made by Paul Turco and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 4, Nay: 0

X.D. May 20th Levy Outcome - Discussion & Next Steps

Discussion: The Board heard from Superintendent Spacek regarding the Levy Outcome.

The Board decided to table the formation of a community task force until the regular board meeting in June.

Action(s):

Motion to table the Levy Outcome to directly before First Policy Reads. This motion, made by Kathy Nash and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 4, Nay: 0

X.E. Innovate Academy

- Online High School Presentation & Next Steps
- Review and Consideration of Innovate Academy Calendar

Discussion: The Board heard from Director of Special Services Kristina Kenny on Innovate Academy.

Action(s):

Motion to approve the Home Learning Network 25-26 School Calendar. This motion, made by Paul Turco and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

X.F. FY25 Budget - 2% Stipend for Classified & Administration Staff

Discussion: The Board heard from Superintendent Spacek regarding the 2% stipend for Classified and Administrative Staff.

Action(s):

Motion to approve the FY25 Budget 2% stipend for Classified and Administrative Staff. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

X.G. Approval to Update the Secretary of State Filing for West Bonner County School District #83

Discussion: The Board heard from Vice Chair Hall regarding the need to update the Secretary of State filing for West Bonner County School District #83.

Action(s):

Motion to move the item after Policy Reads. This motion, made by Margaret Hall and seconded by Paul Turco, Passed.

Voting Summary: Yea: 5, Nay: 0

Motion to update and approve the registered agent and directors for West Bonner County School District #83 as needed and related by the Director of Finance. This motion, made by Margaret Hall and seconded by Kathy Nash, Passed.

Voting Summary: Yea: 5, Nay: 0

XI. Policy Reads (All) - Action Items

Action(s):

Motion to bring policy reads to the table. This motion, made by Margaret Hall and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

XI.A. Policy Second and Third Reads

Discussion: Policy 3000 and 8300 were postponed until the next meeting.

Action(s):

Motion to approve the second and final read of Policies 3535, 5830, 8510, and 8520. This motion, made by Paul Turco and seconded by Delbert Pound, Passed.

Voting Summary: Yea: 5, Nay: 0

XI.A.1. 3000 - Extracurricular Programs and Drug Testing

XI.A.2. 3535 - Do not Resuscitate Orders

XI.A.3. 5830 - Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers

XI.A.4. 8300 - Emergencies

XI.A.5. 8510 - District Safety

XI.A.6. 8520 - Inspection of School Facilities - Emergency Evacuation Plan

XI.B. Policy First Read

Discussion: The Board discussed the first reads of policy. In Policy 3400 there is a paragraph left unfinished.

Action(s):

Motion to approve the first read of Policies 3400 and 3530 with the changes discussed. This motion, made by Kathy Nash and seconded by Margaret Hall, Passed.

Voting Summary: Yea: 5, Nay: 0

XI.B.1. 3400 - Extracurricular Activities Drug-Testing Program

XI.B.2. 3530 - Suicide

XI.B.3. Procedure and Forms Review

XI.B.3.a. 3370F - Student Search Report

XII. Comments from the Audience: (Limit of 2 minutes)

Discussion: The Board heard comments from Frankie Dunn and Merrilee Brumley.

XIII. Board Reflection / Future Agenda Items - Action Items

Action(s):

Motion to bring Board Reflection / Future Agenda Items to the table. This motion, made by Margaret Hall and seconded by Paul Turco, Passed.

Voting Summary: Yea: 5, Nay: 0

XIII.A. Potential Future Meetings, Work Sessions, etc.

- Upcoming Committee Meetings (Facilities, Negotiations, Finance, Curriculum)
- Upcoming Regular / Special Meetings / Work Sessions

Discussion: The Board discussed the requirements for the Budget Hearing and the necessity for the Hearing to be a stand-alone meeting.

Finance Committee Meeting June 12th at 4:30PM.

Facilities Committee Meeting July 9th at 5:15PM.

Action(s):

Motion to hold the Budget Hearing at 5:00PM on June 18th; and to hold an Executive Session on June 5th at 8:00AM. This motion, made by Margaret Hall and seconded by Paul Turco, Passed.

Voting Summary: Yea: 5, Nay: 0

XIV. **Motion to Adjourn**

Action(s):

Motion to adjourn at 8:08PM. This motion, made by Margaret Hall and seconded by Paul Turco, Passed.

Voting Summary: Yea: 5, Nay: 0

Sonja A. Yount, Board Chair

Julie A. Hinshaw, Board Clerk