

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
REGULAR SCHOOL BOARD MEETING

April 3, 2014

The regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by Vice President Erin Turner at 7:00 p.m. on Thursday, April 3, 2014, at the School District Offices. Following the Pledge of Allegiance, roll was called and the following members were present: Kathleen Bystrom, Julie Corcoran, Dan Kieger, Gail Theisen, Erin Turner, and Superintendent Linda Madsen, ex officio. Rob Rapheal was absent. Karen Morehead arrived at 7:07 pm.

The meeting agenda was reviewed and no changes were made.

4. VISITORS:

Listening session: Members Bystrom and Turner were at the Listening Session and two people signed in.

5. STUDENT ACHIEVEMENT:

Century Jr. High principal Ben Lewis reported his school is focusing on three things for the upcoming school year: 1) Q Comp program, 2) working with Southwest and the Sr. High on the Ramp Up to Readiness program, and 3) Positive Behavioral Intervention Support (PBIS). Mr. Lewis introduced staff members: Eric Stang, Ryan Finke, Shannon Kubicek and Gina Doe who talked about building connections with kids and the school wide intervention program to help students connect personally and academically. Their goal is to reach all kids in the junior high schools.

Positive Happenings: School Board members reported on the many programs, events, meetings and visits to district schools during the past month including: school carnivals, Southwest Jr. High play, science fair, Kevin Breel presentation, SEE meeting, Hall of Fame meeting, Cost Rica presentation, Diversity Committee meeting, and conferences.

6. REPORTS:

Buildings & Grounds – Member Corcoran reported they had an ice arena update, are looking at a possible five year hockey club contract, discussed the MnDOT roundabouts on highway 61 and the traffic flow, and looked at different options for when the bond passes of who the district will hire to run the project.

Communications – Member Morehead reported viewing the video which showcases all ideas presented in the bond, noted there is a lot of online communication and the school website is very good.

Finance – Member Kieger reported discussion of facilities and the 2013-2014 budget update.

Policy – Member Bystrom reported reviewing discipline policy 515, consider discontinuance of: cancellation of student activities policy 523, emergency closing of schools policy 608 and consider discontinuance of: compulsory attendance policy 503 all of which are on the agenda for tonight.

Staff Welfare – Member Kieger reported discussion regarding school lunch programs and practices in the district, facilities bond, video and FAQs are on the website, legislative discussion including Alt Facilities legislation, safe schools, teacher evaluations and how it will or will not affect us.

City of Forest Lake – Member Theisen reported looking at proposed gateway signage, there was an open house regarding roundabouts at the high school, the pedestrian bridge has been removed at 97 and 61, and the Easter egg hunt will be April 13 at Lakeside Park.

EMID – Member Morehead reported the committee looked at district summer camps and discussed the long range plan for EMID.

916 – Member Theisen reported Fridley is a new district member, there will be a tour of the Bellaire School on April 15, reviewed proposed blended option at Capital View site, looked at new teacher evaluation information, passed a resolution to finalize getting property in Lake Elmo for their southeast site, and reviewed the calendar.

Superintendent's Report: Dr. Madsen reported on three student trips during spring break: AP biology students went to Costa Rica, high school students went to Europe, and band, choir and orchestra students traveled to New York. Staffing update: Special Education Director position - voting later in the meeting on this, Linwood principal interviews were held on March 31 and will check references and offer position within the week, Athletic Director position posted - interviews later in April. CLC principal position posted Monday with interviews end of April or beginning of May. MN Dept of Education School Finance Award is being presented to 69% of schools in the state and Forest Lake is among the recipients. Congratulations to Larry Martini and his staff. Ice arena: the Minnesota Junior Hockey League and the MnjHL Team the Edina Lakers have reached an agreement to relocate the franchise to Forest Lake effective immediately. The Lakers signed a 5 year ice contract with the School District. More details to follow. Upcoming Events: April 4 Ranger Review, April 11 Festival of Cultures, April 18 no school, April 25 Bethel Concert, April 26 Prom, May 20 Bond Vote and May 21 District Retirement Recognition.

7. CONSENT AGENDA ITEMS: Member Turner moved to approve Consent Agenda Items 7.1-7.4. The motion was seconded by Member Kieger. All members present voted aye and the motion carried. Superintendent Madsen introduced Kelly Lessman as the new Special Education Director.

7.1 Approved the Minutes of March 6 and March 20, 2014.

7.2 Approved the bills as of April 3, 2014.

7.3 Approved Classified Personnel:

Retirement:

Schingen, Deborah – Cook Helper/Long Hour at Scandia Elementary, effective June 6, 2014 after 14 years of service.

Resignation:

Loeppky, Jessica – School Bus Driver, effective February 4, 2014.

Recommendation of Employment:

Bever Sr., James – Substitute School Bus Driver, effective March 21, 2014.

Schultz, Patricia – School Bus Driver, 5 hours per day and 37 weeks per year, effective March 13, 2014.

Authorization of Transfer:

DeWidt, Rebecca – from Noon Duty Supervisor I at Lino Lakes Elementary, 2 hours per day and 35 weeks per year to Special Education Paraprofessional II at the Central Learning Center ECSE, 17 hours per week and 35 weeks per year, effective March 31, 2014. (Open position)

Pate, Jennifer – School Age Care Program Aide at Lino Lakes Steps Ahead, from 4 hours per day to 25 hours per week and 40 weeks per year, effective March 24, 2014.

Leave of Absence:

Heitman, Laura – Special Education Paraprofessional II at Linwood Elementary, unpaid leave of absence from April 14, 2014 through May 6, 2014.

7.4 Approved Licensed Personnel:Non-Curricular Assignment (on non-contract status):

Backes, Ronald: Boys' Track Asst (SR)
 Baker, Mitchell: from .35 to .30 Girls' Hockey Asst (SR)
 Crow, Leah: from .35 to .30 Girls Hockey Asst (SR)
 Fleischhacker, Anne: .5 Boys' Track Asst (SR)
 Lovas, Noel: .15 Baseball Asst (SR)
 Remus, Daniel: Baseball Head 7 (SW)
 Stark, Kyle: Co-Head/Asst Boys' 7/8 Track (CEN)
 Swendiman, Scott: Co-Head/Asst Boys' 7/8 Track (CEN)

Resignation/Retirement:

Nelson, Rebecca – Resign effective 6/6/14

Employment:

Hecker, Debra: Long-Term Substitute Contract for 60 days (3/6/14-6/6/14)
 and approve Agreement to Resume Teaching Services

Lust, Katherine: Regular Contract Effective 3/7/14

Montbriand, Alicia: Regular Contract Effective 3/27/14

Change in FTE:

Dodge, Beth: from .4 FTE to .6 FTE with .6 additional hour, effective 2014-15 school year.

Transfer:

Lessman, Kelly: from CLC Principal to Director of Special Education, effective 7/1/14

Nelson, Angela: from Sr. High Social Studies Teacher to Q-Comp Coordinator, effective 1/2/14, and to include 3 extended weeks effective at the start of the 14-15 school year.

8. DONATIONS: Member Bystrom moved, seconded by Member Morehead, to adopt the resolution and accept with appreciation the following donations: \$200 from Beverly & Donald Green, Ham Lake to FL Food Service Dept to help with students' negative balance; \$20 from Trust, Washington DC, to Cent. Montessori for student activities; \$35 from Honeywell Solutions, NJ (employee giving) to Cent.

Montessori for student activities; \$100 from Scandia PTO to FLAS for Festival of Cultures; \$75 from Jodi Radanke, Central Bank, FL to FLAS for Festival of Cultures; \$1,125 from Christine Thomas & colleagues, First Resource Bank, Lino Lakes to FLAS for 50 food packages sent with homeless students/financially struggling families over spring break (\$25/pack X 50 packs); \$443.86 from Wyoming PTA to Wyoming Elementary for equipment; \$400 from FL VFW Post 4210 to FLHS wrestling; \$100 from FL VFW Post 4210 to FL Youth Trapshooting. All members present voted aye and the motion carried.

9. OLD BUSINESS:

- 9.1 Approve Resolution Appointing Judges for the Special Election to be held on May 20, 2014. Member Kieger moved to Approve Resolution Appointing Judges for the Special Election to be held on May 20, 2014. The motion was seconded by Member Bystrom. All members present voted aye and the motion carried.
- 9.2 Adopt Resolution for the Non-Renewal of Probationary Teachers. Member Kieger moved to Adopt Resolution for the Non-Renewal of Probationary Teachers. The motion was seconded by Member Theisen, by roll call vote all members present voted aye and the motion carried.
- 9.3 Approve 2013-2014 Budget Adjustments. Member Kieger moved, seconded by Member Corcoran to Approve 2013-2014 Budget Adjustments. By roll call vote all members present voted aye and the motion carried.

10. NEW BUSINESS

- 10.1 Permission to Bid Paper Supplies for 2014-2015. Member Kieger moved to grant permission to Bid Paper Supplies for 2014-2015. The motion was seconded by Member Theisen. All members present voted aye and the motion carried.
- 10.2 First Reading: Discipline Policy 515. This policy will be placed on the next agenda for Board action.
- 10.3 First Reading to Consider Discontinuance of: Cancellation of Student Activities Policy 523. This policy will be placed on the next agenda for Board action.
- 10.4 First Reading: Emergency Closing of Schools Policy 608. This item will be placed on the next agenda for Board action.
- 10.5 First Reading to Consider Discontinuance of: Compulsory Attendance Policy 503. This item will be placed on the next agenda for Board action.
- 10.6 School Bus Leasing: Member Morehead moved to approve the school bus lease renewals and new leases. The motion was seconded by Member Corcoran, by roll call vote all members present voted aye and the motion carried.

11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates.

At 7:58 pm Member Kieger moved, seconded by Member Bystrom to recess the regular meeting and go to into closed session to discuss preliminary consideration of allegations against an employee. All members present voted aye and the meeting recessed. The closed meeting convened at 8:00 pm. Roll call was taken and Members Bystrom, Corcoran, Kieger, Morehead, Theisen and Turner were present.

At 9:08 pm the regular meeting was reconvened. Roll call was taken and Members Bystrom, Corcoran, Kieger, Morehead, Theisen and Turner were present.

As there was no further business, Member Bystrom moved, seconded by Member Theisen to adjourn. All members present voted aye and the meeting adjourned at 9:09 pm.

Clerk