

**RECOMMENDATION FOR APPOINTMENT  
BACK-UP INFORMATION**

**NAME:** Leslie Taylor Hooker

**ADDRESS:** Celina, TX

**POSITION:** Purchasing Assistant

**DEPARTMENT:** Purchasing, CHEC

***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
City of Plano	11/13 - 08/16	Buyer
Regus	02/13 - 06/13	Global Sales Support
SMA Solutions	07/12 - 11/12	Management Support
SMA Solutions	04/11 - 07/12	Sales Support Manager

***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
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