

**MINUTES
BOARD OF EDUCATION
Livonia Public Schools
15125 Farmington Road
Regular Meeting
December 5, 2011**

President Scheel convened the meeting at 7:08 p.m. in the Board Room, 15125 Farmington Road, Livonia.

Members Present

Colleen Burton, Mark Johnson, Robert Freeman, Patrice Mang, Gregory Oke, Randy Roulier, Lynda Scheel

Members Absent

None

Gifts to Cass Elementary

It was moved by Mr. Johnson and supported by Mr. Roulier that the Board of Education of the Livonia Public Schools School District accept the generous donation of \$5,591.86 from the Cass Elementary PTA and the gift of a new iMac computer, valued at approximately \$1,200.00, from Dr. Steven Glavis, a parent from Cass Elementary.

Ayes: Burton, Freeman, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

Recognition of Lynda Scheel and Robert Freeman

It was moved by Ms. Burton and unanimously supported by the Board that the Board of Education of the Livonia Public Schools School District acknowledge that Board President Lynda Scheel and Board Secretary Robert Freeman have contributed to the well-being of the School District, its employees, and its students and congratulate them for their public service.

Retirement Resolution for Robert J. Freeman

WHEREAS, *The trustees of the Livonia Public Schools School District are desirous of publicly recognizing the outstanding accomplishments of Board members who have generously given of their time and talents as service to others; and*

WHEREAS, *In serving in that position, Robert J. Freeman contributed greatly to the well-being of the Livonia Public Schools School District, its employees, and its students by serving as Board Secretary; Chairperson for the Building and Site, Policy, Legislative, and Curriculum Committees; MASB Technology Rep; Liaison to the City of Westland; Member of the Demographics Committee and the Quality Assurance Review Team; and earning the MASB Master Board Member Award; and*

WHEREAS, *Robert J. Freeman served the residents of the Livonia Public Schools School District well by placing the needs and interests of public education and students first in making informed and conscientious decisions in the vital area of public education.*

NOW THEREFORE BE IT RESOLVED, *That the trustees of the Livonia Public Schools School District do hereby commend and congratulate Robert J. Freeman for eight and a half years of dedicated public service.*

*Lynda L. Scheel, President
Livonia Board of Education*

Retirement Resolution for Lynda L. Scheel

WHEREAS, The trustees of the Livonia Public Schools School District are desirous of publicly recognizing the outstanding accomplishments of Board members who have generously given of their time and talents as service to others; and

WHEREAS, In serving in that position, Lynda L. Scheel contributed greatly to the well-being of the Livonia Public Schools School District, its employees, and its students by serving as Board President and Board Secretary; Chairperson for the Personnel Committee; Liaison to the City of Livonia; Member of the LPS Foundation, and earning the MASB Award of Merit; and

WHEREAS, Lynda L. Scheel served the residents of the Livonia Public Schools School District well by placing the needs and interests of public education and students first in making informed and conscientious decisions in the vital area of public education.

NOW THEREFORE BE IT RESOLVED, *That the trustees of the Livonia Public Schools School District do hereby commend and congratulate Lynda L. Scheel for eight and a half years of dedicated public service.*

*Robert J. Freeman, Secretary
Livonia Board of Education*

Recess It was moved by Ms. Burton and supported by Mr. Oke that the Board of Education recess at 7:41 p.m. to congratulate retiring Board members and visit with guests.

Ayes: Burton, Freeman, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

Reconvene The Board reconvened at 7:57 p.m.

Written Communication None

Audience Communication **Michael Oliver**, 14977 Arcola, addressed the Board regarding transportation concerns.
Eileen McDonnell, 36099 Brookview; **Steven Johnson**, 18240 Sunset; **John Bowie**, 30630 Jeanine St.; **Michael Oblak**, 17949 Merriman; **Kerry Kirsch**, 30858 Mayville; **Donald Artushin**, 31397 Mayville; and **Father George Shalhoub**, 18100 Merriman Rd., addressed the Board regarding the proposed purchase of property by St. Mary Antiochian Orthodox Church.
Jeff Cherry, 34858 Pembroke Ave., addressed the Board regarding his wife, Heidi Frazer-Cherry.
Michael Ruggiero, 35686 Grennada, addressed the Board regarding the

purchase of property by St. Mary's and computers for the school district.
Mark Wojcik, 14453 Park, thanked Rob Freeman and Lynda Scheel for their service and welcomed incoming Board members, Dianne Laura and Eileen McDonnell.

**Response to
Prior Audience
Communication**

None

**Consent
Agenda**

It was moved by Mr. Freeman and supported by Ms. Mang that the Board of Education of the Livonia Public Schools School District approve the following consent agenda items as recommended by the superintendent:

IV.A. Minutes of the Regular Meeting of November 21, 2011

V.A. Bills for Payment – December 6, 2011

V.B. Approval of Resolution for Breakfast Program

V.C. Approval of Resolution for Summer 2012 Tax Collection

Ayes: Burton, Freeman, Johnson, Mang, Oke, Roulier, Scheel

Nays: None

**Adoption of
2011-2012 First
Budget
Amendments**

It was moved Mr. Roulier and supported by Ms. Burton that the Board of Education of the Livonia Public Schools School District adopt the amended budgets for the 2011-12 school year: General Operating, Special Education Fund, Debt Retirement Fund, Building and Site Technology Fund, Technology Bond Fund, Sinking Fund Capital Projects Fund, Special Maintenance Fund, Food Service Fund, Health and Welfare Fund, Athletic Fund, Scholarship Fund Funded Projects and ARRA Fund.

**RESOLUTION FOR BUDGET ADOPTION
BY THE BOARD OF EDUCATION
LIVONIA PUBLIC SCHOOLS**

RESOLVED, that the general appropriation for Livonia Public Schools for revenue for the fiscal year 2011-12 General Fund is amended as follows:

REVENUE	11/12 ADOPTED	11/12 FIRST AMENDED
Local	\$ 31,199,010	\$ 30,711,467
State	\$ 105,375,129	\$ 107,426,911
Federal	\$ 2,155,000	\$ 2,115,000
Incoming Transfers and Other Transactions	\$ 3,065,925	\$ 2,742,002
Total Revenue	\$ 141,795,064	\$ 142,995,380
2011 Non-spendable	\$ -	\$ 412,128
2011 Assigned	\$ -	\$ 4,507,510
Fund Balance - July 1, 2011 Unassigned	\$ 4,716,795	\$ 2,158,936
Fund Balance Sub Total	\$ 4,716,795	\$ 7,078,574
Total Fund Equity and Revenues Available to Appropriate	\$ 146,511,859	\$ 149,661,826

The property tax adopted to be levied to support General Fund Operating purposes is 18.00 mills non-homestead and 6.00 mills on Commercial Personal Property

**RESOLUTION FOR BUDGET ADOPTION
BY THE BOARD OF EDUCATION
LIVONIA PUBLIC SCHOOLS**

RESOLVED, that the general appropriation for Livonia Public Schools for expenditures for the fiscal year 2011-12 General Fund is amended as follows:

EXPENDITURES	11/12 ADOPTED	11/12 FIRST AMENDED
INSTRUCTION		
Basic Programs	\$ 74,944,243	\$ 74,669,982
Added Needs	11,261,786	12,092,175
Adult & Continuing Education	748,104	653,874
Total Instruction	\$ 86,954,133	\$ 87,416,031
SUPPORTING SERVICES		
Pupil	\$ 8,833,663	\$ 9,060,741
Instructional Staff	7,307,071	6,730,382
General Administration	1,029,185	862,219
School Administration	9,364,602	9,351,244
Business	3,593,684	3,592,807
Operations	14,441,141	14,229,506
Transportation	7,331,102	7,155,047
Central	2,658,671	2,746,175
Total Supporting Services	\$ 54,559,119	\$ 53,728,121
COMMUNITY SERVICES		
Custody & Child Care	\$ 2,522,693	\$ 2,432,760
Other (DARE)	7,000	-
Total Community Services	\$ 2,529,693	\$ 2,432,760
OPERATION TRANSFERS AND OTHER		
Transfers to Other Districts	\$ 50,000	\$ 30,000
Transfers to Other Funds	2,019,838	2,017,838
Other Transactions (Bus Financing)	189,791	189,791
Total Operating Transfers and Other	\$ 2,259,629	\$ 2,237,629
TOTAL APPROPRIATED GENERAL FUND	\$ 146,302,574	\$ 145,814,541
ANTICIPATED FUND BALANCE		
Assigned	\$ -	\$ -
Unassigned	\$ 209,285	\$ 4,259,413
Total Anticipated Fund Balance	\$ 209,285	\$ 4,259,413

SPECIAL EDUCATION FUND BUDGET

	11/12 ADOPTED	11/12 FIRST AMENDED
BEGINNING FUND BALANCE	\$ 1,531,821	\$ 1,219,282
REVENUES		
General Fund Transfer-		
Local Programs	\$ 830,697	\$ 811,463
County	15,868,208	14,731,531
State	5,068,471	4,783,121
Total Revenue	\$ 21,767,376	\$ 20,326,115
EXPENDITURES		
Instructional	\$ 14,383,904	\$ 13,117,130
Support	5,997,199	5,227,838
Outgoing Transfers and Other	2,700,000	2,700,000
Total Expenditures	\$ 23,081,103	\$ 21,044,968
SURPLUS (DEFICIT)	\$ (1,313,727)	\$ (718,853)
FUND BALANCE	\$ 218,094	\$ 500,429

NOTE: Special Education is estimated for the proposed budget until exact budget details are determined based on actual student enrollment and placements.

SPECIAL EDUCATION FUND EXPENDITURES BY PROGRAM

	11/12 ADOPTED	11/12 FIRST AMENDED
PROGRAM COSTS		
Autistic	\$ 5,763,853	\$ 4,777,846
Skill Center & LRE	8,431,796	8,487,194
Trainable Mentally Impaired	5,903,110	5,014,144
Visually Impaired	1,668,617	1,509,443
Total Program Costs	\$ 21,767,376	\$ 19,788,627
INDIRECT COSTS		
Total Building Expenditures	\$ 634,735	\$ 372,596
12.00% Reimbursable Indirect Costs	(2,021,008)	(1,816,255)
Costs in Excess of Building Expense	\$ (1,386,273)	\$ (1,443,659)
OTHER		
Outgoing Transfer To General Fund	\$ 2,700,000	\$ 2,700,000
Total Expenditures	\$ 23,081,103	\$ 21,044,968

DEBT RETIREMENT FUND BUDGET

	11/12 ADOPTED	11/12 FIRST AMENDED
BEGINNING FUND BALANCE	\$ 695,498	\$ 1,228,761
REVENUES		
Tax Revenues	\$ 8,907,686	\$ 8,907,686
Interest Income	1,000	1,000
Other Revenue	20,000	20,000
Total Revenue	\$ 8,928,686	\$ 8,928,686
EXPENDITURES		
Bond Redemption	\$ 4,570,000	\$ 4,570,000
Bond Interest	4,182,375	4,182,735
Other	300,000	300,000
Total Expenditures	\$ 9,052,375	\$ 9,052,735
SURPLUS (DEFICIT)	\$ (123,689)	\$ (124,049)
FUND BALANCE	\$ 571,809	\$ 1,104,712

NOTE: The property tax adopted to cover debt is 2.20 mills.

BUILDING & SITE TECHNOLOGY FUND BUDGET

	11/12 ADOPTED	11/12 FIRST AMENDED
BEGINNING FUND BALANCE	\$ 1,001,124	\$ 1,912,237
REVENUES		
Interest Income	\$ 2,000	\$ 2,000
Total Revenue	\$ 2,000	\$ 2,000
EXPENDITURES		
Technology Equipment	\$ 500,000	\$ 1,000,000
Transfer to General Fund		
Total Expenditures	\$ 500,000	\$ 1,000,000
SURPLUS (DEFICIT)	\$ (498,000)	\$ (998,000)
FUND BALANCE	\$ 503,124	\$ 914,237

Funds to be used for "Five Year Technology Plan" and other technology purchases district wide
Current year projects: Network Maintenance, upgrade network equipment, school computer labs, other.

TECHNOLOGY BOND FUND BUDGET

	11/12 ADOPTED	11/12 FIRST AMENDED
BEGINNING FUND BALANCE	\$ 38,000	\$ 36,519
REVENUES		
Interest Income	\$ -	\$ 100
Total Revenue	\$ -	\$ 36,619
EXPENDITURES		
Equipment	\$ 38,000	\$ 36,619
Total Expenditures	\$ 38,000	\$ 36,619
SURPLUS (DEFICIT)	\$ (38,000)	-
FUND BALANCE	\$	\$

SINKING FUND CAPITAL PROJECTS BUDGET

	11/12 ADOPTED	11/12 FIRST AMENDED
BEGINNING FUND BALANCE	\$ 6,105,227	\$ 7,932,327
REVENUES		
Property Taxes	\$ 4,946,153	\$ 4,946,153
Interest Income	500	500
Other Income		
Total Revenue	\$ 4,946,653	\$ 4,946,653
EXPENDITURES		
Repairs	\$ 4,000,000	\$ 8,000,000
Taxes written off	\$ 100,000	\$ 100,000
Total Expenditures	\$ 4,100,000	\$ 8,100,000
SURPLUS (DEFICIT)	\$ 846,653	\$ (3,153,347)
FUND BALANCE	\$ 6,951,880	\$ 4,778,980

Current Year Projects may include; paving, cement, water mains, parking lot lights, storm sewers, play structures, gym floors, major building renovations, boiler repair, tunnel work, sheet metal siding, grading/drainage, and other work as needed throughout the year.

NOTE: The adopted property tax levy for the sinking fund is 1.120 mills.

SPECIAL MAINTENANCE FUND BUDGET

	11/12 ADOPTED	11/12 FIRST AMENDED
BEGINNING FUND BALANCE	\$ -	\$ 194,419
REVENUES		
Interest Income	\$ -	\$ -
Total Revenue	\$ -	\$ -
EXPENDITURES		
Renovation	\$ 131,456	\$ 194,419
Total Expenditures	\$ 131,456	\$ 194,419
SURPLUS (DEFICIT)	\$ (131,456)	\$ (194,419)
FUND BALANCE	\$ (131,456)	\$ -

NOTE: Funds to be used for maintenance projects including supplies and materials district wide. Due to budget reductions this fund will supplement General Fund maintenance costs for 2011-12.

FOOD SERVICE FUND BUDGET

	11/12 ADOPTED	11/12 FIRST AMENDED
BEGINNING FUND BALANCE	\$ 397,841	\$ 518,272
REVENUES		
Local Sales	\$ 1,947,508	\$ 1,950,632
State Reimbursement	129,221	145,490
Federal Reimbursement	1,474,539	1,636,640
General Fund Support	200,000	233,000
Total Revenue	\$ 3,751,268	\$ 3,965,762
EXPENDITURES		
Wages & Benefits	\$ 1,469,051	\$ 1,471,294
Contracted Services	235,000	454,709
Food Costs	1,852,355	1,550,748
Non-Food Cost	148,400	284,635
Total Expenditures	\$ 3,704,806	\$ 3,761,386
SURPLUS (DEFICIT)	\$ 46,462	\$ 204,376
FUND BALANCE	\$ 444,303	\$ 722,648

HEALTH & WELFARE FUND BUDGET

	11/12 ADOPTED	11/12 FIRST AMENDED
BEGINNING FUND BALANCE	\$ 960,208	\$ 2,837,112
REVENUES		
Employee Transfers	\$ 3,297,332	\$ 3,204,892
Employee Paid Premiums	113,000	131,812
Employee Voluntary Insurance	294,000	248,000
Other Fund Transfers	4,328,976	4,503,706
General Fund Transfers	15,498,524	15,830,813
Total Revenue	\$ 23,531,832	\$ 23,919,223
EXPENDITURES		
Claims	\$ 10,733,332	\$ 12,733,763
Premiums	11,873,000	9,849,072
Administrative Fees	631,500	1,088,388
Voluntary Insurance	294,000	248,000
Total Expenditures	\$ 23,531,832	\$ 23,919,223
SURPLUS (DEFICIT)	\$ -	\$ -
FUND BALANCE	\$ 960,208	\$ 2,837,112

Funds used to record costs of claims, fees and premiums for employees benefit costs.
2011-12 includes a change for some employee groups to premium based plans in September.
Most of the costs are self-insured and final costs are not known until the year end.

ATHLETIC FUND BUDGET

	11/12 ADOPTED	11/12 FIRST AMENDED
BEGINNING FUND BALANCE	\$ -	\$ -
REVENUES		
Student Fees	\$ 622,000	\$ 622,000
Gate Receipts	252,000	240,000
General Fund Transfers	610,338	632,838
Total Revenue	\$ 1,484,338	\$ 1,494,838
EXPENDITURES		
Coaches/Director/Stipends	\$ 1,159,010	\$ 1,124,271
Contracted Services	147,490	176,717
Supplies/Equipment/Misc.	177,838	193,850
Total Expenditures	\$ 1,484,338	\$ 1,494,838
SURPLUS (DEFICIT)	\$ -	\$ -
FUND BALANCE	\$ -	\$ -

SCHOLARSHIP FUND BUDGET

	11/12 ADOPTED	11/12 FIRST AMENDED
BEGINNING FUND BALANCE	\$ 48,234	\$ 49,211
REVENUES		
Donations	\$ 500	\$ 500
Interest Income	100	100
Total Revenue	\$ 600	\$ 600
EXPENDITURES		
Scholarships	\$ 4,000	\$ 4,000
Total Expenditures	\$ 4,000	\$ 4,000
SURPLUS (DEFICIT)	\$ (3,400)	\$ (3,400)
FUND BALANCE	\$ 44,834	\$ 45,811

FUNDED PROJECTS BUDGET

	11/12 ADOPTED	11/12 FIRST AMENDED
BEGINNING FUND BALANCE	\$ -	\$ -
REVENUES		
General Fund Transfer	\$ 310,058	\$ 235,976
Local	804,052	799,586
State	354,417	356,923
Federal	7,626,152	7,321,924
Total Revenue	\$ 9,094,679	\$ 8,714,409
EXPENDITURES		
Instructional	\$ 5,751,742	\$ 5,421,435
Support	2,361,278	2,356,822
Community Service	108,454	85,546
Outgoing Transfers and Other	873,205	850,606
Total Expenditures	\$ 9,094,679	\$ 8,714,409
SURPLUS (DEFICIT)	\$ -	\$ -
FUND BALANCE	\$ -	\$ -

NOTE: Grants are budgeted at prior year levels until awards come in for the new year.

REINVESTMENT (ARRA) FUND BUDGET

	11/12 ADOPTED	11/12 FIRST AMENDED
BEGINNING FUND BALANCE	\$ -	\$ -
REVENUES		
Federal	207,576	2,040
Total Revenue	\$ 207,576	\$ 2,040
EXPENDITURES		
Instructional	\$ 78,000	\$ -
Support	129,370	2,002
Community Service	-	-
Outgoing Transfers and Other	206	38
Total Expenditures	\$ 207,576	\$ 2,040
SURPLUS (DEFICIT)	\$ -	\$ -
FUND BALANCE	\$ -	\$ -

Note: The majority of ARRA funds were expended in FY 2009 and FY 2010. The ARRA funding period extended through 09/30/2011, and a small portion of the funds were carried over and expended in FY 2012.

Ayes: Burton, Freeman, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

**Lease Option
for Old Cooper
Site**

It was moved by Mr. Johnson and supported by Mr. Freeman that the Board of Education of the Livonia Public Schools School District authorize the superintendent or his designee to enter into a lease agreement with Metro Basketball Association for a parcel of property on the old Cooper site.

Ayes: Burton, Freeman, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

**Purchase
Agreement with
St. Mary
Church**

It was moved by Ms. Burton and supported by Mr. Roulier that the Board of Education of the Livonia Public Schools School District approve delegating to the superintendent or his designee the authority to enter into an agreement with St. Mary Antiochian Orthodox Church whereby St. Mary will purchase approximately 5.5 acres directly behind the church property for a total of \$140,000.

It was moved by Mr. Oke and supported by Ms. Mang that the Board of Education of the Livonia Public Schools School District table the motion above.

Ayes: Mang, Oke
Nays: Burton, Freeman, Johnson, Roulier, Scheel
Motion failed

The initial motion was then acted upon.

It was moved by Ms. Burton and supported by Mr. Roulier that the Board of Education of the Livonia Public Schools School District approve delegating to the superintendent or his designee the authority to enter into an agreement with St. Mary Antiochian Orthodox Church whereby St. Mary will purchase approximately 5.5 acres directly behind the church property for a total of \$140,000.

Ayes: Burton, Johnson, Roulier, Scheel
Nays: Freeman, Mang, Oke

**Approval of
Lease
Agreement with
Get Skillz
Basketball**

It was moved by Mr. Oke and supported by Ms. Mang that the Board of Education of the Livonia Public Schools School District approve the lease for the period of December 1, 2011 – June 30, 2013 for Get Skillz Basketball, LLC for the total amount of \$57,000.00.

Ayes: Burton, Freeman, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

Regular Meeting

12/5/11

Recall of Teachers

It was moved by Ms. Mang and supported by Mr. Johnson that the Board of Education of the Livonia Public Schools School District accept the recommendation of the superintendent and recall to district employment as teachers for the 2011-12 school year:

Christopher Bohn 1.0 Physical Education/(.6) Buchanan, (.4) Rosedale
Brenda Howe 1.0 Grade 2/Garfield Elementary

Retirements

It was moved by Mr. Freeman and unanimously supported by the Board that the Board of Education of the Livonia Public Schools School District adopt the following resolutions of appreciation for services rendered by:

Celeste Chernenkoff retired from the district on November 30, 2011, and has devoted 18.2 years of dedicated, loyal, and outstanding service to the Livonia Public Schools as a paraprofessional at Hull Elementary School, Churchill High School, Buchanan Elementary School, Hayes Elementary School, Holmes Middle School, Tyler Elementary School, Cass Elementary School, Cooper Upper Elementary School, and Emerson Middle School.

Lunice Clay will retire from the district on June 30, 2012, and has devoted 19 years of dedicated, loyal, and outstanding service to the students throughout the district as a school social worker with the Student Services Department; as a student assistance program coordinator and S.A.F.E. specialist at Holmes Middle School, Washington Elementary School, Cass Elementary School, and Johnson Upper Elementary School.

Louis Fox will retire from the district on June 30, 2012, and has devoted 44 years of dedicated, loyal, and outstanding service to the students of Lowell Junior High School and Stevenson High School as a teacher and assistant principal.

Richard Steele will retire from the district on June 30, 2012, and has devoted 24 years of dedicated, loyal, and outstanding service to the students of Hayes Elementary School as a teacher; Taylor Elementary School and Johnson Upper Elementary School as acting principal and principal.

Theresa Viazanko will retire from the district on January 31, 2012, and has devoted 15.5 years of dedicated, loyal, and outstanding service to the students of McKinley Elementary School and Cooper Upper Elementary School as a teacher.

Adjournment

It was moved by Ms. Scheel and supported by Mr. Freeman that the Regular Meeting of December 5, 2011 be adjourned.

Ayes: Burton, Freeman, Johnson, Mang, Oke, Roulier, Scheel
Nays: None

President Scheel adjourned the meeting at 9:48 p.m.

Off/Supt/jw

