

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 2/23/22



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide

Date: 2/17/22

To: **Corrina Guardipee-Hall**
 Browning Public Schools

From: Dennis Juneau
Title: Principal

Subject: **In State Travel: Divisional Basketball Tournaments 2021-2022**

Description: Request travel to attend Divisional Basketball Tournaments in Hamilton, MT 2/23/22 - 2/26/22.

Financial Impact: \$265.24

Funding Source (Budget/grant, etc.): 126/226.90.160.2320.582

Attachment(s): Travel Request/Schedule

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Basketball 2021/2022

Date	Opponent	Place	Time	Departure	Overnight
11/17/21	Winter Parent Meeting	BHS Gym	5:00pm		
11/18/21	1st Day Practice	BHS Gym	TBA		
12/10-11/21	Tip-Offs	TBA	TBA	TBA	yes
12/16/21	C. Falls	C. Falls	4:15pm	2:00pm	
12/18/21 DH	Ronan	BHS/BMS	1:00pm		
12/20-23/21	Open				
1/3/22 C-Sqd	Whitefish	BHS	4:15pm		
1/7/22 JV/V	Whitefish	BH/BMS	3:00pm		
1/8/22	Libby	Libby	1:00pm	8:30am	
1/10-14/22	Open				
1/13/2021	Havre	BHS	4:00pm		
1/15/22	Polson	BHS/BMS	1:00pm		
1/20/22	C. Falls	BHS	4:15pm		
1/22/22	Ronan	Ronan	1:00pm	8:30am	
1/24-29/22	Open				
1/31/22 CSq	Whitefish	Whitefish	4:15pm	1:30pm	
2/4/22 JVN	Whitefish	Whitefish	4:30&7:30pm	1:30pm	
2/5/22 DH	Libby	BHS/BMS	1:00pm		
2/7-11/22	Open				
2/10/2021	Havre	Havre	3:00pm	11:00am	
2/12/22 DH	Polson	Polson	1:00pm	9:00am	2Gyms
2/14-16/22	Open				
2/17-19/22	Play-In Games				
2/24-26/22	Divisionals	Hamilton			
3/10-12/22	State	Missoula			

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Dennis Juneau
Building Browning High School

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>2/23/22 - 2/26/22</u>	<u>21 hrs</u>	<u>SR.</u>
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Divisionals BB Tournaments. (Attach Brochure/Agenda)

Location Hamilton, MT

Departure Date 2/23/22

Return Date 2/26/22

Departure Time 12:00 pm

Return Time 10:00 pm

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 508 x \$0.56 x2=\$142.24
Per Diem 3Day@ \$36.00+\$15D = \$123.00

Registration PO# _____ =.
 Hotel PO# _____ =\$
 Other PO# _____ =\$
 Other PO# _____ =\$

Sub Total \$265.24

Budget 126.60.150.2320.582 (100%) \$198.93
226.60.150.2320.582 (100%) \$ 66.31

Check Total 265.24

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____