

**Palestine Independent School District
1007 E. Park Avenue
Palestine, Texas 75801**

**Jason Marshall
Superintendent**

**Suzanne Eiben
Assistant Superintendent**

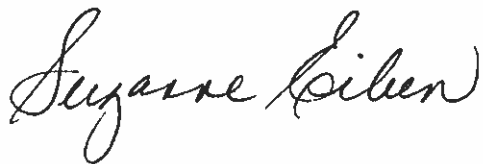
Official Communication

Date: August 26, 2019
To: Board of Trustees
**From: Suzanne Eiben
Assistant Superintendent**
Re: 2019-2020 Teacher Appraisal Calendar

The attached calendar for the appraisal of teacher for 2019-2020 is recommended for your approval. The calendar follows the Texas Administrative Code, Commissioner's Rules Concerning Education Appraisal, as well as the PISD local guidelines previously approved.

Thank you for your consideration..

Sincerely,



Suzanne Eiben
Assistant Superintendent

Palestine Independent School District
Teacher Appraisal Calendar
2019-2020

<u>Appraisal Activities</u>	<u>Dates</u>
Teacher Orientation (walk-throughs may begin immediately after orientation date)	August 7-14, 2019
Formal Observations begin	August 29, 2019
End of Year Conferences begin, All teachers.	March 2, 2020
Final date for Summative Conferences	April 17, 2020
End of appraisal period	May 21, 2020
Copies of all final appraisal reports due to HR	May 29, 2020

Formal T-TESS observations may not be conducted on the following days:

- During the two weeks following the day of completion of T-TESS orientation
- During administration of standardized testing (including STAAR, EOC, etc.)
- On the days before and after a school holiday:
 - August 30, 2019
 - September 3, 2019
 - October 2 and 7, 2019
 - November 7, 11, and 12, 2019
 - December 3 and 19, 2019
 - January 7, 17, and 21, 2020
 - February 13 and 17, 2020
 - March 12, and 23, 2020
 - April 9 and 14, 2020