

Woodbridge Public School's 2023-2024 Budget Narrative

For the Year Ended June 30, 2024

In May we anticipated around \$200,000 of budget surplus and we proposed a number of one time purchases and projects to utilize those funds in the areas of educational expense, facility maintenance and capital expense. Below is the list of items that were procured. We still anticipate being able to return between \$30,000 -\$40,000 to the Town.

2024 Uses Budget Surplus			
Priority	Item/Area for Consideration	Cost Estimate	Notes
1	Asbestos removal area by band- DO NOT have to do any abatement on the band ramp or rec office. The loading dock and landing at the bottom of the ramp needs to be abated. SPED room likely.	\$17,000	
1	Replace ramp (down to band room) carpet, SPED room (Merriam)	\$12,000	
2	Lexia 3 Year Subscription (gives \$12K of savings)	\$29,100	
3	Classroom libraries- grades 4-6	\$81,000	
4	Non Consumable Classroom Supplies	\$15,000	reduce ask for families
5	North Office Flooring (entire office to LVT)	\$12,000	no stripping or waxing. saves custodial staff time and money on products
6	Partial Preparation and Installation of We-Go Round ADA merry go round	\$65,000	Town to purchase equipment from Capital Fund
7	Elevator Door Edge Modernization	\$8,000	can still be used with future elevator refresh
8	Heat Exchanger Leak Alarm	\$5,000	
Total Surplus Committed		\$257,000	
	Capital Expense		
	Educational Expense		
	Facility Maintenance Expense		

Below is the detail of what transpired in each expense category since our last BOE meeting and if we are proposing a budgetary transfer in or out of the category to keep all line items in balance as of June 30, 2024.

100 Series Salaries - Salaries represent 61% of the budget. We ran a large surplus in salaries in the second half of the year due to teacher turnover and several unfilled vacancies. Once we made the pay calendar adjustment for 12 month employees, we still anticipated a \$50K surplus in salaries that could be reprogrammed with year-end surplus spend down. After the proposed budget transfers for the year there still remains a \$40K surplus that can be returned to the Town.

200 Series Benefits – Benefits are 21% of our budget is based on the health elections of last year's staff. As of our last BOE meeting we anticipated about \$160K of surplus would be left to be reprogrammed. A combination of para vacancies and the CMERS rate coming in 4% less than budgeted continues to be a driver of savings in this category, as well as additional some health savings due to some employee insurance being able to be off loaded into a new grant. We were ultimately able to reprogram \$184K of surplus from this category.

300 Series Purchased Professional Services- This category represents 3% of our budget and includes legal, audit, substitute teachers and other expenses that are generated on a month-by-month basis. As of May we anticipated having close to \$60K that could be reprogrammed toward year-end. Both legal expenses and

professional development expenses came in less than anticipated and we are able to transfer \$89K toward deficit line items and year-end reprogramming.

400 Series Purchased Property Services - Purchased Property Services are 4% of the total budget and the projected savings was increased to \$109K for the year. The combination of mild to average winter coupled with the pool being empty for 6 months continue to be the main drivers of this projected savings. We were able to utilize the existing surplus and an additional \$23K of proposed transfers to complete asbestos abatement and new flooring in the D wing, north office flooring and contribute toward the installation of the new ADA merry go round that was approved in the Town's capital budget.

500 Series Other Purchased Services - This category is 9% of our budget and includes student transportation, tuition, interns, liability insurance and items that do not fall within the professional services/property services categories. In May we anticipated this category needing a transfer in of around \$165K. We are now proposing a transfer in of \$177K with the main drivers being special education tuition and transportation.

600 Series Materials and Supplies – These supplies account for 2% of our budget. In May we were predicting a small deficit in this category because we allowed the Facilities group to stock up on additional supplies as were in an overall surplus position. As part of our year end reprogramming of surplus funds we then spent \$88K on new classroom libraries for grades 4-6, \$30K on pre-buying an educational software subscription and \$15K for classroom supplies to lessen the burden on families to supply some standard school supply items. The total of these items now requires a proposed transfer of \$125K into this category.

700 Series Furniture and Equipment - This category represents 6/10 of one percent of the budget and we had approximately \$7K leftover to transfer to deficit lines.

800 Series Dues and Fees – This budget category is small but important as it links staff to professional organizations that help keep them up-to-date in their respective academic fields. This category needs a transfer of \$2K to keep it in balance.

900 Series Misc. Expenses - The primary expense in this category is the Ezra Nurse, a non-public health expense we are required by law to maintain. In May we anticipated a \$4K surplus in the category and we did have \$4K available to cover other deficit lines.