

**THREE RIVERS SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
November 20, 2019**

Three Rivers School District Board of Directors met for a regular session, Wednesday, November 20, 2019 at Applegate School, 14188 Highway 238, Applegate, Jackson County, Oregon. A full recording of the meeting is available on the District web page.

PRESENT

Rich Halsted, Board Chair
Jennifer Johnstun, Board Vice Chair
Kate Dwyer, Board Member
Danny York, Board Member
Paul Kelly, Board Member

Dave Valenzuela, Superintendent
Casey Alderson, Director
Stephanie Allen-Hart, Director
Jessica Durrant, Director
Shelly Quick, Recording Secretary

Administrators: Steve Fuller/Applegate and Williams Elementary Principal, Mark Higgins/Lincoln Savage Middle School Principal, Kellie Lovell/Madrona Elementary Principal, Damian Crowson/Hidden Valley High School Principal and Heather Yount/Fruitdale Elementary Principal.

CALL TO ORDER

Board Chair Halsted called the meeting to order at 6:10 p.m. and added that he would like to add an item regarding a complaint at the end of the agenda. It will be added to the end of the action items.

AGENDA APPROVAL

Mr. Kelly made a motion to approve the agenda as amended. Ms. Dwyer seconded the motion; the motion passed unanimously.

SAY SOMETHING POSITIVE

Mr. Halsted shared that the Town Hall with the Board held prior to the regular session was a GREAT meeting. There was a lot of great insight and collective thoughts! He thanked Mr. Fuller for doing such a great job putting it together and Superintendent Valenzuela for collecting the data, presenting and answering the questions. Mr. York shared that as a parent who had the dubious honor of going to Hidden Valley High School for the conferences, the way they have a full wrap around program there for students that need it, it was awesome! Ms. Johnstun was impressed with the energy of the group that attended the Town Halls. She appreciates parents sharing and willing to listen. Ms. Dwyer is so impressed with the enthusiasm and the ideas people are sharing around the four-day week. Mr. Kelly congratulated all of the Fall sports teams for making the playoffs and the academic honors. He also thanked the parents for getting kids to practices and games. Superintendent Valenzuela recognized Principal Steve Fuller. Tonight is a great example of his leadership and investment in the community. Director Alderson commented on the large number of teams the district had in the playoffs this year. It's been a fun Fall for all of our schools. Director Durrant gave a shout out to every school in the district, including our charter schools, MAC and Jerome Prairie. We had a great partnership with Dutch Bros. and they supplied 452 bags of food to hand out to any needed families, and along with that they provided 452 \$25 gift cards so that families can get what they need. She is proud of all of the hard work in each of these buildings receiving all of these bags and getting to the families in a very prideful and respectful way. Director Allen-Hart reflected on the Town Hall as well. A couple of comments that struck her were the respect for our school board and the willingness to think outside the box and listen to innovative ideas. We are all willing to listen to each other and we will get to where we need to go.

SUPERINTENDENT'S REPORT

- *Four Day School Week* – Has formulated a four-day work week committee. We have gotten feedback from unions about who they want to represent on the committee. There is a tentative date of December 11th from 8:00-11:00 a.m. to have the meeting. Ms. Johnstun and Mr. Halsted are board representatives on the committee. In the meantime, we will be visiting districts and having phone conversations with districts involved in a four-day situation. There is a big piece that needs to happen. We need more defined engagement. We need conversations with elementary parents and more intimate conversations with staff members. His goal is that by December 18th he has as much information as he can possibly gather to present to the board.
- *Other*
 - Today was the pre-proposal for the seismic grant work that will be happening at Hidden Valley and Illinois Valley High Schools. The caliber of people that responded was really encouraging. Work is scheduled to start June 15th.
 - He has been asked to sit on the OSAA Equity and Diversity Advisory Committee. They meet about five times a year in Wilsonville. The next meeting is December 2nd. The work is focusing on analyzing transfer policies and how those policies affected historically under-represented students. They are also looking at event management best practices and discriminating harassment at those events, handling racially charged transgressions during events, resources for educating training of officials, adults and students and spectators, mentorship programs for athletic directors, officials and coaches to provide support and resources for continued recruitment of women and people of color in those roles as they are working with our students. He will provide regular reports on their work back to the board.

CONSENT AGENDA

Items in the consent agenda will be approved by a single motion unless a member of the Board or the Superintendent requests that an item or items be removed and voted upon separately.

- Routine Personnel Items – November 2019
- Athletic Coaches – November 2019
- Out of State Travel Requests (4)
- Ms. Dwyer made a motion to approve the Consent Agenda. Ms. Johnstun seconded the motion. There was some discussion. Board Chair Halsted called for a vote and the motion passed unanimously.

COMMUNITY COMMENTS

- There were none.

REPORTS – NO ACTION

- **Hidden Valley Area Elementary and Middle School Administrator Reports**
 - Steve Fuller – Applegate and Williams Elementary
 - Reported the Williams enrollment is up to 84 kids. In 2017/18 it was in the 50's. In February 2018 they started a preschool. The grant is renewed and now funded for at least another 18 months.
 - Williams after school programs include a gardening club, art and music.
 - Applegate enrollment is up to 110.
 - Applied for a grant for a solar project at Applegate. They made the first cut and interviews. They hope to hear the final decision in January. It would be about \$170,000.
 - Applegate has a new scoreboard donated entirely by Evergreen Bank.
 - Applegate volleyball team is undefeated.
 - Applegate Jogathon raised over \$10,000 so he gets to dye his beard blue next week!
 - Kellie Lovell – Madrona Elementary
 - The new portable is great! They are no longer in the shower room off to the side. With the portable they also have their new sensory room called "The Hive" which will

- address the social-emotional instruction.
 - Something new they starting doing – at every staff meeting every teacher has 3-4 postcards and they choose students from their classroom and send out a positive to those families.
 - Fall Festival raised \$8,000 this year. The funds will be used for more facility improvements.
 - They are doing a lot of PLC work looking at math and reading data.
 - Heather Yount – Fruitdale Elementary
 - November 13th was *World Kindness Day* and Fruitdale celebrated in a big way choosing to honor their friend Heather Sheehan who passed away last year. She was 100% about kindness. In the morning every single kid had a little positive note on their desk when they came in. Every classroom read the book “Each Kindness”. Each class had their own kindness activity.
 - Positive press – the Daily Courier visited on Harvest Night. They had a positive Facebook post! Today the newspaper came out again to do a story on Glenda the hat lady. She makes 384 hats every year for every single kid. They wear them in their Christmas program. She is 80 years old and she is amazing!
 - Acknowledged her staff for conferences. Their goal is to meet with 100% of parents, which is hard to do. Her staff works hard to adjust to meet with all parents. Right now she has three classrooms that are at 100%. Many other classrooms have just missed one or two parents.
 - Data – with Schooldigger.com Fruitdale was ranked 95th, which is in the top 15% of schools in the state of Oregon. Fruitdale is ranked higher than all of the District 7 elementary schools.
 - Lessons are being measured and they are focusing on what students are learning.
 - Mark Higgins – Lincoln Savage Middle School
 - He and Assistant Principal Kirk Baumann discussed goals at the beginning of this year and decided communication with parents is a major focus. Meeting regularly with parents is paying huge dividends. The community is totally embracing what they are doing – it is amazing! To bring the communication piece into the classrooms they stole an idea from Danny Pratt at Lorna Byrne and started using positive email. Any time they are seeing kids meeting or exceeding the expectation, for whatever level they are at, they can send a quick email home. Parents love the program. They started this on October 14th and 66 emails have gone out to 51 different students and they have had 28 responses back from parents. He has also charged the staff to make three calls home a week. They have sent 784 communications home since the beginning of school – it has been an absolute game changer! He is extremely proud of his staff.
 - Outdoor school moved to the Fall from the Spring. This year they sent just over 100 kids. OMSI commented to him how the kids are the most respectful, polite and on task. This year it included Applegate students as well as Woodland Charter.
 - PLC process – currently working with the math teachers. They are presenting to the entire staff on Friday.
 - One change they are talking about at the middle school level this year is the Moving On Celebration. He has been talking to Hidden Valley Principal Damian Crowson. He wants it to be less of a closing ceremony for middle school and more of an opening ceremony for high school. They are working hard to bridge the gap from Lincoln Savage to Hidden Valley. They are working out what the ceremony will look like.
 - He has a student teacher working with his counselor this year. They have put together a focus on attendance peer group.
 - Appreciate the support of the board and the elementary administrators and to be given the freedom to try new things and be innovative.
- **Long Range Facility Plan**
 - Susan Miller from Cooperative Strategies provided an overview of the TRSD Facilities Master Plan which is required as part of the TAP grant. This is a 5-10 year plan to prioritize major capital investments towards the goal of supporting the district’s educational vision. They also look at enrollment projections to determine needs and

look at the adequacy of the individual buildings to determine what are must fixes, would love to fix, and what could be done if money wasn't a factor. They surveyed the community and also held a community meeting in each attendance area. There will be a final presentation delivered to the board at the December board meeting.

- The previous bond in 2001 was \$24 million and cost taxpayers .79c/1000 sq. ft. To replace what we have would be \$50 million now.

- **Oregon State Report Cards**

- Director Durrant stated that a copy of the district report card was in the board packet. She showed the board how to access the link to the district and school report cards on our public website.
- She then provided the board with a document to act as a guide when reviewing the data.
- In preparation for a more in-depth discussion on the report cards at the December 4th work session she asked that any questions be emailed to Shelly Quick.
- Director Alderson clarified that the graduation numbers are from the 2017/18 school year. The graduation rates for the 2018/19 school year will be released in January.

- **Board Policies – First Reading**

- JEBA – *Early Entrance*
- JEBA-AR(1) – *Early Entrance*
- JEBA-AR(1) – *Early Entrance*
- Director Durrant shared the revisions have been talked through and vetted with the elementary principals, along with the recommendations from OSBA. She provided some historical early entry data, reviewed the recommended changes to the policy and AR's, and outlined the plan to distribute the information.

- **Senate Bill 415 – School Board Members as Mandatory Reporters** (*effective January 1, 2020*)

- Superintendent Valenzuela stated Senate Bill 415 is a new law that takes effect January 1, 2020 which puts board members in the role of mandatory reporters. Board members will be enrolled in the Safe Schools training program and emailed a link to complete the annual mandatory reporting training module.

ACTION ITEMS

- **Budget Calendar**

- District Accountant Lisa Cross presented the budget calendar for the budgeting of the 2020-2021 school year. The calendar allows for a second budget committee meeting if needed. There are two budget committee positions open but Jack Dwyer from the Cave Junction area asked to remain on the committee, but the member from the North Valley area (zone V) needs to be filled.
- Mr. York made a motion to approve the Budget Calendar. Mr. Kelly seconded the motion; the motion passed unanimously.

- **OSBA Election – Legislative Policy Committee – Southern Oregon Position 5**

- Board Chair Halsted stated that we are allowed to vote to select a Southern Oregon representative for the OSBA Legislative Policy Committee. There were three applications. There was some discussion by the board on the proposed candidates.
- Ms. Dwyer made a motion to vote for Dianne Mihocko from Eagle Point. Mr. Kelly seconded the motion; the motion passed unanimously.

- **Other**

- Complaint Appeal –
 - Mr. Halsted stated that a person put in a request for an appeal to the school board in regard to a decision that was made by Superintendent Valenzuela. For two months he has been trying to gleam specific information as to what they are appealing out of the decision. He requested guidance from the board in how to move forward with the request.

- Ms. Dwyer made a motion that the Board support the superintendent's decision in this matter and make it final. Mr. York seconded the motion; the motion passed unanimously.

SUGGESTED FUTURE AGENDA ITEMS

- Mr. Kelly and Mr. Halsted would like to revisit a couple of policies due to some recent issues that came up (appeal policy and student misconduct with regards to athletics and activities).

FUTURE MEETING DATES

- Wednesday, December 4, 2019 – 5:00 p.m. – District Office – *School Board Work Session*
 - Board Executive Session at 4:00 p.m.
- Wednesday, December 18, 2019 – 6:00 p.m. – District Office – *School Board Regular Session*
- Wednesday, January 15, 2020 – 6:00 p.m. – District Office – *School Board Regular Session*

ADJOURNMENT

Board Chair Halsted adjourned the meeting at 7:55 p.m.

Rich Halsted
Chairperson of the Board

Dave Valenzuela
Superintendent-Clerk