



# Oak Park Elementary School District 97

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TO: Members, Board of Education  
Dr. Carol Kelley, Superintendent of Schools

FROM: Jeanne Keane, Senior Director of Buildings and Grounds  
Anne Calvin, Printing Trade Specialist

RE: Printing, Xerographic, and Carbonless Paper

DATE: May 14, 2019

## **Summary**

A legal notice was published in the April 10, 2019 addition of the Oak Leaves announcing a formal bid opening on April 24, 2019, at 11:00 a.m. Seven firms were invited to bid on Wednesday, April 24, 2019, four responses were received (see attached summary).

Administration will be seeking a motion that the Board of Education of Oak Park District 97 accepts the lowest proposed bid of \$86,312.50 from Murnane Paper Company.

This will return to the Board for approval consideration at its May 28, 2019 meeting.