

BACK-UP INFORMATION

NAME: Vernita Williams
ADDRESS: McKinney, TX
POSITION: Lead Human Resources Records Specialist
DEPARTMENT: Human Resources, CHEC

SELECTED EXPERIENCE

<u>Employer</u>	<u>Date</u>	<u>Position</u>
Collin College	04/19 – 01/21	Human Resources Specialist
Elevate Your Game, Inc.	06/11 – 01/21	Office Manager and Advisor, Part-time
North Central Surgical Center	06/11 – 09/16	Coordinator, Quality Improvement

EDUCATION

<u>School</u>	<u>Date</u>	<u>Course/Degree/Certification</u>
Dallas Baptist University	2020	B.A.S., Psychology