

22W040 Irving Park Road  
P.O. Box 308  
Medinah, IL 60157



(630) 529-5386  
Fax (630) 529-9884

2024 - 2025

**SNOW REMOVAL CONTRACT**

**FOR**

**DuJARDIN ELEMENTARY SCHOOL  
166 EUCLID AVE**

**WESTFIELD MIDDLE SCHOOL  
149 FAIRFIELD WAY**

**ERICKSON ELEMENTARY SCHOOL  
277 SPRINGFIELD DR**

**BLOOMINGDALE SCHOOL DISTRICT 13  
164 S. EUCLID AVE  
BLOOMINGDALE, IL 60108  
ATTN: MARCOS ROSALES  
630-671-5316  
[mrosales@sd13.org](mailto:mrosales@sd13.org)**

## 2024-2025 SNOW REMOVAL CONTRACT

This agreement entered into this the 18th day of September, 2024 between A.L.M. Group, Inc. (the Contractor) and Bloomington School Dist. 13 for the snow plowing of the designated areas hereinafter described (the Subject Area) as the property commonly known as DuJardin Elementary, Westfield Middle School, and Erickson Elementary School, Bloomington, IL 60108.

### I. SUBJECT AREA

All parking lots, entrances, drives, walks and play areas (per provided specs)

### II. SCOPE OF WORK

The contractor shall be obligated to plow and salt parking lots, drives per outlined provided specs for each school.

### III. PERIOD OF COVERAGE

This contract shall cover the winter of November 1, 2024 - April 30, 2025

### IV. RATES

\*SEE ATTACHED\*

**PLEASE NOTE ALL EVENTS OVER 9" WILL BE BILLED AT THE BELOW HOURLY RATES:**

#### HOURLY RATE FOR REMOVAL OF SNOW

<u>UNIT WITH OPERATOR</u>	<u>HOURLY RATE</u>
Labor Rate per Man	\$60.00
Snow Blower with Operator	\$65.00
4x4 Pick-up with plow	\$150.00
4x4 5 Yd Dump Truck	\$160.00
9 Yd. Dump Truck	\$175.00
Bobcat Skid Steer	\$275.00
2 Yd. Wheel Loader	\$375.00

**BLOOMINGDALE SCHOOL DISTRICT 13**  
**SNOW PLOWING SPECIFICATIONS 2024 - 2025**

Bloomington School District 13 is accepting proposals for snow removal and salting at 3 of its schools. Contractors must comply with ACT 130- The Prevailing Wage Act as enacted by the State of Illinois. No less than the prevailing rate of wages as found by the Department of Labor shall be paid to all laborers, workers and mechanics performing work under a contract for this project. The contract shall be **two (1) year** in length, beginning in the Fall of 2024 and ending in the Spring of 2022. Listed below you will find the specifications for this work.

**TERMS OF CONTRACT**

- Contractor shall provide District 13 with a Certificate of Insurance and shall completely fill out the attached Contractors Certificates required to execute a contract with District 13. Insurance coverage certificate shall name District 13 as an additional insured and state that contractors insurance is the primary coverage.
- After the first year a performance review of the contractor will be made. District 13 reserves the right to cancel the remaining year if it is in its best interests.
- Contractors submitting bids must sign, notarize, and completely fill out pages 3 and 4.

**DUJARDIN SCHOOL**

Plowing of North and East parking lots and entrances, salting as needed. Plowing only of the following sidewalks; concrete sidewalk (and main entrance) on North side from Euclid all the way up to the District Offices entrance, asphalt walk starting near Northwest corner of the District Office to Prairie Ave. No salting or shoveling is required on sidewalks (concrete and asphalt).

**WESTFIELD SCHOOL**

Plowing of Southeast and West parking lots, entrances, drop off/pick up lanes in front of buildings, and the drive along the South side. Salt as needed. Plow the main sidewalk from the South end of the building to Schick Rd. Patio area near front entrance included. No salting or shoveling required on sidewalks.

**ERICKSON SCHOOL**

Plow both North and East lots and entrances, salting as needed. Plow aisle and parking stalls from Northeast Park District lot entrance to school property, salt as needed. Plow the following sidewalks; along the North side of the school (around the curve), including the main entrance, to the west side of the school. Plow and salt the entire asphalt play area and asphalt walk on the West side of the building to the Southwest end of the school property. No salting or shoveling is required on concrete sidewalks.

**SCOPE OF WORK**

- **All lots are to be cleared by 6 a.m. on school days.**
- Contractor shall provide front loader services to District 13 within 48 hours of request for excessive snow removal operations.
- District 13 requires close attention and immediate response at certain times of the day; the contractor should consider our account a priority and be available 24 hours a day.
- Snow accumulations over 9" will be paid at the 1"-4" rate for each 4" of accumulated snow.
- Snow accumulations during the school day that require removal will be billed at a T&M rate.
- Snow removal/salt requests must be responded to within 2 hours.
- Contractor shall familiarize himself, and other employees, with the district's facilities so as not to cause excessive damage to the grounds. Contractor will be held liable for excessive damage.
- Contractor will provide District 13 a list of contact names and phone numbers where personnel can be reached 24 hours a day.
- Invoicing
  - **ALL INVOICES MUST INCLUDE CERTIFIED PAYROLL REPORTS**
  - Invoices are paid on the 4<sup>th</sup> Monday of every month. Invoices need to be submitted 2 weeks prior to Board meeting dates in order to be paid in that month.
- Please use the attached form for submitting bids.
- Any questions, contact:

Marcos Rosales  
Director of Buildings and Grounds  
149 Fairfield Way  
Bloomington, IL. 60108  
630-671-5316

PLEASE USE THIS FORM TO SUBMIT YOUR BIDS

Firm Name ALM Group, Inc  
 Address 22040 Irving Park Rd  
Medinah, IL 60157  
 Phone # 630.826.5386  
 Contact name Andrew J. Lauk

**DuJardin Elementary School**

**164 S. Euclid Ave.**

Flat Rate per removal including salt 1" - 4"  
 Flat Rate per removal including salt 4" - 9"  
 Flat Rate salt only

<u>660</u>	/ 1" - 4"
<u>920</u>	/ 4" - 9"
<u>320</u>	/ Salt event

**Westfield Middle School**

**149 Fairfield Way**

Flat Rate per removal including salt 1" - 4"  
 Flat Rate per removal including salt 4" - 9"  
 Flat Rate salt only

<u>640</u>	/ 1" - 4"
<u>900</u>	/ 4" - 9"
<u>280</u>	/ Salt event

**Erickson Elementary School**

**277 Springfield Drive**

Flat Rate per removal including salt 1" - 4"  
 Flat Rate per removal including salt 4" - 9"  
 Flat Rate salt only

<u>740</u>	/ 1" - 4"
<u>1020</u>	/ 4" - 9"
<u>340</u>	/ Salt event

Hourly T & M rates for snow removal during school hours  
 Hourly T & M rates for front loaders to remove excess snow  
 at the Districts discretion

*See contract* / T & M  
~~\_\_\_\_\_ / T & M~~

List or attach charges for any special services.

SIGNATURE *Andrew J. Lauk* DATE 2/18/24

By signing and notarizing this document, I state and declare that the Bidder/Contractor listed below and I are in compliance, and will comply, with all of the Certifications listed herein.

[Signature]  
Signature

9/18/24  
Date

Alm Group, Inc  
Firm

Andrew J. Lauk  
Bidder/Contractor

22400 Irving Park Rd  
Address

630-826-5386  
Phone

Medinah, IL 60157  
Address

[Signature]  
NOTARY signature/date

9/18/24

NOTARY STAMP:

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## **V. DAMAGE AND LIMIT LIABILITY**

All reasonable care will be taken to avoid damage to pavement, curbs, turf and plant material. The contractor cannot be responsible for damage to items which are not visible or properly marked. Landscape repairs to be done by others.

Excessive snow piles may impair vision for safe vehicular movement. If such a condition arises, the customer shall notify the contractor of such hazardous conditions and authorize the contractor to remove any such excessive snow piles. The contractor shall not be liable for any damages resulting from piling of snow, unless the customer notifies the contractor of such a hazardous condition and authorizes removal there of, in writing and agrees to pay for such removal at the hourly rates herein above set forth.

## **VI. CANCELLATION**

Either party may cancel this contract upon 30 days written notice to the party. All invoices must be paid in full as of the effective cancellation date. All notices are required to be given by certified mail, return receipt requested.

## **VII. BILLING**

Contractors invoices are sent out on a monthly basis. Payment for services rendered must be received by contractor within 30 days after its invoice date or contractors obligations to perform any snow removal services shall automatically terminate. There will be a service charge of 1.5% of the invoice amount per month until paid in full, and customer shall be obligated to pay for all costs of collection, including contractors reasonable attorneys fees. An account not paid within said 30 days is a delinquent account and contractor may elect at its sole option to reinstate the contract after payment of any delinquent account has been made by the customer.

**VIII. ACCEPTANCE OF CONTRACT**

This contract may be withdrawn by the contractor if not accepted by the customer within 30 days from the date of this contract.

If the customer agrees to accept this contract after the said 30 days the contractor may at his option increase the rates. Changes must be done in writing on the contract and be initialed by both parties.

This contract is not binding until both parties have signed under Contract Accepted.

Respectfully Submitted,

Andrew Lauk  
President

CONTRACT ACCEPTED

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

CONTRACTOR

BY: Andrew Lauk \_\_\_\_\_

TITLE: President \_\_\_\_\_

DATE: 09/18/2024