

# PANA UNIT #8 BOARD OF EDUCATION – COMMITTEES AND RESPONSIBILITIES

## COMMITTEES

Committees will consist of 3 Board Members.

Notice of all committee meetings will be placed in the newspaper.

Minutes will be taken of all committee meetings.

Committee Chairperson will give report of committee meeting at Board Meeting.

## COMMITTEES

### STRATEGIC PLANNING (1 time per year)

Establish board goal areas for future District direction.

Utilize the input of Board, Administration, Staff and the Community.

Research methods of organizational efficiency and understanding.

Research job reclassification/realignment—possible subcommittee.

**Chair:**

**Board Committee of the Whole**

### FACILITY (2-3 times per year)

Establish both short and long term priority list.

Assist in developing a preventive maintenance plan.

Help evaluate and decide on extended maintenance and/or service contracts.

**Chair:**

**Kirkbride B. Beyers M. Beyers**

### FINANCE (4 times per year)

Review budget, levy and finance trends.

Assist in the review of existing contracts and wages of all employees.

Assist in the preparation for negotiations.

**Chair:**

**Deere J. Moon Kirkbride**

### POLICY (2 times per year)

Develop a procedure for reviewing existing Board policies and making recommendations for new policies.

Bring all District policy manuals up to date and establish procedure for keeping current.

Serve as District liaison on District handbook issues.

**Chair:**

**Deere Dorn J. Moon**

### CURRICULUM (2-3 times per year)

Assist in the review and articulation of K-12 curriculum.

Establish procedure for regular review of District curriculum and development of curriculum goals.

Provide input on textbook adoption and rotation of new textbooks.

**Chair:**

**Dorn Anderson Deere**

### TECHNOLOGY (2-3 times per year)

Assist in the development of the District's long range technology plan.

Provide input/feedback on future technology needs.

Assist in the development of a plan for disposing of outdated technology.

**Chair:**

**Anderson B. Beyers Kirkbride**

### I.D.E.A.S: Improving the District Environment and Academics for Success

**Chair**

**B. Beyers Kirkbride Anderson**

### PANA EDUCATION FOUNDATION (1 Board meeting per month)

Serve as Board Representative on Pana Education Foundation Board

**M. Beyers**

### DELEGATE Serve as the Unit # 8 Delegate at the 2019 State Convention.

**M. Beyers**

## **UNIT # 8 NEGOTIATING COMMITTEES**

**CERTIFIED** Anderson, M. Beyers, Dorn, Kirkbride,

**ESP** B. Beyers, Deere, J. Moon