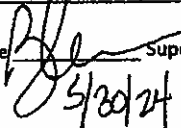
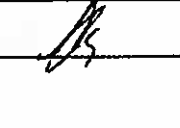


Card Holder: Sarah Bacalia
Purchases for: Indian Lake Elementary

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
4/30/24	Amazon	Caterpillars	\$ 28.01	11177	Y
5/1/24	Amazon	Caution Tape	\$ 33.86	24170	Y
5/1/24	Amazon	Bubbles, party favors	\$ 38.85	24170	Y
5/2/24	Amazon	Binders	\$ 24.98	24170	Y
5/2/24	Amazon	Radios	\$ 127.99	24170	Y
5/3/24	Sweetwaters	Donuts for Admin visit	\$ 22.77	64522	Y
5/3/24	Gordon Food	Supplies	\$ 69.43	24170	Y
5/6/24	Walmart	Toasters	\$ 79.90	24170	Y
5/6/24	Amazon	Water Game	\$ 156.94	11173	Y
5/7/24	Amazon	Tableclothes for lemonade day	\$ 19.95	64522	Y
5/7/24	Amazon	Candy	\$ 25.39	24170	Y
5/8/24	Amazon	Photo frame	\$ 15.99	24170	Y
5/13/24	Amazon	Chairs	\$ 79.94	24170	Y
5/13/24	Hungry Howies	Pizzas	\$ 104.97	24187	Y
5/15/24	Amazon	Book	\$ 16.19	22271	Y
5/17/24	Amazon	Legal paper	\$ 26.99	24170	Y
5/20/24	Gordon Water	Monthly rental	\$ 22.29	64511	Y
5/22/24	Dollar General	Ice cream	\$ 11.25	64522	Y
5/23/24	Amazon	Candy	\$ 48.67	24170	Y
5/24/24	KVCC Museum	1st grade field trip	\$ 142.00	64522	Y
Total Amount of Purchases			\$ 1,096.36		

Summary by ASN	ASN #	Total	ASN #	Total
	11177	\$28.01		
	24170	\$571.99		
	64522	\$195.97		
	11173	\$156.94		
	24187	\$104.97		
	22271	\$ 16.19		
	64511	\$ 22.29		

Employee Signature  Supervisor Signature 

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INFO ONLY
 Total by summar \$ 1,096.36
 Total above \$ 1,096.36
 Difference \$ -

Card Holder: Mike Barwegen
Purchases for: May 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
5/2	MI Museum Admiss.	4th Grade Lansing Trip	\$576.00	64527	Y
5/7	Amazon	Notebooks, Packing Tape	\$125.15	13172	Y
5/9	Amazon	Library - Tape Gun/Packing Tape	\$24.95	64545	Y
5/9	Meijer	Tobey Tiger Breakfast	\$107.22	13170	Y
5/9	The Henry Ford	5th Grade Field Trp	\$1,542.00	FS4 64527	Y
5/13	Harding's	Gebben - Classroom Supplies	\$15.87	13170	Y
5/13	Amazon	Organizer/Storage	\$129.90	64537	Y
05/14	Amazon	Pencils	\$6.21	13170	Y
05/14	Amazon	MacDonell - Classroom Supplies	\$41.50	64537	Y
05/14	Canney's	Water for Staff Lounge	125.33	64537	Y
05/15	Amazon	Heintzelman - AC Adapter	\$38.98	13174	Y
05/16	Meijer	Shoes for Student	\$31.43	21273	Y
5/16	Jaspare's Pizza	Food for Math and Reading Night	\$130.91	64537	N
5/16	Air Zoo	3rd Grade Field Trip	\$736.00	64527	Y
5/17	Amazon	Laminating Supplies	\$20.05	13170	Y
5/20	Qdoba	Lunch for Teacher Appreciation	\$618.62	64537	Y
5/23	Meijer	Gebben - Classroom Supplies	\$23.46	13170	Y
5/23	Amazon	Microscope	\$79.99	13177	Y
5/23	Little Sign Co.	Car Line Signs	\$90.00	13172	Y
Total Amount of Purchases			\$4,433.57	4475.57	TM
Summary by ASN #		ASN #	Total	ASN #	Total
		64527	\$2,824.00	21273	\$31.43
		13172	\$215.15	13177	\$79.99
		64545	\$24.95		\$0.00
		13170	\$172.81		\$0.00
		64537	\$1,046.26		\$0.00
		13174	\$38.98		\$0.00

Employee Signature _____

Supervisor Signature _____

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INFO ONLY

Total by summary \$4,433.57

Total above \$ 4,433.57

Difference \$ -

~~\$4,433.57~~ 4475.75 TM

Card Holder: Adam Brush
Purchases for: May, 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
4/29	Party City	FFA Banquet	\$75.47	64640	x
4/30	Filmfreeway	EFA registration	\$12.99	15370	x
4/30	Filmfreeway	EFA registration	\$63.00	15370	x
4/29	Gordon Food	FFA Banquet	\$115.91	64640	x
5/1	Cedar Point	Student Senate tickets	\$1,152.00	64700	x
5/5	Biggby	Staff Appreciation	\$83.52	64700	x
5/2	Sam's Club	Staff Treat	\$121.52	64702	x
5/6	Sam's Club	Staff Appreciation	\$27.98	64700	x
5/5	Gordon Food	Staff Appreciation	\$343.51	64700	x
5/6	Gordon Food	Staff Appreciation	\$162.27	64700	x
5/10	Panera	MS order	\$154.82	64562	x
5/10	Panera	Teacher appreciation	\$167.93	64700	x
5/13	360 Chicago	Spanish field trip	\$693.00	64696	x
5/17	Key Blooms	Graduation supplies	\$84.78	24581	x
5/22	Polderman's Flower Sho	Graduation supplies	\$230.00	24581	x
5/23	Meijer	Recycling supplies	\$42.35	64645	x
Total Amount of Purchases			\$3,531.05		

Summary by ASN #	ASN #	Total	ASN #	Total
	15370	\$75.99	64700	\$1,937.21
	24581	\$314.78	64702	\$121.52
	64562	\$154.82		\$0.00
	64640	\$191.38		\$0.00
	64645	\$42.35		\$0.00
	64696	\$693.00		\$0.00

\$3,531.05

Employee Signature Denise Berry Supervisor Signature Alia

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Durant credit card

VEN-KEY VENDOR NAME INVOICE # PO NUMBER BATCH BANK DESCRIPTION DISCOUNT DESCRIPTION DISC AMT ADJUSTMENT DESCRIPTION LO S INV DATE DUE DATE C NET AMOUNT
 ACH VOID DOWNLOAD
 REF CATALOG
 ACCOUNT NUMBER(S) QUICK KEY ACCOUNT LEVEL DESCRIPTION 1099

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	LO S	INV DATE	DUE DATE	C	NET AMOUNT
MIDWEST 006	MIDWEST ENERGY & COMMUNICATIONS	1837601MAY24	0000000000	rdcc	AP	MONTHLY BILLING				B	05/14/2024	06/26/2024	W	\$453.43
1		MONTHLYBILLING									1.00			\$453.43
11E261	5520 00000 000 0000 0110	26866				ELECTRICITY								\$453.43
QUADIENT000	QUADIENT LEASING USA, INC.	Q1123002	0000000000	rdcc	AP	LEASE - COVERAGE PERIOD				B	05/05/2024	06/26/2024	W	\$807.45
1		LEASE - COVERAGE PERIOD 06/06/24 - 09/05/24									1.00			\$807.45
11E231	3150 00000 000 0000 0000	23160				GF DISTRICT SERVICES								\$807.45

NUMBER OF INVOICES: 1 \$453.43
 NUMBER OF INVOICES: 1 \$807.45

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	LO S	INV DATE	DUE DATE	C	NET AMOUNT
WASTE WA000	WASTE MANAGEMENT OF MICHIGAN	7909290-2529-0	0000000000	rdcc	AP	DUMPSTER SERVICE				B	04/30/2024	06/26/2024	W	\$3,465.71
1		DUMPSTER SERVICE									1.00			\$3,465.71
11E261	3#40 00000 000 0000 0175	26862				WASTE & TRASH DISP								\$3,465.71

NUMBER OF INVOICES: 1 \$3,465.71
 NUMBER OF INVOICES: 1 \$3,465.71

TOTAL NUMBER OF BATCH INVOICES: 3 \$4,726.59
 3 WIRE TRAN CHECK INVOICES
 TOTAL INVOICES: 3 \$4,726.59

BANK TOTALS: BANK ACCOUNT # INVOICE AMOUNT NET AMOUNT
 AP **A101 0002 00000 001 0000 1005 \$4,726.59 \$4,726.59

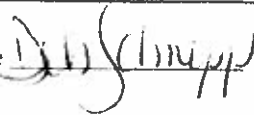
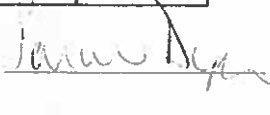
LIQUIDATION STATUS (LQ) CODE LEGEND:
 L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
 P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
 BLANK = NO LIQUIDATION

***** End of report *****

Card Holder: Sarah Dyer
Purchases for: May

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
4/29/2024	Amazon	Supplies	\$ 9.24	46173	Yes ✓
4/29/2024	Amazon	Supplies	\$ 11.49	46173	Yes ✓
5/1/2024	Webstaurant	Supplies	\$ 385.45	46173	Yes ✓
5/5/2024	Amazon	Supplies	\$ 44.57	46173	Yes ✓
5/13/2024	Amazon	Preschool dishes	\$ 69.55	46173	Yes ✓
5/15/2024	Hardings	Food	\$ 22.07	46170	Yes ✓
5/16/2024	Amazon	Supplies	\$ 59.47	46173	Yes ✓
5/16/2024	Shell	Ice	\$ 5.98	46170	Yes ✓
5/18/2024	Amazon	Preschool dishes	\$ 89.95	46173	Yes ✓
5/18/2024	Amazon	Preschool dishes	\$ 89.95	46173	Yes ✓
5/18/2024	Amazon	Preschool dishes	\$ 218.53	46173	Yes ✓
5/19/2024	Amazon	Preschool dishes	\$ 218.53	46173	Yes ✓
5/18/2024	Amazon	Preschool dishes	\$ 238.93	46173	Yes ✓
Total Amount of Purchases			\$ 1,463.71		

Summary by ASN #	ASN #	Total	ASN #
	46170	\$28.05	
	46173	\$1,435.66	

Employee Signature  Supervisor Signature 

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INFO ONLY
 Total by summary \$ 1,463.71
 Total above \$ 1,463.71
 Difference \$

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Allison Dygert, Vicksburg Middle School
 Purchases for: May, 2024

	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	4/30	Amazon	Track Items	\$ 47.50	64566	Y
2	4/30	Amazon	Track Items	\$ 81.54	64566	Y
3	5/4	Meijer	Student Council - Staff Appreciation Week	\$ 44.92	64562	Y
4	5/6	Solution Tree	Books for Allison	\$ 142.68	64764	Y
5	5/6	Amazon	Packing Supplies for Construction	\$ 61.58	64764	Y
6	5/7	Meijer	Staff Appreciation Week	\$ 28.25	64764	Y
7	5/6	Renzema's	Staff Breakfast for Staff Appreciation Week	\$ 45.00	64562	Y
8	5/7	Meijer	Staff Meal for Staff Appreciation Week	\$ 95.38	64764	Y
9	5/6	Renzema's	Staff Breakfast for Staff Appreciation Week	\$ 218.40	*	Y
10	5/8	Hungry Howie's	Staff Appreciation Lunch	\$ 8.47	64764	Y
11	5/10	Meijer	Candy for Student Celebrations	\$ 19.98	64764	Y
12	5/10	Hungry Howies	ELO Party	\$ 52.30	64764	Y
13	5/10	Meijer	Student Council Staff Appreciation Week	\$ 61.92	64562	Y
14	5/14	Gill Porter.com	Track Items	\$ 1,933.00	64566	Y
15	5/13	Van Andel Research	Summer School	\$ 800.00	14288	Y
16	5/20	Amazon	Coffee for Staff	\$ 19.95	64564	Y
17	5/17	Sam's Club	Track Items	\$ 127.02	64566	Y
18	5/21	MEMSPA	Principal Annual Conference	\$ 375.00	24462	Y
19	5/20	Sam's Club	Coffee Cups for Staff	\$ 15.88	64564	Y
20	5/23	Amazon	Clipboards for Social Studies	\$ 19.99	64555	Y
21	5/20	School Specialty	Binder Clips for Social Studies	\$ 25.50	64555	Y
22	5/22	Amazon	Items for Social Studies	\$ 65.95	64555	Y
23	5/24	Shell Oil	Ice for Student Snow Cones	\$ 29.95	64764	Y
24						Y
25	* Student Council, 64762 \$ 76.38 / HS Account, 64700 \$142.02					
Total Amount of Purchases				\$4,320.16		

Summary by ASN #	ASN #	Total	ASN #	Total
		14288	\$ 800.00	64762
	24462	\$ 375.00	64764	\$ 438.59
	64555	\$ 111.44		
	64562	\$ 151.84		
	64564	\$ 35.83		
	64566	\$ 2,189.06		
	64700	\$ 142.02		

Employee Signature Brenda Letus Supervisor Signature [Signature]

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INFO ONLY
 Total by summary \$ 4,320.16
 Total above \$ 4,320.16
 Difference \$ 0.00

Gross credit card

VEN-KEY	VENDOR NAME	ACH VOID DOWNLOAD	REF	CATALOG	ACCOUNT NUMBER(S)	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	LO S	INV DATE	DOE DATE	C	NET AMOUNT	
AMAZONC000	AMAZON.COM					111-3667161-9773034	0000000000	SGCC	AP	SUPPLIES				B	05/21/2024	06/26/2024	W	\$499.00	
							28473			TECH MISCELLANEOUS				23-24	1.00	20230111		\$499.00	
AMAZONC000	AMAZON.COM					111-4259546-9981009	0000000000	SGCC	AP	SUPPLIES				B	05/16/2024	06/26/2024	W	\$146.28	
							23272			VAB STAFF MEETINGS				23-24	1.00	20230111		\$146.28	
AMAZONC000	AMAZON.COM					111-6903259-8451438	0000000000	SGCC	AP	SUPPLIES				B	05/23/2024	06/26/2024	W	\$18.49	
							23170			BOARD MEETING EXP				23-24	1.00	20230111		\$18.49	
AMAZONC000	AMAZON.COM					114-2755318-2124253	0000000000	SGCC	AP	SUPPLIES				B	05/06/2024	06/26/2024	W	\$865.98	
							64558			MS ROBOTICS CLUB				23-24	1.00	20230111		\$865.98	
AMAZONC000	AMAZON.COM					114-4001874-8635434	0000000000	SGCC	AP	SUPPLIES				B	05/22/2024	06/26/2024	W	\$18.99	
							20183			AR from VCS Foundation				23-24	1.00	20230111		\$18.99	
AMAZONC000	AMAZON.COM					114-4671658-5381057	0000000000	SGCC	AP	SUPPLIES				B	04/30/2024	06/26/2024	W	\$37.32	
							25275			FISCAL SVC OFFICE SUPPLY				23-24	1.00	20230111		\$37.32	
AMAZONC000	AMAZON.COM					114-7687617-6049832	0000000000	SGCC	AP	SUPPLIES				B	04/30/2024	06/26/2024	W	\$26.03	
							20183			AR from VCS Foundation				23-24	1.00	20230111		\$26.03	

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	ADJUSTMENT DESCRIPTION	DISC AMT	ADJ AMT	INVT DATE	DUE DATE	QTY	LINE AMOUNT	NET AMOUNT
ACH VOID DOWNLOAD	REF	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	QUICK KEY	ACCOUNT LEVEL DESCRIPTION
AMERICAN009	AMERICAN AIRLINES	04/30/2024	0000000000	SGCC	AP	CONFERENCE FLIGHT				B 04/30/2024	06/26/2024	W	\$1,300.40	\$1,300.40
1	11A121 0000 0000 000 0000 0000	CONFERENCE FLIGHT	20180	GF ACCOUNTS RECEIVABLE						1.00			\$1,300.40	\$1,300.40
	11E221 3220 04299 000 0000 0001		22190	HS AP Conference TCI									\$650.20	\$650.20
NUMBER OF INVOICES: 7														
ARNOLD 5000	ARNOLD SALES	1420529	0000000000	SGCC	AP	SUPPLIES				B 04/04/2024	06/26/2024	W	\$1,472.42	\$1,472.42
1	11E261 5990 04299 000 0000 0140	SUPPLIES	26571	CUSTODIAL SUPPLY HS						1.00			\$1,472.42	\$1,472.42
ARNOLD 5000	ARNOLD SALES	1420590	0000000000	SGCC	AP	SUPPLIES				B 04/04/2024	06/26/2024	W	\$1,298.98	\$1,298.98
1	11E261 5990 01836 000 0000 0140	SUPPLIES	26171	CUSTODIAL SUPPLY IL						1.00			\$1,298.98	\$1,298.98
ARNOLD 5000	ARNOLD SALES	1420591	0000000000	SGCC	AP	SUPPLIES				B 04/04/2024	06/26/2024	W	\$577.60	\$577.60
1	11E261 5990 04185 000 0000 0140	SUPPLIES	26371	CUSTODIAL SUPPLY TY						1.00			\$577.60	\$577.60
ARNOLD 5000	ARNOLD SALES	1420592	0000000000	SGCC	AP	SUPPLIES				B 04/04/2024	06/26/2024	W	\$1,313.06	\$1,313.06
1	11E261 5990 04104 000 0000 0140	SUPPLIES	26271	CUSTODIAL SUPPLY SL						1.00			\$1,313.06	\$1,313.06
ARNOLD 5000	ARNOLD SALES	1420593	0000000000	SGCC	AP	SUPPLIES				B 04/17/2024	06/26/2024	W	\$1,101.60	\$1,101.60
1	11E261 5990 01031 000 0000 0140	SUPPLIES	26471	CUSTODIAL SUPPLY MS						1.00			\$1,101.60	\$1,101.60
NUMBER OF INVOICES: 1														

Vicksburg Community School District, MI
AP Invoice Listing Report

VEN-KEY	VENDOR NAME	ACH VOID DOWNLOAD	REF	CATALOG	ACCOUNT NUMBER(S)	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	LO S	INV DATE	DUE DATE	C	NET AMOUNT
						DISCOUNT DESCRIPTION							FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
						DESCRIPTION							LO	QTY			LINE AMOUNT
							QUICK KEY	ACCOUNT LEVEL DESCRIPTION									ACCT AMOUNT
ARNOLD S000	ARNOLD SALES					1422818		0000000000	SGCC	AP	SUPPLIES		B	05/09/2024	06/26/2024	W	\$2,230.77
						SUPPLIES	26571	CUSTODIAL SUPPLY HS					23-24	1.00	202301106		\$2,230.77
ARNOLD S000	ARNOLD SALES					1423344		0000000000	SGCC	AP	SUPPLIES		B	05/09/2024	06/26/2024	W	\$365.88
						SUPPLIES	26975	CUSTODIAL SUPPLY/GENL					23-24	1.00	202301106		\$365.88
ARNOLD S000	ARNOLD SALES					1423345		0000000000	SGCC	AP	SUPPLIES		B	05/09/2024	06/26/2024	W	\$454.76
						SUPPLIES	26271	CUSTODIAL SUPPLY SL					23-24	1.00	202301106		\$454.76
ARNOLD S000	ARNOLD SALES					1423347		0000000000	SGCC	AP	SUPPLIES		B	05/09/2024	06/26/2024	W	\$450.70
						SUPPLIES	26471	CUSTODIAL SUPPLY MS					23-24	1.00	202301106		\$450.70
BEST WAY000	Best Way Disposal					715189		0000000000	SGCC	AP	MONTHLY BILLING - RECYCLE CONTAINERS		B	03/31/2024	06/26/2024	W	\$1,860.74
						MONTHLY BILLING - RECYCLE CONTAINERS							23-24	1.00	202301109		\$1,860.74
						26862		WASTE & TRASH DISP									\$1,788.24
						64645		T&A HS RECYCLING									\$72.50
BEST WAY000	Best Way Disposal					766728		0000000000	SGCC	AP	RECYCLE BILLING MAY 2024		B	05/25/2024	06/26/2024	W	\$1,223.58
						RECYCLE BILLING MAY 2024							23-24	1.00	202301109		\$1,223.58
						26862		WASTE & TRASH DISP									\$1,151.08
						64645		T&A HS RECYCLING									\$72.50

NUMBER OF INVOICES: 9

\$9,285.77

Vicksburg Community School District, MI
AP Invoice Listing Report

3APRPT01.P 68-4
05.24.02.00.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	LO S	INV DATE	DUE DATE	C	NET AMOUNT
										FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
REF	CATALOG	DESCRIPTION	ACCOUNT LEVEL DESCRIPTION		QUICK KEY					LO	QTY			LINE AMOUNT
ACCOUNT NUMBER(S)														ACCT AMOUNT
COMPLETE001	COMPLETE TEAM OUTFITTER	144731		0000000000	SGCC	AP	TSHIRTS			B	04/29/2024	06/26/2024	W	\$1,785.86
										23-24	1.00	202301113		\$1,785.86
1		TSHIRTS		20183	AR from VCS Foundation									\$1,785.86
														\$1,785.86
NUMBER OF INVOICES: 2														
CROWN TR000	CROWN TROPHY	44653		5002324321	SGCC	AP	FRAMES			F	03/20/2024	04/04/2024	W	\$70.00
										23-24	1.00	202301114		\$70.00
100		SENIOR HONORS CUSTOM FRAMES		24584	HS SENIOR HONORS BANQUET									\$70.00
														\$70.00
NUMBER OF INVOICES: 1														
CROWN TR000	CROWN TROPHY	44723		5002324361	SGCC	AP	AWARDS			F	04/01/2024	04/11/2024	W	\$146.93
										23-24	1.00	202301114		\$146.93
100		GIRLS TENNIS AWARDS		64705	T&A HS WOMEN'S TENNIS									\$146.93
														\$146.93
NUMBER OF INVOICES: 3														
CROWN TR000	CROWN TROPHY	44939		5002324406	SGCC	AP	AWARDS			F	05/01/2024	05/03/2024	W	\$130.00
										23-24	1.00	202301114		\$130.00
100		LINTON & LITTLE AWARDS		42141	ATHLETIC AWARDS									\$130.00
														\$130.00
NUMBER OF INVOICES: 3														
DL GALLI000	DL GALLIVAN INC	IN153585		0000000000	SGCC	AP	CONTRACT USAGE CHARGE FOR 04/09/24 - 05/08/24 & TONER SHIPPING CHARGES			B	05/13/2024	06/26/2024	W	\$990.95
										21-24	1.00	202301112		\$990.95
1		CONTRACT USAGE CHARGE FOR 04/09/24 - 05/08/24 & TONER SHIPPING CHARGES		23160	GF DISTRICT SERVICES									\$51.66
				24463	MS COPIER SERVICE									\$91.89
NUMBER OF INVOICES: 2														

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	DISC AMT	ADJ AMT	DE DATE	C	QTY	NET AMOUNT
ACH VOID DOWNLOAD	REF	DESCRIPTION	DISCOUNT DESCRIPTION	ACCOUNT LEVEL DESCRIPTION	QUICK KEY	ADJUSTMENT DESCRIPTION	ADJ AMT	DE DATE	CHECK NBR	INVOICE AMOUNT	LINE AMOUNT	ACCT AMOUNT
ACCOUNT NUMBER(S)	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	ADJ AMT	DE DATE	CHECK NBR	INVOICE AMOUNT	LINE AMOUNT	ACCT AMOUNT
DL GALLI000	DL GALLIVAN INC	IN153585										
	11E241 4120 04185 000 0000 0000		24363		*****CONTINUED*****	TY COPIER SERVICE					\$310.22	
	11E271 4130 00000 000 0000 0140		27173			TRANS CONTRACT SERVICE					\$58.82	
	2	CONTRACT USAGE CHARGE FOR 04/09/24 -					1.00				\$478.36	
		05/08/24 & TONER SHIPPING CHARGES										
	11E231 3150 00000 000 0000 0000		23160			GF DISTRICT SERVICES					\$73.66	
	11E241 4120 01836 000 0000 0000		24163			IL COPIER SERVICE					\$266.13	
	11E241 4120 04104 000 0000 0000		24263			SL COPIER SERVICE					\$127.66	
	11E241 4120 04299 000 0000 0000		24563			HS COPIER SERVICE					\$10.91	
												\$990.95
FIDELITY002	FIDELITY SECURITY LIFE INSURANCE C	166212039	0000000000	SGCC	AP	EYE MED BILLING - APRIL 2024			06/26/2024	W		\$1,745.25
	1	EYE MED BILLING - APRIL 2024							202301104			\$1,745.25
	11L451 0019 00000 000 0000 0000		30157			Eye Med VISION ACCRUAL		1.00			\$1,745.25	
												\$1,745.25
FIDELITY002	FIDELITY SECURITY LIFE INSURANCE C	166254317	0000000000	SGCC	AP	EYE MED BILLING - MAY 2024			06/26/2024	W		\$1,753.50
	1	EYE MED BILLING - MAY 2024							202301104			\$1,753.50
	11L451 0019 00000 000 0000 0000		30157			Eye Med VISION ACCRUAL		1.00			\$1,753.50	
												\$1,753.50
												\$3,498.75
FOOD EQU000	FOOD EQUIPMENT SOLUTIONS	06164531	6002324003	SGCC	AP	Maintenance and repair on equipment			03/19/2024	W		\$1,056.85
	100	Maintenance and repair on equipment							202301115			\$1,056.85
	25E297 4120 00000 000 0000 0000		46140			REPAIRS & MAINTENANCE		1.00			\$1,056.85	
												\$1,056.85
FOOD EQU000	FOOD EQUIPMENT SOLUTIONS	06164655	6002324003	SGCC	AP	Maintenance and repair on equipment			04/16/2024	W		\$418.00
	100	Maintenance and repair on equipment							202301115			\$418.00
	25E297 4120 00000 000 0000 0000											\$418.00
												\$418.00

NUMBER OF INVOICES: 1

NUMBER OF INVOICES: 2

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK DESCRIPTION	EQ S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT		
REF CATALOG	DESCRIPTION	DESCRIPTION			EQ	QTY		LINE AMOUNT		
ACCOUNT NUMBER(S)	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	1099					ACCT AMOUNT		
HOLLAND 000	HOLLAND BUS COMPANY	200526	0000000000	SGCC AP PARTS	B	04/18/2024	06/26/2024	W		\$425.90
1		PARTS			23-24	1.00	202301107			\$425.90
11E271 5730 00000 000 0000 0130			27176	TRANS PARTS						\$425.90
HOLLAND 000	HOLLAND BUS COMPANY	200576	0000000000	SGCC AP PARTS	B	04/19/2024	06/26/2024	W		\$129.92
1		PARTS			23-24	1.00	202301107			\$129.92
11E271 5730 00000 000 0000 0130			27176	TRANS PARTS						\$129.92
HOLLAND 000	HOLLAND BUS COMPANY	200623	0000000000	SGCC AP PARTS	B	05/29/2024	06/26/2024	W		\$627.33
1		PARTS			23-24	1.00	202301107			\$627.33
11E271 5730 00000 000 0000 0130			27176	TRANS PARTS						\$627.33
HOLLAND 000	HOLLAND BUS COMPANY	200888	0000000000	SGCC AP	B	04/30/2024	06/26/2024	W		\$800.50
1		GRILLE BLACK INSERT KIT			23-24	1.00	202301107			\$800.50
11E271 5730 00000 000 0000 0130			27176	TRANS PARTS						\$800.50
HOLLAND 000	HOLLAND BUS COMPANY	200902	0000000000	SGCC AP PARTS	B	05/01/2024	06/26/2024	W		\$208.80
1		PARTS			23-24	1.00	202301107			\$208.80
11E271 5730 00000 000 0000 0130			27176	TRANS PARTS						\$208.80
HOLLAND 000	HOLLAND BUS COMPANY	200915	0000000000	SGCC AP PARTS	B	05/01/2024	06/26/2024	W		\$244.70
1		PARTS			23-24	1.00	202301107			\$244.70
11E271 5730 00000 000 0000 0130			27176	TRANS PARTS						\$244.70
HOLLAND 000	HOLLAND BUS COMPANY	201063	0000000000	SGCC AP PARTS	B	05/06/2024	06/26/2024	W		\$800.50
1		PARTS			23-24	1.00	202301107			\$800.50
11E271 5730 00000 000 0000 0130			27176	TRANS PARTS						\$800.50

Vicksburg Community School District, MI
AP Invoice Listing Report

VEN-KEY	VENDOR NAME	ACH VOID DOWNLOAD	REF	CATALOG	ACCOUNT NUMBER(S)	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	ADJUSTMENT DESCRIPTION	LO S	INV DATE	DUE DATE	C	NET AMOUNT	
						DISCOUNT DESCRIPTION	DISC AMT					FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT	
						DESCRIPTION						LO	QTY			LINE AMOUNT	
								QUICK KEY	ACCOUNT LEVEL DESCRIPTION							ACCT AMOUNT	
JOSTENS 000	JOSTENS					33812224		500324395	SGCC	AP	GRADUATION	F	B	04/10/2024	04/26/2024	W	\$899.24
						GRADUATION SUPPLIES		24581	HS GRADUATION SUPPLY			23-24	1.00	202301117		\$899.24	
																\$899.24	
																\$5,886.36	
																NUMBER OF INVOICES: 9	
KALBLUE 000	KALBLUE					94686		0000000000	SGCC	AP	PROMOTIONAL PRODUCTS	B	B	04/26/2024	06/26/2024	W	\$2,607.98
						PROMOTIONAL PRODUCTS		23170	BOARD MEETING EXP			23-24	1.00	202301118		\$2,607.98	
																\$2,607.98	
																\$899.24	
																NUMBER OF INVOICES: 1	
KALBLUE 000	KALBLUE					94687		0000000000	SGCC	AP	DIGITAL FORMATING, PROMOTIONAL PRODUCTS	B	B	05/06/2024	06/26/2024	W	\$1,649.26
						DIGITAL FORMATING, PROMOTIONAL PRODUCTS		20183	AR from VCS Foundation			23-24	1.00	202301118		\$1,649.26	
																\$1,649.26	
KALBLUE 000	KALBLUE					94996		0000000000	SGCC	AP	ENGRAVING	B	B	05/06/2024	06/26/2024	W	\$100.65
						ENGRAVING		20183	AR from VCS Foundation			23-24	1.00	202301118		\$100.65	
																\$100.65	
KALBLUE 000	KALBLUE					95177		0000000000	SGCC	AP	PROMOTIONAL PRODUCTS	B	B	05/13/2024	06/26/2024	W	\$269.55
						PROMOTIONAL PRODUCTS		23170	BOARD MEETING EXP			23-24	1.00	202301118		\$269.55	
																\$269.55	
																\$4,627.44	
																NUMBER OF INVOICES: 4	
MASTER T000	MASTER TEACHER					74827		0000000000	SGCC	AP	YEARS OF SERVICE AWARDS	B	B	05/15/2024	06/26/2024	W	\$389.80
												23-24		202301125		\$389.80	

VEN-KEY VENDOR NAME INVOICE # PO NUMBER BATCH BANK DESCRIPTION DISCOUNT DESCRIPTION DISCOUNT DESCRIPTION LQ S INV DATE DUE DATE C NET AMOUNT
 ACH VOID DOWNLOAD DISCOUNT DESCRIPTION DISCOUNT DESCRIPTION LQ S INV DATE DUE DATE C INVOICE AMOUNT
 REF CATALOG DESCRIPTION DISCOUNT DESCRIPTION DISCOUNT DESCRIPTION LQ S INV DATE DUE DATE C LINE AMOUNT
 ACCOUNT NUMBER(S) QUICK KEY ACCOUNT LEVEL DESCRIPTION 1099

PIONEER 000 PIONEER MANUFACTURING INV925188 *****CONTINUED*****
 11E293 4190 00000 000 0000 0000 29361 ATH MAINTENANCE \$110.62

ROAD EQU000 ROAD EQUIP PARTS CENTER 2400029724 0000000000 SGCC AP PARTS 23-24 B 02/23/2024 06/26/2024 W \$476.32
 1 11E271 5730 00000 000 0000 0130 27176 TRANS PARTS 1.00 \$476.32
NUMBER OF INVOICES: 6 \$2,402.21

ROAD EQU000 ROAD EQUIP PARTS CENTER 2400042349 0000000000 SGCC AP PARTS 23-24 B 02/29/2024 06/26/2024 W \$755.04
 1 11E271 5730 00000 000 0000 0130 27176 TRANS PARTS 1.00 \$755.04

ROAD EQU000 ROAD EQUIP PARTS CENTER 2400044034 0000000000 SGCC AP PARTS 23-24 B 03/01/2024 06/26/2024 W \$560.34
 1 11E271 5730 00000 000 0000 0130 27176 TRANS PARTS 1.00 \$560.34

ROAD EQU000 ROAD EQUIP PARTS CENTER 2400107231 0000000000 SGCC AP PARTS 23-24 B 04/16/2024 06/26/2024 W \$63.36
 1 11E271 5730 00000 000 0000 0130 27176 TRANS PARTS 1.00 \$63.36
NUMBER OF INVOICES: 4 \$1,855.06

ROSE PES000 ROSE PEST SOLUTIONS 2372727C 0000000000 SGCC AP PEST CONTROL CONTRACT 23-24 B 03/31/2024 06/26/2024 W \$311.00
 1 PEST CONTROL CONTRACT 26660 GROUND PURCH SVC 1.00 \$311.00
 11E261 4912 00000 000 0000 0170 26660 \$311.00
NUMBER OF INVOICES: 1 \$311.00

RW LAPIN000 RW LAPINE INC 57574 0000000000 SGCC AP ADMING BLDG - CSD-1 TESTING 23-24 B 03/23/2024 06/26/2024 W \$770.00

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	LO S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID	DOWNLOAD	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	DESCRIPTION	FY	ADJ AMT	CHECK NBR	INVOICE AMOUNT	
REF	CATALOG	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	LO	QTY	LINE AMOUNT	ACCT AMOUNT	
ACCOUNT NUMBER(S)														
RW LAPIN000	RW LAPINE INC	58298	0000000000	SGCC	AP	ADMIN BLDG WALK IN FREEZER				B	04/26/2024	06/26/2024	W	\$985.89
1		ADMIN BLDG WALK IN FREEZER MAINTENANCE								23-24	1.00	202301120		\$985.89
11E261 4911 00000 000 0000 0160		26762				MAINT PURCH SVC								\$985.89
NUMBER OF INVOICES: 8														
STATE CH000	STATE CHEMICAL SOLUTIONS	903118325	0000000000	SGCC	AP	SUPPLIES				B	04/19/2024	06/26/2024	W	\$139.00
1		SUPPLIES								23-24	1.00	202301123		\$139.00
11E271 5790 00000 000 0000 0140		27177				TRANS MISC SUPPLY								\$139.00
STATE CH000	STATE CHEMICAL SOLUTIONS	903325576	0000000000	SGCC	AP	ENHANCE PLUS				B	04/26/2024	06/26/2024	W	\$292.12
1		ENHANCE PLUS								23-24	1.00	202301123		\$292.12
11E271 5790 00000 000 0000 0140		27177				TRANS MISC SUPPLY								\$292.12
NUMBER OF INVOICES: 2														
STEENSMA000	STEENSMA LAWN & POWER	110004	0000000000	SGCC	AP	CREDIT MEMO				B	04/05/2024	05/01/2024	W	\$-60.14
11E261 5996 00000 000 0000 0170		26670				GROUNDS SUPPLY				23-24		202300970		\$-60.14
STEENSMA000	STEENSMA LAWN & POWER	1108980	0000000000	SGCC	AP	PARTS				B	04/01/2024	06/26/2024	W	\$70.56
1		PARTS								23-24	1.00	202300970		\$70.56
11E261 5996 00000 000 0000 0170		26670				GROUNDS SUPPLY								\$70.56
STEENSMA000	STEENSMA LAWN & POWER	1117940	0000000000	SGCC	AP	PARTS				B	04/26/2024	06/26/2024	W	\$544.28
1		PARTS								23-24	1.00	202300970		\$544.28
11E261 5996 00000 000 0000 0170		26670				GROUNDS SUPPLY								\$544.28
NUMBER OF INVOICES: 2														

VEN-KEY	VENDOR NAME	ACH VOID	REF	ACCOUNT NUMBER(S)	INVOICE #	DISCOUNT DESCRIPTION	PO NUMBER	BATCH	BANK	DESCRIPTION	ADJUSTMENT DESCRIPTION	DISC AMT	QUICK KEY	ACCOUNT LEVEL DESCRIPTION	LO	S	INV DATE	DUE DATE	C	NET AMOUNT
		DOWNLOAD	CATALOG																	
STEENSMA000	STEENSMA LAWN & POWER				1117943		0000000000	SGCC	AP	PARTS					B		04/26/2024	06/26/2024	W	\$43.19
1	11E261 5996 00000 000 0000 0170				PARTS		26670	GROUND SUPPLY							23-24		1.00			\$43.19
STEENSMA000	STEENSMA LAWN & POWER				1118007		0000000000	SGCC	AP	PARTS					B		04/26/2024	06/26/2024	W	\$26.09
1	11E261 5996 00000 000 0000 0170				PARTS		26670	GROUND SUPPLY							23-24		1.00			\$26.09
STERICYC000	STERICYCLE INC				8006857484		0000000000	SGCC	AP	STERI-SAFE OSHA COMPLIANCE					B		04/18/2024	06/26/2024	W	\$802.78
1	11E261 3840 00000 000 0000 0175				STERI-SAFE OSHA COMPLIANCE SUBSCRIPTION		26862	WASTE & TRASH DISP		SUBSCRIPTION					23-24		1.00			\$802.78
UNITED W001	UNITED WHOLESale -- KALAMAZOO				POS-170724		5002324372	SGCC	AP	CONCESSIONS					F		04/01/2024	04/15/2024	W	\$51.12
110	61A431 4694 00000 000 0000 0000				SOFTBALL CONCESSIONS		64694	TEA HS SOFTBALL SUPPLIES							23-24		1.00			\$51.12
UNITED W001	UNITED WHOLESale -- KALAMAZOO				POS-171070		5002324390	SGCC	AP	CONCESSIONS					F		04/15/2024	04/26/2024	W	\$291.92
110	61A431 4593 00000 000 0000 0000				CONCESSION SUPPLIES		64593	TEA ATHLETIC BOOSTERS							23-24		1.00			\$291.92
UNITED W001	UNITED WHOLESale -- KALAMAZOO				POS-171268		5002324390	SGCC	AP	CONCESSIONS					F		04/26/2024	04/26/2024	W	\$287.52
100	61A431 4593 00000 000 0000 0000				CONCESSION SUPPLIES		64593	TEA ATHLETIC BOOSTERS							23-24		1.00			\$287.52

NUMBER OF INVOICES: 5

NUMBER OF INVOICES: 1

\$623.98

\$802.78

\$51.12

\$51.12

\$51.12

\$51.12

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\$51.12

Vicksburg Community School District, MI
AP Invoice Listing Report

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	LQ S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID	DOWNLOAD	DISCOUNT DESCRIPTION							FY	ADJ AMT	CHECK NBR		INVOICE AMOUNT
REP	CATALOG	DESCRIPTION	QUICK KEY	ACCOUNT LEVEL DESCRIPTION					LQ	QTY			LINE AMOUNT
													ACCT AMOUNT

UNITED W001	UNITED WHOLESale -- KALAMAZOO	POS-171622	5002324424	SGCC	AP	CONCESSIONS			F B	05/06/2024	05/20/2024	W	\$1,251.57
100		CONCESSION SUPPLIES							23-24	1.00	202301122		\$1,251.57
61A431	4593 00000 000 0000 0000		64593	T&A ATHLETIC BOOSTERS									\$1,251.57
UNITED W001	UNITED WHOLESale -- KALAMAZOO	POS-171662	5002324419	SGCC	AP	CONCESSIONS			F B	05/03/2024	05/13/2024	W	\$53.04
100		CONCESSION SUPPLIES							23-24	1.00	202301122		\$53.04
61A431	4694 00000 000 0000 0000		64694	T&A HS SOFTBALL SUPPLIES									\$53.04

NUMBER OF INVOICES: 5 \$1,935.17

USA CLAY000	USA CLAY TARGET LEAGUE	1520-7509	0000000000	SGCC	AP	2024 SPRING SEASON REGISTRATION			B	05/03/2024	06/26/2024	W	\$1,400.00
1		2024 SPRING SEASON REGISTRATION							23-24	1.00	202301121		\$1,400.00
61A431	4671 00000 000 0000 0000		64671	T&A HS CLAY TARGET TEAM									\$1,400.00

NUMBER OF INVOICES: 1 \$1,400.00

TOTAL NUMBER OF BATCH INVOICES: 79 \$55,997.28

79 WIRE TRAN CHECK INVOICES \$55,997.28

TOTAL INVOICES: 79 \$55,997.28

BANK TOTALS: BANK AP \$55,997.28

BANK ACCOUNT # \$55,997.28

***101 0002 00000 001 0000 1005

LIQUIDATION STATUS (LQ) CODE LEGEND:
L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING
P = PARTIAL LIQUIDATION F = FULL LIQUIDATION
BLANK = NO LIQUIDATION

***** End of report *****

Card Holder: Matt Hawkins
Purchases for: May, 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
4/29	Dollar Tree	Prom supplies	\$5.30	64634	x
4/30	Instrumentalist Award	Band Awards	\$33.50	64584	x
4/30	Romence Gardens	Strive supplies	\$54.04	64702	x
4/29	Gordon Foods	School store supplies	\$69.16	64599	x
4/30	Yeti	Band Awards	\$699.00	64584	x
5/5	American Assoc Notary	Simmons Notary supplies	\$77.75	24570	x
5/6	Sam's Club	Academic Awards supplies	\$273.08	64579	x
5/7	Family Fare	Staff Appreciation	\$2.45	64700	x
5/8	Party City	Academic Awards supplies	\$27.65	64579	x
5/7	Hungry Howies	AP Art lunch	\$73.78	64581	x
5/7	Michigan Adventure	Science field trip	\$150.00	15172	x
"	"	"	\$150.00	64581	x
"	"	"	\$1,053.00	64592	x
5/9	Hungry Howies	Model UN food	\$62.93	64683	x
5/9	The Canopeum	Graduation chair rental	\$577.50	24581	x
5/12	Spotify	Band subscription	\$10.99	64584	no
5/14	Apple.com	AP Seminar subscription	\$2.99	64581	no
5/24	Masterclass.com	Yearbook renewal	\$180.00	64587	x
Total Amount of Purchases			\$3,503.12		

Summary by ASN #	Total		ASN #	Total
	ASN #	Total		
	15172	\$150.00	64634	\$5.30
	24570	\$77.75	64683	\$62.93
	24581	\$577.50	64700	\$2.45
	64579	\$300.73	64702	\$54.04
	64581	\$226.77		\$0.00
	64584	\$743.49		\$0.00
	64587	\$180.00		\$0.00
	64592	\$1,053.00		\$0.00
	64599	\$69.16		

\$3,503.12

Employee Signature *Denise Berry* Supervisor Signature *Matt Hawkins*

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

Purchases for Wicksburg Pathways High School - May 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
5-03-24	Homebase	student check in/out	\$ 24.95	18384	Y
5-06-24	Amazon	Lab supplies	\$ 22.48	18384	Y
5-10-24	Hungry Howies	Lunch Staff Appreciation	\$ 9.47	18385	Y
5-10-24	Taco Bob's	Lunch Staff Appreciation	\$ 91.97	18385	Y
5-14-24	Amazon	lab supplies	\$ 49.92	18384	Y
5-27-24	Amazon	Lab supplies	\$ 57.42	18384	Y
Total Amount of Purchases			\$ 256.21		

Summary by ASN #	ASN #	Total	ASN #	Total
		18395		18381
	18397		18383	\$ -
	18384	\$ 154.77	18385	\$ 101.44
	Total	\$ 256.21		

Employee Signature  Supervisor Signature 

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 13th of the month.

INFO ONLY

Total by summary	\$	256.21
Total above	\$	256.21
Difference	\$	-

VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Amie M McCaw

Purchases for: Sunset Lake- Master Card

Statement Date: 5/27/24

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
30-Apr-24	Kalamazoo Growlers	3rd Gd. Field Trip	\$2,023.66	64519	
10-May-24	Wal-Mart Portage	Staff- Appreciation Lunch	\$43.08	64519	
10-May-24	Sams Club Portage	Staff- Appreciation Lunch	\$118.74	64519	
13-May-24	Jaspares Pizza Vicksburg	Staff- Appreciation Lunch	\$242.74	64519	
20-May-24	Somethings Brewing-Vicksburg	TLIM breakfast treats for visitors on Leader Day	\$103.80	64519	
21-May-24	Critchlow Alligators	Kindergarten Field trip- Alligators visit Sunset	\$350.00	64519	
27-May-24	Jaspares Pizza Vicksburg	4th gd. Field Trip Uptown Businesses & Jaspares for lunch	\$195.25	64519	
		Total Amt. of Purchases	\$3,077.27		
Summary by ASN #		ASN #	Total	ASN #	Total
		64519	3,077.27		

Employee Signature B. Rustin Supervisors Signature Amie M McCaw

INFO ONLY

Total by summary	\$3,077.27
Total above	\$3,077.27
Difference	\$0.00

**VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM**

Card Holder: Keevin O'Neill
Purchases for: May 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
5/14/2024	Thunderbird	Excellence in Education Meeting	\$36.63	23262	Y
5/22/2024	Hungry Howies	SSAB Meeting	\$94.96	23273	Y
Total Amount of Purchases			\$131.59		

Summary by ASN #	ASN #	Total	ASN #	Total
				23262
			23273	94.96

Employee Signature *Amy Manchester* Supervisor Signature *[Signature]*

Instruction: Record purchases as they are made throughout the month. When you receive your credit card statement, check it against this reconciliation form. After checking, sign this form indicating you have balanced your account and have it signed by your supervisor. Send this form, statement copy, and receipts for all purchases on this statement to the Accounting Office by the 18th of the month.

**VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM**

Card Holder: Don Puckett
Purchases May 27, 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
05/01/24	GODADDY.COM	Firewall Certificate	\$ 349.95	28472	X
05/03/24	AMAZON.COM	Wireless Keyboard and Mouse for staff	\$ 27.99	28499	X
05/03/24	AMZN MKTP	Heat Gun Kit with Case for CB Repair	\$ 40.99	28470	X
05/03/24	SOWASHEVENTTURES.COM	Google Admin Boot Camp for Tech Staff	\$ 249.00	28462	X
05/07/24	COMCAST BUSINESS	Internet service for OEC	\$ 82.95	28474	X
05/08/24	AMZN MKTP	Double sided Tape for CB Repair	\$ 11.69	28470	X
5//09/24	AMZN MKTP	3-5 pack 64GB USB Flash Drive/32GB and	\$ 99.95	28470	X
05/09/24	BEST BUY	MS Surface Laptop for Staff	\$ 799.99	28499	X
5/9/24	BEST BUY	MS Surface Laptop for HR Staff	\$ 1,799.99	28499	X
5/13/24	ADOBE	Adobe yearly subscription fee	\$ 1,512.79	28472	X
4/25/24	ADOBE AFTER EFFECTS	Adobe add on subscription (Monthly)	\$ 24.37	28472	X
Total Amount of Purchases			\$ 4,999.66		

Summary by ASN #	ASN #	Total	ASN #	Total
			28470	152.63
			28474	\$ 82.95
			28472	\$ 1,887.11
			28462	\$ 249.00
			28499	\$ 2,627.97
			Total	\$ 4,999.66

Employee Signature *Cherish Allen* Supervisor Signature *Don Puckett*

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Card Holder: Mike Roy
Purchases for: May, 2024

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
4/30	Hungry Howies	Track meet food	\$75.99	42161	x
5/2	Cheddarup Portage XC In	Entry fees	\$519.23	42148	x
5/10	Little Caesars	Softball trip	\$67.20	64694	x
5/10	Jimmy Johns	Softball trip	\$92.93	64694	x
5/11	Hampton Inn	Softball trip	\$143.87	64694	x
"	"	"	\$143.87	64694	x
"	"	"	\$143.87	64694	x
"	"	"	\$143.87	64694	x
"	"	"	\$143.87	64694	x
5/13	Taco Bob's	Girls Tennis	\$349.70	64705	x
5/13	Junk Customs	Athletic apparel	\$1,198.80	64736	x
5/14	Crown Trophy	Hall of Fame Plaques	\$140.00	42148	x
5/20	Hungry Howies	MS Track meet food	\$155.99	64653	x
5/25	Bedford Valley Pro Shop	Boys Golf Practice	\$168.00	64649	x
Total Amount of Purchases			\$3,487.19		

Summary by ASN #	ASN #	Total	ASN #	Total
	42148	\$659.23		\$0.00
	42161	\$75.99		\$0.00
	64649	\$168.00		\$0.00
	64653	\$155.99		\$0.00
	64694	\$879.48		\$0.00
	64705	\$349.70		\$0.00
	64736	\$1,198.80		\$0.00

\$3,487.19

Employee Signature Renise Berry Supervisor Signature M. Roy

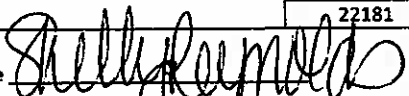
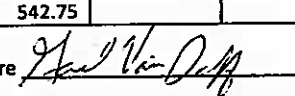
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VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: Gail Van Daff
Purchases for: Curriculum Office

Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
5/1/2024	VEXROBOTICS	Bosch Grant MS Science	\$ 491.77	14169	1
5/1/2024	Nature Watch	DEC Supplies - Bosch Grant	\$ 1,064.86	14169	2
5/6/2024	Fitness Finders	23G Summer Reading/Math Challenge EL	\$ 709.80	13286	3
5/10/2024	Amazon	OEC Supplies - Bosch Grant	\$ 385.99	14169	4
5/10/2024	Science on the Grand	SIPD Science on the Grand - Heeres	\$ 542.75	22181	5
5/16/2024	Crown Plaza Lansing	Tax Credit	\$ (8.04)	22148	6
5/17/2024	Amazon	OEC Supplies - Bosch Grant	\$ 133.10	14169	7
5/20/2024	Lakeshore Learning	OEC Supplies - Bosch Grant	\$ 172.47	14169	8
5/20/2024	Amazon	35J Mesh Bags for Letter Boards IL	\$ 44.60	11466	9
5/20/2024	Amazon	35J Mesh Bags for Letter Boards SL	\$ 71.36	12466	9
5/20/2024	Amazon	35J Mesh Bags for Letter Boards TY	\$ 62.44	13466	9
5/20/2024	SP My First Lab	OEC Supplies - Bosch Grant	\$ 1,291.56	14169	10
5/20/2024	TeacherspayTeachers	35J Writing Curriculum IL	\$ 401.38	11466	11
5/20/2024	TeacherspayTeachers	35J Writing Curriculum SL	\$ 602.07	12466	11
5/20/2024	TeacherspayTeachers	35 J Writing Curriculum TY	\$ 602.07	13466	11
5/23/2024	Caseys Wood	Wooden Block Cubes MS Science Bosch Grant	\$ 335.00	14169	12
5/23/2024	Acorn Naturalists	OEC Supplies - Bosch Grant	\$ 452.21	14169	13
Total Amount of Purchases			\$ 7,355.39		

Summary by ASN #	ASN #	Total	ASN #	Total
	11466	\$ 445.98		
	12466	\$ 673.43		
	13286	\$ 709.80		
	13466	\$ 664.51		
	14169	\$ 4,326.96		
	22148	\$ (8.04)		
	22181	\$ 542.75		

Employee Signature  Supervisor Signature 

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INFO ONLY

Total by summary	\$ 7,355.39
Total above	\$ 7,355.39
Difference	\$ 0.00

VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

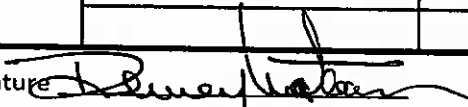
VICKSBURG COMMUNITY SCHOOLS
CREDIT CARD RECONCILIATION FORM

Card Holder: Dewey Waterman
Purchases for: May 2024

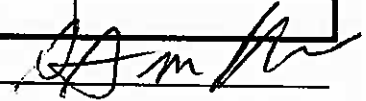
Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
5/1/2024	Amazon	Ceiling light fixture, surface mount	\$14.78	26771	
4/30/2024	Amazon	Sargent 6 pin key blanks, "L"	\$28.46	26771	
5/2/2024	Amazon	Tie down straps, 6 pack	\$42.78	26770	
5/6/2024	Amazon	Gallo drain gun	\$39.29	26770	
5/1/2024	Amazon	Edger blade, sanding belts, scraper blade	\$55.01	26770	
5/7/2024	Home Depot	Caution tape, 3-pack	\$26.97	26771	
5/5/2024	Amazon	Gallo drain gun cartridges	\$32.95	26770	
5/10/2024	Home Depot	50lbs. Bags concrete mix, 5000lbs., 24 bags	\$127.44	26771	
5/9/2024	Home Depot	Storage bins	\$165.80	26771	
5/15/2023	Amazon	Milwalkee cordless hammer drill	\$186.54	26770	
5/16/2024	Amazon	State of Michigan Flag for Stadium, 3'X5'	\$22.85	26771	
5/16/2024	Amazon	Mower blades for Exmark mowers	\$196.40	26770	
5/17/2024	Amazon	Air filter for Poulan chainsaw	\$16.98	26770	
5/17/2024	Amazon	5'X8' American Flag	\$32.98	26771	
5/22/2024	Amazon	Fiskars steel handle hedge shears, qty:2	\$56.93	26771	
5/22/2024	Amazon	Rid O Rust for irrigation, qty: 4@1/2 gal.	\$82.00	26770	
5/23/2024	Amazon	Weed whacker line	\$128.11	26770	
5/27/2024	Amazon	Wall fan	\$129.99	26771	
5/22/2024	Amazon	Spring loaded door stops, (qty-5)	\$139.40	26771	
			\$1,525.66		

Summary by ASN #	ASN #	Total	ASN #	Total
	26770	\$780.06		
	26771	\$745.60		
	26772			

Employee Signature



Supervisor Signature



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VICKSBURG COMMUNITY SCHOOLS CREDIT CARD RECONCILIATION FORM

Card Holder: **Joe Werkema**, Vicksburg Middle School

Purchases for: May, 2024

	Date	Vendor	Description/Purpose	Amount	ASN #	Receipt?
1	4/30	Amazon	Items for Student Council	\$ 14.99	64562	Y
2	4/29	Sam's Club	Items for Student Council	\$ 37.94	64562	Y
3	5/6	Cedar Point	Tickets for Cedar Point	\$ 6,204.92	64572	Y
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
Total Amount of Purchases:				\$6,257.85		

Summary by ASN #	ASN #	Total	ASN #	Total
	64562	\$ 52.93		
	64572	\$ 6,204.92		

Employee Signature Brenda Peters

Supervisor Signature [Signature]

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INFO ONLY
 Total by summary \$ 6,257.85
 Total above \$ 6,257.85
 Difference \$ -