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To: Board of Education
Dr. Ushma Shah, Superintendent
Dr. Sheila Johnson, Assistant Superintendent of Finance & Operations

From: Susan Mura, Washington Irving Elementary School Principal

CC: John Pahlman, Senior Director of Buildings and Grounds

Re: Approval Request for Donation to District 97

Date: May 28, 2024

Purpose:

This memo corresponds with Policy 8:80 Gift Donation and includes submission of the acceptance form linked [here](#).

Request Details

It proposes that Washington Irving Elementary School accept a donation in the amount of \$1,249.03 from the class of 2023 5th graders. This project was voted on by the 2023 5th grade students and will include stencils for a four square court, a basketball key, and a USA map and the paint. These items will provide structured activities for our students to engage in during lunch and class recess.

Motion

Administration will be seeking approval of this donation under consent agenda at its May 28, 2024 Board of Education meeting.