

Consider Approval of Proposal to Purchase a MacBook
For Marketing and Communications as Part of the FY25 Faculty and Staff Computer
Refresh

Staff requests approval of this proposal to purchase a new MacBook Pro for the FY25 Faculty and Staff Refresh for a staff member in the Marketing and Communications Department. All hardware will be acquired from Apple (ADCA Customer Contract Number: 1694447) and the total cost of purchase is \$2,048.00. The source of the funding is the Capital Equipment Fund. A breakdown of the cost along with equipment specifications follows:

- Laptop Computers:
 - Model: MacBook Pro 4 14”
 - CPU: Apple M4 Pro 12-core CPU rated up to 4.6GHz
 - Memory: 24 Gigabytes
 - Hard Drive: 512 GB Non-Volatile Memory Solid State Hard Drive
 - Built-In Screen Size: 14” Screen

Equipment includes a 3-year warranty.

Vendor/Quotes	Item/Quotes	Funding Sources	Cost
ADCA Customer Contract Number: 1694447	2112142102 MacBook Pro 14”	Capital Equipment Fund	\$2,048.00
Total:			\$2,048.00