		AGENDA ITEM		
BOARD OF TRUSTEES AGENDA				
Workshop	x Regular	Special		
(A) Report Only		Recognition		
Presenter(s):				
Briefly describe the subject of the report or recognition presentation.				
(B) X Action Item				
Norma Serna	puty Superintendent for Curricu , Federal Programs Director Staff Development & Parent Er			
Briefly describe the subject of the re				
Consider and take appropriate actic Evaluation and Support System (T- change.				
(C) Funding Source: Identify the c	ourse of funds if any are require	ed		
(D) Clarification: Explain any ques	tion or issues that might be rais	sed regarding this item.		
All Teacher Appraisers on the attac Appraisal Calendar may be subject				



EAGLEPASSINDEPENDENTSCHOOLDISTRICT Staff Development & Parent & Family Engagement Department

MEMORANDUM

Date: Tuesday, July 26, 2022

To: Samuel Mijares, Superintendent of Schools

From: Lana Harper, Staff Development/Parent Engagement Director

Subject: T-TESS Appraisal Calendar and List of Appraisers, 2022-2023

Attached for EPISD Board approval is a copy of the Eagle Pass ISD Texas Teacher Evaluation and Support System (T-TESS) Appraisal Calendar and list of Appraisers for the 2022-2023 school year. All Teachers Appraisers listed have completed Certification Requirements. The Appraisal Calendar may be subject to adjustments if necessary.

If additional information is required, please let me know.

Attachments: (2)

7/26/22 Approved: Norma Serna, Federal Programs Director JUL 2 6 2022 Approved: John Cox, Deputy Superintendent for Curriculum & Instruction

587 MADISON ST. • EAGLE PASS, TEXAS 78852 • TEL (830) 773 - 5181

EAGLE PASS INDEPENDENT SCHOOL DISTRICT Texas Teacher Evaluation and Support System (T-TESS) Appraisal Calendar 2022 – 2023

The annual appraisal of District teachers shall be in accordance with the Texas Teacher Evaluation and Support System (T-TESS). Observations during the appraisal period must be conducted during the required days of instruction for students during one school year.

Teacher Appraisal Period	August 1, 2022 – May 26, 2023	
T-TESS Orientation Deadline: September 5, 2022 (No later than the first three (3) weeks of school and at least two (2) weeks before the first observation.)	 Teacher Orientation for teachers new to T- TESS, the District, and when district policy has changed from the last orientation. T-TESS Orientation – August 3, 2022 T-TESS Orientation for New Teachers and Teachers Not New to the District. T-TESS Training for new teachers who did not attend the session on August 3, 2022 will be scheduled throughout the year, as needed. 	
Goal Setting and Professional Development (GSPD) Plan Returning Teachers Deadline: September 23, 2022 New Teachers Deadline: (Six weeks after T-TESS Orientation)	 Goal-Setting and Professional Development (GSPD) Plan: Returning teachers review the goal(s) established at the EOY Conference to determine if changes are needed, and submit within the first six weeks of instruction. New Teachers are guided through the GSPD process to self-access, develop goals and establish a professional development plan, then submit within six (6) weeks of orientation. 	

Formal Written Observation	No observations will be conducted:
	- During the first three (3) weeks after the day of completion of the T-TESS Orientation in the school years when an Orientation is required;
	- During the three (3) weeks after the day of completion of the T-TESS Orientation for teachers new to T-TESS,
	- During the first three (3) weeks of instruction in the school years when the Orientation is not required.
	- On the day before and the day after a school holiday,
	- Days scheduled for end-of-semester or end-of- year examinations, or
	- During the last week of school.
	Each teacher must be appraised each year except as provided in subscription (1) of § 150.1003.
	The annual teacher appraisal shall include:
	- At least one classroom observation of a minimum of forty-five (45) minutes as identified in subsection (g);
	- A written summary of each observation shall be given to teachers within ten (10) working days after the completion of an observation, with pre-post-observation conference conducted at the request of the teacher or appraiser;
	- The Formal Written Observation must be scheduled within a one (1) week window.
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Walkthrough Visits August 22, 2022 – May 25, 2023	 Walkthrough Visits: Are to be used at the discretion of the appraiser, and Documentation is to be shared with the teacher within ten (10) working days.
Second Appraisal September 2022 – May 2023 Advance Notice	 The second appraisal must be: Scheduled within a one (1) week window. Requested within ten (10) working days of receiving the classroom observations feedback. A teacher may be given notice of the date or time of an appraisal, but advance notice is not required.
Written Summative Annual Appraisal Report November 28, 2022– May 4, 2023 Deadline: May 4, 2023	 The written summative annual appraisal report shall be shared with the teacher: No later than five (5) working days before the summative conference, and No later than fifteen (15) working days before the last day of instruction for students, with the exception of an appraisal by a second appraiser or other extenuating circumstances.

Alternate Appraiser:

The list of qualified appraisers who may appraise a teacher in place of the teacher's supervisor shall be approved by the Board.

Second Observation Appraiser:

Within ten (10) days of receiving an observation summary, a teacher may request a second appraiser. The Superintendent or designee shall select the second appraiser from a pre-established roster of trained appraisers.



Eagle Pass Independent School District List of Appraisers 2022 - 2023

	NAME		NAME
1	Alvarado, Diana	35	Martinez, Maribel
2	Barcena, Rosalinda	36	Martinez, Rene
3	Barrera, Ana	37	Mata, Mario
4	Benavides, Cristina L.	38	Mendoza, Juan J., Jr.
5	Benavides, Jorge	39	Molina, Cristina
6	Byrne, John	40	Montes, Raguel
7	Carreon, Rita B.	41	Moreno, Vale
8	Castillon, Ana Laura	42	Morin, Cristina
9	Chacon, Laura	43	Musquiz, Blanca
10	Chacon, Veronica	44	Musquiz, Rodolfo
11	Chaires, Timoteo, Jr.	45	Negrete, Jose
12	Chavarria, Sylvia	46	Pang-Villa, Aida
13	Costilla, Jesus Arturo	47	Perez, Dora
14	Cox, John	48	Purcell, Ivy
15	De la Cruz, Amado	49	Ramon, Yolanda
16	Diaz-Wever, Jesus	50	Riojas, Amalia
17	Escobar, Mario	51	Rios, Rosanna
18	Esquivel, Sergio	52	Rodrigues, Patricia Pete
19	Garcia, J. Carmen	53	Rodriguez, Carlos
20	Garcia, Olivia	54	Rodriguez, Olivia
21	Garza, Marissa	55	Rodriguez, Veronica
22	Gonzalez, Jaime	56	Ruiz, Lisa G.
23	Gracia, Isaac	57	Sandoval, Cesar
24	Guedea, Cynthia	58	Salinas, Patrick
25	Hernandez, Jose, Jr.	59	Soto-Gonzalez, Veronica
26	Hernandez, Kristina	60	Stanwick, Lydia
27	Huerta, Luis	61	Tapia, Dora
28	Jimenez, Jacklyn	62	Teel, Melody
29	Jimenez-Garcia, Maritza Y.	63	Telles, Laura
30	Jimenez-Hernandez, Aide	64	Uriegas, Matthew
31	Koenig, Sandra	65	Vielma, Francisco
32	Leija, Juan	66	Villalobos, Jose
33	Lopez, Gerardo	67	Villaseñor, Celia
34	Lopez, Sandra	68	Wheeler, Clint
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Certification Complete