

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Tom Crowe, Superintendent of Schools
SUBJECT: REQUEST FOR APPROVAL OF 2016 INSURANCE ROOF REPAIRS AND REPLACEMENT FOR BLACKSHEAR ELEMENTARY MAGNET
DATE: October 17, 2017

Submitted under separate cover is the request for approval of recommendation for Blackshear Elementary Magnet Roof Repairs and Replacement.

It is recommended that the Board of Trustees approve the proposal as presented.

Respectfully submitted,

Tom Crowe
Superintendent of Schools

David Morris
Chief Operations Officer