

BUILDING MAINTENANCE RECREATION & INSURANCE COMMITTEE
MEETING MINUTES - **DRAFT**

Tuesday, October 5, 2021 – 11:00 a.m.
Howard Male Conference Room/Zoom Room

Commissioners Present: John Kozlowski, Chair
Marty Thomson
Brenda Fournier, (sitting in for Kevin Osbourne)
Don Gilmet
Bob Adrian, guest

Others Present: Penny Wahoski, Fair Board
Wes Wilder, County Maintenance Superintendent
Mary Catherine Hannah, County Administrator
Lynn Bunting, Board Assistant
Mike Arthur, Fair Board
Chuck Sherwin, MidMichigan

Commissioner Kozlowski called the meeting to order at 11:00 a.m.

INFORMATION ITEM: County Maintenance Superintendent Wes Wilder updated the committee on the status of the fairground's caretaker position stating applicants are in the background check process.

INFORMATION ITEM: Chair Kozlowski reported on bids for the county liability insurance stating the current agency is contracted through 12.31.21. County Administrator Mary Catherine will check on the policy and will bring back her findings to the committee next month.

INFORMATION ITEM: Wes gave an update on the Courthouse roof issue and is waiting on estimates. The committee discussed and recommended to put out for bids next year due to prices changing and not being done until spring 2022 and to put in budget for 2022 with an estimate amount.

INFORMATION ITEM: Wes gave an update on the dumpsters and trash barrels at fairgrounds from the fair stating that one dumpster is gone. Mike Arthur, Fair Board, reported there are car parts in front of the remaining dumpster that he will have moved so that the company will pick up the remaining dumpster. Mike informed the committee that he will contact Greenway (now Green for Life) to have remaining dumpster removed.

INFORMATION ITEM: Commissioner Thomson reported that he spoke with John Keller of DHHS (Department of Health and Human Services), and they will give the County all the furniture remaining in their building if interested. Marty reported that DHHS is moving to a new building and will be getting new furniture. County Administrator Mary Catherine reported she went through the building with Wes and Commissioner Thomson. Chair Kozlowski reported that he will tour the DHHS with Wes after the meeting today and let the committee know his findings. The committee discussed use of the DHHS building as it is county-owned.

INFORMATION ITEM: Chair Kozlowski presented the old jail building/property for

discussion. Chuck Sherwin, MidMichigan, presented MidMichigan's interest on the old jail property. Chair Kozlowski reported the committee will do a walkthrough of the old jail, once the inmates are out, then decide from the walk through and inform individuals that are interested and put on the agenda for November to discuss. Marty Catherine reported that she will set up the walk through this month after the old jail building is cleared.

Discussion on fuel/oil spill on old jail property that possibly leaked onto hospital property and taken into consideration of cleanup of hospital property with cleanup of jail property. Wes reported has a buffer zone and not reached hospital property. Chuck Sherwin shared his concerns with the committee. Chair Kozlowski reported before moving forward with the old jail property/building to get the information together and review and to address if reached hospital property. Wes reported he has some documentation and will get it to the committee. Chuck Sherwin reported that he will forward documentation he has to Commissioner Kozlowski.

Moved by Commissioner Gilmet and supported by Commissioner Fournier to authorize County Administrator Mary Catherine Hannah to work with Commissioner Marty Thomson to contact Attorney John Axe to see if required as a County to do fair market value of the old jail property/building and order an appraisal with Paul Rose. Motion carried.

Discussion and recommendation to have a planning committee headed up by County Administrator Mary Catherine Hannah to work on estimates for County buildings including DHHS on roofing and hvac needs, etc. Mary Catherine reported to obtain resources and work with public input and invite the community for input for use of public spaces and consult with NEMCOG or another group and use grant monies if available. Commissioner Fournier reported she would be interested in being on this committee. Mary Catherine reported she will check into this and bring back to the committee.

Discussion and recommendation on how to proceed with furnishings available in the DHHS building and Marty Reported he will contact John Keller of DHHS when ready to give him an answer.

INFORMATION ITEM: Chair Kozlowski reported on the District Health Department #4 building and property ownership for discussion. Commissioner Thomson reported that he spoke with Bob Adrian and the College regarding the property and their attorney will review. Bob reported that they reached out to the college and agreed to deed back to the County. Bob informed the committee that he is looking at the HVAC estimate of ½ mil before ownership and roof replacement of about \$400,000 to redo roof. Discussion on restrictions and Bob reported if the building remains a health department and benefit the public it falls within the restrictions. Moved by Commissioner Thomson and supported by Commissioner Fournier to authorize Board Chairman Robert Adrian and County Administrator Mary Catherine Hannah to continue to have contact with the college for obtaining possible ownership of the property and building. Motion carried.

INFORMATION ITEM: Commissioner Fournier reported that the Clerk shared some concerns of the restroom issues (sanitary system, bathrooms, and faucets hot/cold). Chair Kozlowski reported to keep on for future discussion until we know which direction we will be going.

Wes reported on the sanitary system stating they ran into issues with some pipes and will cost

approximately \$26,000 to clean out and replace the pipes. The committee discussed and recommended the project needs to be done. Moved by Commissioner Fournier and supported by Commissioner Kozlowski to recommend the below Action Item. Motion carried.

ACTION ITEM #1: The Committee recommends to authorize County Maintenance Superintendent Wes Wilder to hire an excavator for initial repair of the County Courthouse plumbing (\$26,000 estimate) as presented.

INFORMATION ITEM: Discussion on handicap accessibility in restrooms at County Annex Building. Wes reported that he has not put the grab bars in the women's restroom yet. Chair Kozlowski reported at last meeting the committee reviewed the men's and ladies' restrooms for ADA compliance. Wes informed the committee for remodeling the restrooms to make ADA compliant he will need to put in the budget for 2022.

INFORMATION ITEM: Wes reported that the Sheriff's Office has a one-time deal when cleaning out the old jail. Wes informed the committee that maintenance picks up the other offices documents for shredding and that District Court pays for theirs. County Administrator Mary Catherine reported that she will contact the Sheriff's Office and speak with Wes on this and check into a policy for document destruction/retention and combine operational items to consolidate and will report back her findings. Chair Kozlowski reported that he will follow up with Commissioner Osbourne.

INFORMATION ITEM: Mike Arthur requested that he would like to add a few poles with a 7-foot fence to replace the temporary screen they have now that is falling apart. Mike reported that there will be gates and according to their liquor permit need to have a fenced area for the liquor for events. The committee will discuss further at the next meeting.

INFORMATION ITEM: The Committee discussed and recommended having a meeting in November. Board Assistant Lynn will coordinate and send out a meeting notice.

***Next Meeting: November (no date set yet) 2021 at 12:00 p.m. (noon) in the Howard Male Conference Room**

ADJOURNMENT

Moved by Commissioner Thomson and supported by Commissioner Gilmet to adjourn the meeting. Motion carried. The meeting adjourned at 12:59 p.m.

John Kozlowski, Chairman

Lynn Bunting, Board Assistant

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