

**October 26, 2015**

**PERSONNEL CONSENT AGENDA**

The Personnel Consent Agenda is a method designated to expedite handling of routine and official personnel business of the School Board. The entire agenda may be adopted by the Board in one unanimous vote of approval. By request of any individual board member, any item can be removed from the current agenda and placed upon the regular agenda for consideration and action.

APPOINTMENT – All appointments are contingent upon satisfactory completion of a criminal background check. Approve the following appointments:

1. Nicole Pence, substitute 5<sup>th</sup> Grade Teacher at Hanover Elementary, effective on or about October 27, 2015 and ending on or about January 19, 2016. This is a replacement for Jen Mueller.
2. Judy Coley, Teacher at PRIDE, effective October 5, 2015. This is a replacement for Julie Semeizer.
3. Krystal Saletel, KidKare Supervisor at Northwinds Elementary, effective September 30, 2015.
4. Rachel Zahnow, Food Service Aide at Buffalo Community Middle School, effective October 1, 2015. This is a replacement for Amy Strommen.
5. Lindsay Rohlik, substitute Special Education ESP at Buffalo High School, effective October 1, 2015 and ending February 1, 2016. This is a replacement for Karen Batula-Trimpin.
6. Kelly Russek, Special Education Transportation ESP, effective October 12, 2015.
7. Leesa Sherman, long-term substitute Special Education Teacher at Buffalo Community Middle School, effective October 19, 2015 and ending December 4, 2015. This is a replacement for Diana Birch.

RETIREMENT/RESIGNATION/TERMINATION – Approve the following resignations/retirements/terminations:

1. Rebecca Maffei, Secretary/Receptionist at Northwinds Elementary, resignation effective October 28, 2015.
2. Kelly Russek, Special Education Transportation ESP, resignation effective October 19, 2015.
3. Joanne Thompson, Food Service Assistant Cashier at Buffalo High School, retirement effective November 30, 2015.
4. Connie Jatko, Secretary at Buffalo Community Middle School, retirement effective December 31, 2015.
5. Joseph Kopet, part-time Custodian at Montrose Early Education Center, resignation effective November 6, 2015.

TRANSFER/CHANGE IN ASSIGNMENT - Approve the following transfers/changes in assignment:

1. Steve Carlson, addition of .1 FTE as ECSE School Psychologist at Parkside and Montrose Elementary Schools, effective September 16, 2015.
2. Kathy Nevala, addition of .5 hours/day as Transportation ESP at Northwinds Elementary, effective September 21, 2015.

3. James Broman, addition of .25 hours/day as Parking ESP at Buffalo High School, effective September 8, 2015.
4. Joy Downs, from 1 hour/day as Crossing Guard ESP to .5 hours/day as Crossing Guard ESP and .5 hours/day as Transportation ESP at Northwinds Elementary, effective September 21, 2015.
5. Amanda Gregoire, addition of .25 hours/day as Transportation ESP at Parkside Elementary, effective October 8, 2015 and ending October 30, 2015.
6. Anna Palmer, addition of .25 hours/day as Transportation ESP at Parkside Elementary, effective October 8, 2015.
7. Jim Hulet, ESP at Parkside Elementary, correction of assignment from 2.5 to 2.75 hours/day, effective September 8, 2015.
8. Lisa Jude, addition of .25 hours/day as Transportation ESP at Parkside Elementary effective October 8, 2015.
9. Sandra Meyer, Food Service Assistant Cashier at Buffalo High School, addition of .5 hours/day, effective November 19, 2015.
10. Linda Anderson, Food Service Assistant cashier at Buffalo High School, addition of .5 hours/day, effective November 19, 2015.

LEAVE OF ABSENCE – approve the following requests for leave of absence:

1. Suzanne Jurek, Special Education Teacher at Parkside Elementary, request for leave of absence effective on or about January 9, 2016 and ending on or about February 22, 2016.
2. Marie Jacobs, Senior Technician at Buffalo Community Middle School, request for leave of absence effective November 3, 2015 and ending December 7, 2015.