



## Lamar CISD

**Meeting Date:** November 15, 2022

**Meeting Type:** Regular

**Item Category:** Consent Item

**Primary Contact:** Dr. Roosevelt Nivens

**Presenter(s)/Add'l Contact(s):** Jill Ludwig, CPA, RTSBA

**Item Name: CONSIDER APPROVAL OF RFP #03-2023SE FOR BAND AND ORCHESTRA INSTRUMENTS, EQUIPMENT AND RELATED ITEMS AND SERVICES**

**Item Summary:** RFP #03-2023SE requested catalog pricing discounts to purchase new or refurbished musical instruments and equipment, sheet music, related items, and services for use in the District's Secondary Fine Arts programs. This type of award is beneficial to the District because it allows the Performing and Visual Arts Department a wide variety of items to select from, while ensuring that the District is compliant with purchasing regulations according to TEC 44.031 and federal procurement guidelines as per the Education Department General Administrative Regulations (EDGAR).

This proposal will be awarded as a one-year term contract with four automatic one-year renewal options. Contract term may include a District election to add formal subsequent proposals. Either party may provide a 30-day advance written notice of intent to cancel prior to the annual termination.

**Recommendation:** Administration recommends that the Board of Trustees consider approval of all vendors which submitted proposals.

**Policy Reference:** CH (Legal and Local)

**Leadership Definition Alignment:** Plan for Success

**Strategic Plan Alignment:** N/A

**Currently Budgeted?**  Yes  No  No Budgetary Impact

**Completion or Implementation Timeline:** 2022-23 Fiscal Year