



**FOREST LAKE AREA SCHOOLS
FOREST LAKE, MN 55025**

April 21, 2016

AGENDA ITEM: 4.1

**TOPIC: PERMISSION TO REQUEST BIDS FOREST LAKE SENIOR
HIGH SCHOOL ADDITION AND REMODELING BID
PACKAGE NO. 1 – SITE CONSTRUCTION**

BACKGROUND: DLR Architects, in conjunction with ICS Consulting have developed phasing for all of the projects at Forest Lake Senior High School.

PROCESS: DLR Architects have created the bid specifications. The project would be advertised for bid on April 28, 2016 and May 5, 2016. The bid opening would take place on May 10, 2016 at the District Office. The bid tabulation and a recommendation will be processed after the bid opening and will go to the Board for approval on May 19, 2016.

RECOMMENDATION: Recommend the School Board authorize Administration to request bids for the Forest Lake Senior High School Addition and Remodeling Bid Package No. 1, Site Construction.

**Forest Lake Area School District
Independent School District #831**

**Senior High Addition / Remodeling, Bid Package #1, Site Construction
2016-2017**

<u>Dates</u>	<u>Activities</u>
April 21, 2016	Request Permission to Bid from School Board
April 22, 2016	Email Legal Ad to the Times EARLY AM – P.O. S081123
April 28, 2016 & May 5, 2016	1 st and 2 nd week - Advertise Bid in The Times
April ___, 2016	Construction Documents from DLR / ICS
May ____, 2016	Pre-bid meeting – Senior High – 3:00 p.m.
May 10, 2016	Bid Opening – Board Room – 2:00 p.m. Prepare Letter of Recommendation and bid tally.
May 19, 2016	School Board Awards Bid
May 20, 2016	Contact bidders re: award of bid.
May 27, 2016	Work begins
August 12, 2016	Substantial completion
August 22, 2016	Project complete