

Browning Public Schools
Board Agenda Request
Meeting to Be Held: February 11, 2020



Recognition: Students Staff Parents

Information: Building Report Old Business Superintendent's Report

Action: Resignation Hiring Contract Service Agreements

Travel Out-of-State Travel In State Approvals

Termination Legal Matters Other:

 This action request pertains to Elementary (only) High School/District Wide

Date: February 3, 2020

To: **Corrina Guardipee Hall**
 Superintendent

From: Jennifer Wagner
Title: Browning High School Principal

Subject: **Early Graduation for BHS Student May 2020**

Description: The high school administration is requesting that Julian Begay be allowed early graduation in May 2020. Julian will meet all BHS requirements for graduation with 21.5 credits at this time. The administration is also asking the school board to waive the time frame portion of Policy #4510 to allow this student to graduate early.

Financial Impact: N/A

Funding Source (Budget/grant, etc.): N/A

Attachment(s): Policy 4510 Early Graduation / ARM [10.16.3345](#)

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

1
2 Browning Public Schools
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4 **Policy #4510**

5 **Policy Name: *Early Graduation***

6 ***Regulation:***
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8 Browning Public Schools believes that high school provides students with valuable learning experiences and a full
9 four-year schedule offers students multiple opportunities to participate, mature, and learn from course offerings
10 and extra curricular activities. However, early graduation will be considered for students who have committed to
11 the following post graduation plans or have the following circumstances:
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- 13 1. Entrance into an advanced program of vocational education.
- 14 2. Entrance into the armed services to obtain specialized training which will be utilized in the job market later
15 on.
- 16 3. The need to work to help support a family that requires the student to become a wage earner.
- 17 4. Marriage or family obligations that require the student to be a primary care giver.
- 18 5. Early entry into college.
- 19 6. Exceptional documented hardship.
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26 An early graduation form will be provided to students upon their request. Students must complete five semesters
27 and/or eight trimesters of school attendance and be 17 years old prior to making the request. The student will need
28 to develop a plan to meet minimal graduation requirements within the existing standard curriculum in seven
29 semesters. Requests must be made prior to May 30th of the school year prior to the proposed early graduation date.
30 (Spring semester of the student's junior year)
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32 Requests for early graduation submitted by a student served in accordance with an Individualized Education
33 Program (IEP) may only be submitted after the student has completed five semesters and/or eight trimesters of
34 school attendance and be 17 years old. The students will also provide the required information and
35 documentation outlined in this policy. The request will then be referred to the IEP Team for review. The IEP
36 team will consider all necessary factors related to the terms of IEP prior to making a recommendation to the
37 Superintendent regarding acceptance or denial of the request for referral to the Board of Trustees.
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39 The student requesting early graduation shall have a minimum cumulative GPA of 2.5 and core course
40 requirements which indicate a minimum GPA of 2.0. Normative assessment results such as the ITBS or TAP
41 indicating skill development at the 4th stanine or above are required.
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43 The Board of Trustees shall require the following information in order to consider a request for early graduation:
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- 45 • An Early graduation Request Form to be completed by the student which includes a handwritten letter from
46 the student outlining the reasons for the student's request.
- 47 • A letter from the parents or guardian supporting the student's request.
- 48 • A high school counselor shall compile an information packet for the Board regarding the student's school
49 history and performance which will include a transcript; the student's attendance; GPA; and the history,
50 number, and basis of behavioral referrals. This information packet or portfolio will also include projected
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1 course plan for the remainder of the student's high school career and the counselor's recommendation
2 regarding the request.
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- 4 • A letter from an academic department head in support of the request.
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- 6 • A letter from the principal supporting the request based on the reasons for the student request, and
7 consideration of the student's maturity in planning and follow through regarding post graduation prospects
8 shall also be obtained.
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13 **Cross Reference:** #4500 Graduation

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15 **Legal Reference:** 20-1-301, MCA Graduation Seniors Requirement
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18 **Policy History:**

19 Adopted on: 1/12/99

20 Revised on: 8/14/07, 1/8/08
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