

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 1/25/17



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to    Elementary (only)                       High School/District Wide

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**Date:**   1/16/17

**To:**        **Board of Trustees**  
                    Browning Public Schools

**From:**   John Rouse  
**Title:**    Superintendent

**Subject:** **In State Travel - 2017 Montana Title I Conference**

**Description:** Request approval attend the Title I Conference in Helena, MT April 19-20, 2017.

**Financial Impact:** \$ **516.32 ea** (mileage \$92.02; per diem \$70.00; lodging \$204.30; reg \$150.00)

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** Travel Request/Agenda

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

## 2017 Title I Conference Sessions

Name	Subject	Day	Time
<b>Wednesday, April 19, 2017</b>			
Superintendent	Welcome to Conference	Wed 19	8:00 AM
<b>Keynotes</b>			
<b>Linda Kargas-Bone Keynote/Breakfast</b>	<b>Main</b> Rich Brain, Poor Brain: Bridging Social and Synaptic Gaps in Schools	<b>Wed 19</b>	<b>8:30 AM</b>
<b>Lisa Lee</b>	<b>Lunch Keynote</b>	<b>Wed 19</b>	<b>Noon</b>
<b>Mike Jetty</b>	<b>Breakfast Keynote</b>	<b>Thur 20</b>	<b>7:30 AM</b>
<b>Loreen Hamilton</b>	<b>Lunch Keynote</b>	<b>Thur 20</b>	<b>Noon</b>
<b>Day 1</b>			
<b>Wednesday, April 19, 2017</b>			
Title Team	ESSA	Wed 19	10:00 AM
Jacob Williams	Improving Mathematics	Wed 19	1:00 PM
Dr. Linda Kargas-Bone	Bibliotherapy	Wed 19	1:00 PM
Jaqueline Raphael	Improving Student Writing	Wed 19	1:00 PM
Everfi	Vendor	Wed 19	1:00 PM
Natalee Hawks	ELL Compliance	Wed 19	1:00 PM
Jack O'Connor	TAS	Wed 19	1:00 PM
Heather Denny	Hier Tier COP	Wed 19	1:00 PM
Jessica Bryant	Personalizing Your PD	Wed 19	1:00 PM
Mick Karls	Everfi	Wed 19	1:00 PM
Virginia Hale	TBD	Wed 19	2:00PM
Kathy Tiefenthaler	TBD	Wed 19	2:00PM
Debbie Hunsaker	TBD	Wed 19	2:00PM
Jordan Lankford	TBD	Wed 19	2:00PM
Shannon Stevens	Title II	Wed 19	2:00PM
Jack O'Connor	SWP	Wed 19	2:00PM
Michelle McCarthy	123 Blast Off	Wed 19	2:00PM
Rhonda Safford	Big Changes for MT Students	Wed 19	2:00PM
Tara Ferriter-Smith	Preschool	Wed 19	3:00 PM
Teri Barclay	TBD	Wed 19	3:00 PM
Heather Denny	Title IX	Wed 19	3:00 PM
TBD	Assessments	Wed 19	3:00 PM
Deborah Albin	TBD	Wed 19	3:00 PM
Christy Mock-Stutz	Engaging Students in Writing	Wed 19	3:00 PM
Dennis Ortman	What added to 5	Wed 19	3:00 PM
Brandy Vickery	Empowering Students of Today	Wed 19	4:00 PM
Tracy Moseman	Title IV	Wed 19	4:00 PM
Heather Denny	Family Engagement	Wed 19	4:00 PM
Nichole Hyer	Heart Locker	Wed 19	4:00 PM
Jake Warner	Engage Math Students	Wed 19	4:00 PM
<b>DAY 2</b>			
<b>Thursday April 20, 2017</b>			
ESSA		Thur 20	9:00 AM
Juli Tenneson	Egrants	Thur 20	11:00AM
TBD	Title I, Part D	Thur 20	11:00 AM
Jack O'Connor	Private School	Thur 20	11:00 AM
Eric Meredith	Early Warning Systems	Thur 20	11:00 AM
Unknown (Heather)	High School Assoc	Thur 20	11:00 AM
CSI Team	Montana Learning Standards	Thur 20	11:00 AM



## 2017 Montana Office of Public Instruction

### Title I Conference

April 19-20, 2017

Radisson Colonial Inn, Helena, MT

**opi.mt.gov**

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### **2017 Title I Conference Registration**

Registration is now open for the 2017 OPI Title I Conference. The conference will be held in Helena, MT, at the Radisson Colonial Inn April 19-20, 2017. This year's keynote speaker is Dr. Linda Kargas-Bone, a nationally known expert in brain research. The cost of attending the conference is \$150. Please register through MSU-Conference Services at the following link: [https://tofu.msu.montana.edu/cs/2017\\_opi\\_title\\_i\\_conf](https://tofu.msu.montana.edu/cs/2017_opi_title_i_conf)

[Shawna Pieske](mailto:Shawna.Pieske@opi.mt.gov), 406-444-5660

Office of Public Instruction

P.O. Box 202501, Helena, Montana 50620-2501

### **Keynote Speaker: Dr. Linda Karges-Bone**

Best-selling author, professor, and 5 time presenter at National Title I conferences will bring a powerful message to the Montana 2017 event. She is a “teachers’ teacher” with background in special education, gifted education, early childhood, elementary, and English Education. Her focus is on the power of brain research to shape teaching and learning in Title I schools. Dr. Bone holds a doctorate in Curriculum and Instruction from the University of SC and has done keynotes and training in 38 states and written 34 books. Her style utilizes humor, anecdotes, and current research to provide both engagement and laughter, both important in maintaining metacognition.

### **Important Conference Information**

- April 12 - Registration ends at 11:59 pm.
- April 12 - Last day to cancel and receive a refund (less the \$25 administrative fee).
- All cancellations must be emailed to Zoe Donovan at [zoed@montana.edu](mailto:zoed@montana.edu)
- April 18 - On-site registration will be available beginning at 4:00pm

**No-shows and cancellations after April 12th will be charged the full conference rate.**  
**If you have questions about**

**BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request**

**Employee Name** \_\_\_\_\_  
**Building** Administration

**Employee #** \_\_\_\_\_  
**Substitute Name** NA

**LEAVE REPORT**

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>4/18/17</u>	<u>2</u>	<u>SR</u>
<u>4/19 - 4/20/17</u>	<u>16</u>	<u>SR</u>

**Employee Signature** \_\_\_\_\_ **Date** \_\_\_\_\_  
 **Approved; Condition upon the specific leave being available for the specific employee**       **Not Approved**

**Principal/Supervisor** \_\_\_\_\_ **Date** \_\_\_\_\_

**TYPE OF LEAVE**

- |   |   |                                      |
|---|---|--------------------------------------|
| <b>AN</b> Annual                              | <b>PL</b> Personal Leave                  | <b>ALWO</b> Approved Leave W/O Pay   |
| <b>SL</b> Sick Leave                          | <b>JD</b> Jury Duty (attach verification) | <b>ULWO</b> Unapproved Leave w/o Pay |
| <b>*EX/SR</b> Extra-Curricular/School Related | <b>NG</b> National Guard                  | <b>SWP</b> Suspended w/Pay           |
|   | <b>FN</b> Funeral _____                   | <b>SWOP</b> Suspended w/o Pay        |
- (Master Contract) Relationship)*

**\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

**TRAVEL REQUEST** (If receiving payment for EX/SR leave please fill out entire form completely)

**Conference/Workshop** MT Title I Conference **Attach Brochure/Agenda**  
**Location** Helena, MT

**Departure Date** April 18, 2017      **Return Date** April 20, 2017

**Departure Time** 3:00 p.m. .      **Return Time** 4:00 p.m.

**Transportation:**       Personal Vehicle      **Mileage** 344 @.535 = \$ 92.02  
 District Vehicle      **Per Diem** 2 day s @ \$35 = \$ 70.00  
 Professional Development

**Registration** PO# \_\_\_\_\_ = \$150.00  
 **Hotel** PO# \_\_\_\_\_ = \$204.30  
 **Other** PO# \_\_\_\_\_ Airfare = \$ - 0 -  
 **Other** PO# \_\_\_\_\_ Luggage = \$ - 0 -  
**Sub Total** \$ 516.32

**Check Total \$ 162.02**

**Budget** 126.90.100.2213.582 (75%) \$121.52  
226.90.100.2213.582 (25%) \$ 40.50

**Employee Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Principal/Supervisor** \_\_\_\_\_ **Date** \_\_\_\_\_

**Superintendent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_