

**PARKROSE SCHOOL BOARD 2018-19 MONTHLY FINANCIAL STATEMENTS**

Dec-18

FUND	FUNCTION	OBJECT	LOCATION	Description	Budget	YTD Transactions	Encumbrance	Balance
100	2310	319	130	BOARD OF EDUCATION - Other Inst, Prof & Tech Svcs	\$ 500.00	\$ -	\$ -	\$ 500.00
100	2310	342	130	BOARD OF EDUCATION - Travel, Out Of District	\$ 2,000.00	\$ 1,271.82	\$ -	\$ 728.18 (a)
100	2310	353	130	BOARD OF EDUCATION - Postage	\$ 2,500.00	\$ 984.80	\$ -	\$ 1,515.20
100	2310	354	130	BOARD OF EDUCATION - Advertising	\$ 5,000.00	\$ 187.00	\$ -	\$ 4,813.00 (a)
100	2310	355	130	BOARD OF EDUCATION - Printing and Binding	\$ 250.00	\$ 17.94	\$ -	\$ 232.06 (a)
100	2310	384	130	BOARD OF EDUCATION - Negotiation Services	\$ 5,500.00	\$ -	\$ -	\$ 5,500.00
100	2310	388	130	BOARD OF EDUCATION - Election Services	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00
100	2310	410	130	BOARD OF EDUCATION-Consumable Supplies & Materials	\$ 1,900.00	\$ 929.17	\$ 774.52	\$ 196.31 (a,b)
100	2310	641	130	BOARD OF EDUCATION - Dues and Fees	\$ 9,300.00	\$ 11,552.75	\$ -	\$ (2,252.75) (a)
					<b>\$ 29,450.00</b>	<b>\$ 14,943.48</b>	<b>\$ 774.52</b>	<b>\$ 13,732.00</b>

(a) - See Exp's Paid to Date Detail tab for listing of expenses to date.

(b) - See List of Outstanding Encumbrance tab for listing of open purchase orders

**LISTING OF ALL EXPENSES PAID TO DATE - BOARD OF EDUCATION**  
**12/31/18**

**TRAVEL - OUT OF DISTRICT**

Date	Account	Line Memo	Debit	Credit	Vendor
7/3/2018	100.2310.0342.130.000.000	PER DIEM 2018 SUMMER BOARD CONFERENCE JULY 21-22,2	\$ 66.00	-	CARTER, DAVE
7/3/2018	100.2310.0342.130.000.000	PER DIEM 2018 SUMMER BOARD CONFERENCE BEND,OR JULY	\$ 66.00	-	FLORES, ERICK
7/3/2018	100.2310.0342.130.000.000	PER DIEM 2018 SUMMER BOARD CONFERENCE BEND,OR JULY	\$ 66.00	-	SONJA MCKENZIE
8/18	VISA 100.2310.0342.130.000.000	VISA Charges on August 2018 bill	\$ 1,060.32	-	
11/1/2018	100.2310.0342.130.000.000	Employee Reimb for Parking - A.S	\$ 13.50	-	
			<b>\$ 1,271.82</b>		

**Postage**

Date	Account	Line Memo	Debit	Credit	Vendor
11/1/2018	100.2310.0353.130.000.000	Postage - Sept 2018	\$ 391.43	-	Parkrose Internal Svc's
11/1/2018	100.2310.0353.130.000.000	Postage - Oct 2018	\$ 368.71	-	Parkrose Internal Svc's
11/1/2018	100.2310.0353.130.000.000	Postage - Nov 2018	\$ 224.66	-	Parkrose Internal Svc's
			<b>\$ 984.80</b>		

**ADVERTISING**

Date	Account	Line Memo	Debit	Credit	Vendor
Oct	100.2310.0354.130.000.000	FlashAlert Svc	\$ 187.00	-	FlashAlert
			\$ -		
			<b>\$ 187.00</b>		

**PRINTING & BINDING**

Date	Account	Line Memo	Debit	Credit	Vendor
11/1/2018	100.2310.0355.130.000.000	BOE Goals poster	\$ 17.94	-	ESD Prints
			\$ -		
			<b>\$ 17.94</b>		

**SUPPLIES & MATERIALS**

Date	Account	Line Memo	Debit	Credit	Vendor
8/9/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 94.17	-	SIERRA SPRINGS
Journal Entry	100.2310.0410.130.000.000	August Catering Charges	\$ 141.90	-	DO - Nutrition Svc
8/9/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 47.11	-	SIERRA SPRINGS
8/30/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 3.00	-	SIERRA SPRINGS
9/1/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 94.96	-	SIERRA SPRINGS
9/12/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 59.11	-	SIERRA SPRINGS
10/1/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 76.06	-	SIERRA SPRINGS
11/1/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 101.56	-	SIERRA SPRINGS
11/7/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 69.66	-	SIERRA SPRINGS
11/1/2018	100.2310.0410.130.000.000	Catering Charges for October 2018	\$ 61.79	-	SIERRA SPRINGS
12/1/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 110.12	-	SIERRA SPRINGS
12/5/2018	100.2310.0410.130.000.000	OPEN PO for Coffee & Water at the District Office	\$ 69.73	-	SIERRA SPRINGS
			<b>\$ 929.17</b>		

**DUES AND FEES - IV DETAIL**

Date	Account	Line Memo	Debit	Credit	Vendor
7/16/2018	100.2310.0641.130.000.000	2018-2019 Boardbook subscription	\$ 2,500.00	-	OREGON SCHOOL BOARDS ASSOC
7/16/2018	100.2310.0641.130.000.000	2018-2019 District Membership dues ADMr as of 12/	\$ 5,952.75	-	OREGON SCHOOL BOARDS ASSOC
7/16/2018	100.2310.0641.130.000.000	Policy Update annual subscription 2018-2019	\$ 350.00	-	OREGON SCHOOL BOARDS ASSOC
8/2/2018	100.2310.0641.130.000.000	2018-2019 Legal Assistance Trust annual Dues	\$ 800.00	-	OREGON SCHOOL BOARDS ASSOC
8/2/2018	100.2310.0641.130.000.000	Registration for Dave Carter, Erick Flores, Sonja - Summer Conf	\$ 555.00	-	OREGON SCHOOL BOARDS ASSOC
8/16/2018	100.2310.0641.130.000.000	7/1/18-6/30/19 National Black Council of School Bo	\$ 75.00	-	NATIONAL SCHOOL BOARDS ASSOCIATION
10/1/2018	100.2310.0641.130.000.000	AR 432650 - Fees from MESD	\$ 200.00	-	Multnomah Educ Svc District
11/1/2018	100.2310.0641.130.000.000	Board Secretary Workshop	\$ 185.00	-	OREGON SCHOOL BOARDS ASSOC
12/1/2018	100.2310.0641.130.000.000	National School Boards Assoc - Conf Reg	\$ 935.00	-	OREGON SCHOOL BOARDS ASSOC
			<b>\$ 11,552.75</b>		

**TOTAL EXPENSES TO DATE**

**\$ 14,943.48**

**LIST OF OUTSTANDING ENCUMBRANCES AS OF 12/31/18**

Entry	Date	Account	Amount	Req. No.	PO No.	Vendor
2160	10/31/2018	100.2310.0410.130.000.000	\$ 1,500.00	153	190149	SIERRA SPRINGS
2160	10/31/2018	100.2310.0410.130.000.000	\$ (725.48)	153	190149	SIERRA SPRINGS
			<b>\$ 774.52</b>			
<b>Total Encumbrances</b>			<b>\$ 774.52</b>			