

**TOWN OF EMERALD ISLE**  
**Board of Commissioners**

**AGENDA ITEM COVER SHEET**



**Meeting Date:** December 10, 2019

**Agenda Item #:** 19

**ITEM TO BE CONSIDERED**

**Title:** Comments from Town Manager

**Brief Summary:**

Written updates from the Town Manager on various issues.

Monthly budget report.

Monthly department head reports.

Monthly statistical report.

**Suggested Motion:**

No formal action required.

**BACKGROUND**

**Originating Department / Individual:**

Matt Zapp, Town Manager



**Attachments:**

1 Memo from Zapp

2

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**ACTION TAKEN:**

**Motion By:** \_\_\_\_\_

**Carried:** \_\_\_\_\_