



**NORTH SLOPE BOROUGH SCHOOL DISTRICT
M E M O R A N D U M**

TO: Qaiyaan Harcharek, President
Members of the School Board

THROUGH: Pauline Harvey, Superintendent

DocuSigned by:
Pauline Harvey
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THROUGH: Fadil Limani, Chief Financial Officer

THROUGH: Ronald H. Brower, Sr., Coordinator of Iñupiaq Education

DocuSigned by:
Ronald Brower
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FROM: Tennessee D. Judkins, Unit Development Specialist

DATE: January 28, 2021

SUBJECT: Contracts over \$10,000-Snelling Alaska/VIVA Updates

Memo No: SB21-127
(Action Item)

2020-2025 STRATEGIC PLAN SUMMARY

1.1 ACADEMIC ACHIEVEMENT: Ensure all students show growth in academic areas measured by authentic assessment where possible and state and district standards where necessary.

1.4 IÑUPIAQ LANGUAGE & CULTURE: Implement language and culture programs to revitalize the Inupiaq language.

1.6 PLACE-BASED LEARNING: Implement place-based units across academic subjects including life-skills, connection to the land and experiential learning in the field.

3.4 STAFF CULTURAL INTEGRATION: Provide cultural training and hands-on experiences for teachers and Principals to enhance cultural understanding and integration.

4.0 FINANCIAL & OPERATIONAL STEWARDSHIP: Effectively employ our operational and financial resources to support our strategic goals and long-term stability of the district.

4.2 FINANCIAL STEWARDSHIP/MANAGEMENT: Ensure financial management based on what is best for our students.

4.5 TECHNOLOGY: Leverage technology as a tool to facilitate learning, communication and collaboration.

Issue Summary:

In accordance with applicable Board policy, contracts and MOA's \$10,000 or greater require Board approval.

Background:

Snelling Alaska is the programmer who assists with the interface of the Visual Iñupiaq Vocabulary Assessment (VIVA) computer program. This contract is for the purpose of providing fixes and support for the VIVA computer program; expanding the program by providing additions to monitoring reports and automatic testing and updating the program to run with updated Adobe software. VIVA utilizes Adobe Flash in order to keep the program interactive and usable and with Adobe discontinuing its use

of Adobe Flash, VIVA will need to be updated in order to not remain dependent on Adobe Flash in order to remain interactive and usable in all classrooms.

Length of Contract:

The length of the contract would be from March 1, 2021 through June 30, 2022.

Funding Source and Purchase/Contract Amount:

This contract would come out of the Iñupiaq Education Department Professional & Technical budget (Account Code: 100.200.120.000.410) in the amount of and not to exceed \$18,150.00.

Compliance with BP 3311:

This requirement is not applicable as the contract amount is less than \$20,000. The District has worked with Snelling Alaska over the years as the programmer for the creation and maintenance of the VIVA application. As the programmer, Snelling Alaska knows the history and work that has been put into the VIVA app and also understands the necessary upgrades to keep the application functioning properly.

Grant Funding:

N/A

Available Budget:

The available budget for Account Code 100.200.120.000.410 is \$92,610.64

Proposed Motion:

“I move that the NSBSD Board of Education approve the above \$10,000 and greater proposals and related contract, as described in this memo and related attachments.”

Moved by _____ Seconded by _____

Vote _____