

Bulk Fuel Bid for Unleaded, Bio Diesel and Diesel

October 21, 2008

SUMMARY:

This item requests approval of bid 081009F, Unleaded, Bio Diesel and Diesel Fuel. Two bids were received Martin Eagle Oil and Douglas Distributing. A third no-bid was submitted by Mansfield Solutions. Martin Eagle Oil submitted the over-all low bid.

BOARD GOAL:

IV. Growth and Change...In pursuit of excellence, the district will: a. review and adjust policies and procedures effectively to address the challenges of rapid growth and changing demographic characteristics while maintaining and enhancing our strong sense of community.

PREVIOUS BOARD ACTION:

October 24, 2006 the previous bid was approved.

BACKGROUND INFORMATION:

While Texas law allows for fuel to be quoted as needed instead of bid, the district has preferred to bid a constant fuel price per gallon over the Fuel Index Price per gallon instead. This method has worked very well and allowed the ordering of fuel to run more smoothly.

SIGNIFICANT ISSUES:

With fuel prices changing almost daily, locking in the constant will assure the best price for the district. This bid is intended to run for one term of twelve months, ending October 31, 2009, with the option to extend the bid, upon governing body approval, for one additional term of twelve months.

FISCAL IMPLICATIONS:

Cost will be borne by the Transportation Department budget.

BENEFIT OF ACTION:

Passage will allow the transportation department to expedite fuel purchases at the price for that day.

PROCEDURAL AND REPORTING IMPLICATIONS:

None

PUBLIC COMMENT RECEIVED:

None

ALTERNATIVES:

The alternative will be to quote fuel prices as needed.

OTHER COMMENTS:

None

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the low bid submitted by Martin Eagle Oil be accepted for a term of one year with the option to extend the bid for one additional term of twelve months.

STAFF PERSONS RESPONSIBLE:

Kathy Arrington, Purchasing Agent
Gene Holloway, Director of Transportation
Debbie Monschke, Executive Director of Administrative Services

ATTACHMENT:

Bid Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____