

Gift Acceptance Guidelines

8:80-ED1 Exhibit - Gift Acceptance Form

Date 10/11/2022

Donation to school/location
Gwendolyn Brooks Middle School

Detailed description of the gift
Pegasus Springs Education Collective - Education Ambassador: Gerald Holmes

Estimated/actual gift value \$500

Intended use
A grant earned by Dr. Holmes to benefit his students, which will be used in consultation with GBMS Principal

How will the gift impact the district? Please check the following items that apply and provide a brief description of the impact the gift will have on the district.

- | | |
|---|---|
| <input type="checkbox"/> Professional development or staff training | <input type="checkbox"/> Equity across all schools |
| <input type="checkbox"/> Installation and/or construction work | <input type="checkbox"/> District-curriculum |
| <input type="checkbox"/> Coordination of scheduling work | <input type="checkbox"/> Ongoing maintenance/replacement |
| <input type="checkbox"/> District and/or school computer network | <input type="checkbox"/> Ongoing financial or staff support |
| <input type="checkbox"/> Hire additional staff | <input checked="" type="checkbox"/> Other |

Outside vendor required Yes No

District performing the work Yes No

Donation timeline
See the attached award letter

April Caspader 10/11/2022
Principal/Administrator Signature Date

Principal/Administrator – Please use the space below to provide your reason/rationale for either approving or denying the proposed donation.

For Internal Use Only

Superintendent Approval Yes No

Board Approval Needed Yes No

Work Session Agenda Date _____

Board Approval Date _____

Donor Notification _____

Superintendent Signature

Date

Administrator Signature

Date

(if applicable)

DATED: December 6, 2016

Oak Park Elementary School District 97 - Admin Procedures
