

Summer 2021 Programming COVID-19 Preparedness Plan

for Lewiston-Altura School District

Lewiston-Altura School District is committed to providing a safe and healthy workplace for all our staff, students, and visitors. To ensure we have a safe and healthy workplace, Lewiston-Altura School District has developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Staff, students, and parents are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplace, school and communities, and that requires full cooperation among our staff, students, and visitors. Only through this cooperative effort can we establish and maintain the safety and health of all persons in our schools.

The COVID-19 Preparedness Plan is administered by **Gwen Carman, Superintendent of Schools** who maintains the overall authority and responsibility for the plan. However, administration, program supervisors, faculty and staff are equally responsible for supporting, implementing, complying with and providing recommendations to further improve all aspects of this COVID-19 Preparedness Plan. Lewiston-Altura School District's administration, program supervisors, faculty and staff have our full support in enforcing the provisions of this plan.

Employees are our most important assets. Lewiston – Altura Public Schools is serious about safety and health and protecting our employees. Employee involvement is essential in developing and implementing a successful COVID-19 Preparedness Plan. We have involved employees in this process by allowing regular input from all employee groups in Safe Planning Team meetings and anytime to employees' supervisors. Feedback, input, and suggestions have been taken into consideration as the COVID-19 situation in our schools and community has evolved since the start of the pandemic and our schools have adapted and adjusted our plans accordingly.

Lewiston-Altura School District's COVID-19 Preparedness Plan follows the [COVID-19 Universal Guidance for All Businesses and Entities \(PDF\)](https://staysafe.mn.gov/assets/covid-19-universal-guidance-for-all-businesses-and-entities_tcm1152-480317.pdf) (staysafe.mn.gov/assets/covid-19-universal-guidance-for-all-businesses-and-entities_tcm1152-480317.pdf) developed by the state of Minnesota, available at the [Stay Safe Minnesota website](https://staysafe.mn.gov) (<https://staysafe.mn.gov>), which is based upon Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines for COVID-19, Minnesota Occupational Safety and Health Administration (MNOSHA) statutes, rules and standards, and Minnesota's relevant and current executive orders.

Health Screening, Isolation, and Quarantine

School staff, parents, and students have been informed of and are encouraged to self-monitor for signs and symptoms of COVID-19. The following procedures are being implemented to assess staff, student, and other visitor health status prior to entering the business and for workers to report when they are sick or experiencing symptoms. Lewiston-Altura School District has also developed a plan to advise staff, students, and other visitors to leave the facility if their responses to health screening indicate they have tested positive for COVID-19, are experiencing COVID-19 symptoms, or have been identified as a close contact. School staff should self monitor for symptoms before arriving to work. Parents are directed to screen their child(ren) daily before sending them to school programming. If symptoms are present, staff and students must stay home. [Symptoms of COVID-19 | CDC](#). If a student develops symptoms during the school day, they will wait in a separate supervised isolated area until parents come to take them home.

Lewiston-Altura School District has implemented measures to ensure that sick or COVID-19 positive staff and students isolate until they are no longer infectious, according to applicable MDH guidance. [Recommended COVID-19 Decision Tree for People in Schools, Youth Programs, and Child Care Programs \(state.mn.us\)](#). If an unvaccinated staff member is

determined to be a close contact of someone outside of work, they must notify their supervisor immediately. They will need to stay home for 14 days after their last contact with the person who has tested positive for COVID-19. If an unvaccinated student is determined to be a close contact of someone outside the school programming, they must notify the program director immediately. The student will then need to stay home for 14 days after their last contact with the person who has tested positive for COVID-19.

If a staff member, student, or visitor has tested positive for COVID-19, they must notify their supervisor or program coordinator immediately. They will be required to stay home for 10 days after symptoms present or their positive test date, symptoms have improved, and fever free for at least 24 hours without use of medication.

Lewiston-Altura School District has also implemented a policy consistent with MDH guidance for identifying and communicating with staff and students who may have been exposed to a person with COVID-19 at their workplace and requiring them to quarantine for the required amount of time. See [Close Contacts and Tracing: COVID-19 \(www.health.state.mn.us/diseases/coronavirus/close.html\)](http://www.health.state.mn.us/diseases/coronavirus/close.html) and [Quarantine Guidance for COVID-19 \(PDF\) \(www.health.state.mn.us/diseases/coronavirus/quarguide.pdf\)](http://www.health.state.mn.us/diseases/coronavirus/quarguide.pdf). Lewiston-Altura School District will require ALL unvaccinated staff and students to quarantine for 14 days after their last contact with a person who has tested positive for COVID-19. Fully vaccinated students and staff will not need to quarantine after a close contact, unless they develop symptoms.

Hand Hygiene Practices

Lewiston-Altura School District provides instruction, signage, facilities, and supplies to encourage regular handwashing and sanitizing. These practices are consistent with [MDH: Hand Hygiene \(www.health.state.mn.us/people/handhygiene/index.html\)](http://www.health.state.mn.us/people/handhygiene/index.html). All students and staff will be given the opportunity to wash their hands with soap and water multiple times throughout the day. This is especially important upon arrival, after having been in a public place or after blowing nose, coughing, or sneezing. If soap and water are not available, hand sanitizer that contains at least 60% alcohol will be provided. Students will be supervised when using hand sanitizer. The program coordinator will delegate a person(s) to be responsible for bringing hand sanitizer when a student group leaves the building.

Cleaning and Disinfecting

Lewiston-Altura School District has implemented a regular schedule and checklist for cleaning and disinfecting commonly touched surfaces (workstations, keyboards, telephones, handrails, doorknobs, etc.), shared items, shared equipment, and high traffic areas. St. Charles Public Schools will continue to perform other routine environmental cleaning according to established schedules and procedures. Appropriate and effective cleaning and disinfecting supplies have been purchased and are available for use in accordance with product labels, safety data sheets and manufacturer specifications, and are being used with required personal protective equipment for the product. This policy is consistent with CDC: Cleaning Your Facility (www.cdc.gov/coronavirus/2019-ncov/community/disinfectingbuilding-facility.html) and the U.S. Environmental Protection Agency's (EPA) List N for products that meet EPA's criteria for use against SARS-CoV-2. See EPA's List N: Disinfectants for Use Against SARS-CoV-2 (www.epa.gov/pesticide-registration/list-n-disinfectants-coronavirus-covid-19).

Indoor Facilities, Utilities, and Ventilation

Lewiston-Altura School District has evaluated the operational capacity of indoor ventilation systems and developed a plan to increase and maintain ventilation provided throughout indoor spaces. Steps will be taken to increase the intake percentage of outside air to increase dilution of contaminants, and minimize recirculation, whenever possible, while maintaining indoor air conditions. In the absence of effective mechanical ventilation, steps will be taken to increase natural ventilation as much as possible, including opening windows when possible and safe. This plan is consistent with

applicable Stay Safe Industry guidance, and Lewiston-Altura School District has consulted the resources in applicable industry guidance and others, as necessary, in developing this plan.

Arrival and Departure

Whenever possible, parent pick-up and drop-off should occur outside. If parents must come in the building, they should limit their time and not interact with others.

Social Distancing Throughout the Day

Group size will be limited as much as possible, with a focus on consistent groups of students and staff. Daily attendance will be required by activity/group. This attendance will be kept on file for the duration of the summer.

Facial Coverings

Students

1. June 8 - June 24, 2021: **Students ages 12-15 were only recently eligible for a COVID-19 vaccination. Most students this age group who have started their vaccination series will not be fully vaccinated until June 24th.** To allow for consistent expectations for all students, facial coverings are required for all students when indoors, except while actively eating/drinking. Social distancing must be maintained while eating/drinking. Facial coverings can be removed when outdoors, but social distancing should be followed in these instances whenever possible.
2. After June 25, 2021: Facial coverings are required for all age 2 – Grade 6 students when indoors, except while actively eating/drinking. Social distancing must be maintained while eating/drinking. Facial coverings can be removed when outdoors.

Unvaccinated Grade 7 and older students are strongly encouraged to wear a facial covering when indoors.

Adult Staff, Volunteers, Visitors

1. June 8 - June 24, 2021: Facial coverings are required for all staff when indoors when interacting with students age 2 through Grade 12, except while actively eating/drinking. Social distancing must be maintained while eating/drinking. Facial coverings can be removed when outdoors.
2. After June 25, 2021: Facial coverings are required for all staff interacting with students age 2– Grade 6 when indoors, except while actively eating/drinking. Social distancing must be maintained while eating/drinking. Facial coverings can be removed when outdoors, but social distancing should be followed in these instances whenever possible.

Unvaccinated adults are strongly encouraged to wear a facial covering when indoors.

3. Facial coverings will be required by all persons on school district transportation (van, bus, etc.) throughout the summer.

Facial coverings are required to be worn by all person on school district transportation (buses, vans, etc.)

Playground Use

Playground use will be staggered rather than allowing big groups to play together. Hands should be washed with soap and water after touching play structures.

Field Trips and Events

Field Trips to an outdoor environment where other groups are not present, may be allowed. Field trips to an indoor venue or where other groups are present are not allowed at this time. Sporting events may involve other groups and teams.

Certified by:

Gwen Carman, Superintendent

June 15, 2021