

**TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES NOON MEETING MINUTES
August 25, 2009**

The Board of Trustees of the Tupelo Public School District convened in a regular meeting of the Board held in open session at noon on Tuesday, August 25, 2009, at the Hancock Leadership Center, 1920 Briar Ridge, Tupelo, Mississippi.

CALL TO ORDER

The meeting was called to order by President Mike Clayborne who welcomed guests attending the meeting.

ROLL CALL AND ESTABLISHMENT OF A QUORUM

The following School Board members were present during roll call:

Members Present: Mr. Mike Clayborne
Mrs. Amy Heyer
Mr. John Nail
Mr. Eddie Prather
Mr. Lee Tucker

Staff Present: Dr. Randy Shaver
Mrs. Diana Ezell
Dr. Fred Hill
Dr. George Noflin
Mr. David Meadows
Mrs. Linda Pannell
Mr. Jim Turner
Mrs. Dale Warriner
Mrs. Julie Hinds
Mrs. Kay Bishop
Mrs. Mary Ruth Wright
Dr. Derwood Tutor
Ms. Patrice Tate

Mr. Clayborne announced a quorum and stated that the meeting was lawfully in session. Members of the press were also in attendance.

APPROVAL OF THE AGENDA

Upon a motion by Mr. Nail, seconded by Mr. Prather, the Board voted unanimously to approve the agenda as presented.

Mr. Clayborne announced that the motion passed. The agenda is marked EXHIBIT 1 and held in the Exhibit Book of this meeting date and incorporated herein.

APPROVAL OF THE MINUTES

Upon a motion by Mrs. Heyer, seconded by Mr. Tucker, the Board voted unanimously to approve minutes from the July 28, 2009 Budget Hearing as submitted. Upon motion duly made, seconded and carried, Mr. Clayborne declared the motion passed.

PUBLIC COMMENTS AND RECOGNITIONS

A. Public Comments

No requests for public comments were received for this Board Meeting.

B. Recognitions

No recognitions were held at this meeting of the Board.

COMMUNICATION TO THE BOARD

A. Tupelo Public School District Bus Fleet Report

As requested at an earlier meeting of the Board, Assistant Superintendent George Noflin presented an update report on the district's current bus fleet. Following the report, discussion was held regarding the need to develop a comprehensive five-year plan for bus replacement. Superintendent Randy Shaver stated that the purchase of five (5) buses was approved in the FY10 School Budget and these buses will be ordered shortly. Dr. Shaver also reported that one (1) Early Childhood Education Center bus will be recommended for purchase in the near future.

A copy of the Bus Fleet Report is marked EXHIBIT 2 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Drug Testing Policy

Superintendent Randy Shaver presented a first draft of the process to be used in crafting a random drug testing policy for student athletes and all students. Dr. Shavers stated that this policy must be prepared very slowly, deliberately, and cautiously.

A copy of the above written report is marked EXHIBIT 3 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Finalized 2009-2010 School District Budget

Finance Director Linda Pannell provided board members with the finalized copy of the FY10 School Budget. No formal action was necessary.

A copy of the finalized FY10 School District Budget is marked EXHIBIT 4 and held in the Exhibit Book of this meeting date and incorporated herein.

SUPERINTENDENT'S REPORT

A. Consent Agenda

In accordance with Dr. Shaver's recommendations, Mr. Nail moved to approve and ratify the Consent Agenda as listed below:

1. Contractual Agreements #CO1021 through #CO1025
Rental of School Facilities #SFR103 through #SFR106
2. Single Source Purchases #SS105 through #SS107
3. Acceptance of TPSD Grant #819 Gear Up Mississippi (continuation of grant from 2008-2009)

The motion was seconded by Mrs. Heyer and was approved unanimously by all members present. The President of the Board declared the motion passed.

A copy of the Consent Agenda report is marked EXHIBIT 5 and held in the Exhibit Book of this meeting date and incorporated herein.

B. Student Transfer Report

In accordance with Dr. Noflin's recommendations, Mr. Prather moved to ratify the administrative decisions in regard to the following student transfer requests:

- a. Approval of three (3) resident student transfers (in-district)
- b. Approval of one (1) non-resident student transfer (in-district)
- c. Admission of twenty-five (25) non-resident student transfers (tuition)
- d. Denial of two (2) non-resident students (tuition)
- e. Release of one (1) resident student

The motion was seconded by Mr. Tucker and was approved unanimously by all members present. The President of the Board declared the motion passed. A detailed copy of the Student Transfer Report is marked EXHIBIT 6 and held in the Exhibit Book of this meeting date and incorporated herein.

C. Personnel Recommendations

Upon the recommendation of Personnel Director Jim Turner and Superintendent Randy Shaver, Mr. Tucker moved to approve the Personnel Report which included the following items:

- a. Licensed Personnel
- b. Classified Personnel
- c. Substitutes

The motion was seconded by Mr. Nail and was approved unanimously. The President of the Board declared the motion passed. A detailed copy of the Personnel Report is marked EXHIBIT 7 and held in the Exhibit Book of this meeting date and incorporated herein.

D. Docket of Claims

Mr. Mike Clayborne reviewed the Docket of Claims prior to the meeting and recommended approval of the Docket of Claims for August 1 through August 14, 2009, Docket of Claims #76661 through #76823, Accounts Payable Checks #55505 through #55631 in the amount of \$141,316.66.

Mr. Nail moved to approve the Docket of Claims as recommended. The motion was seconded by Mr. Prather and approved unanimously. The President of the Board declared the motion passed.

This affirms that the claims are legal and proper and they should be allowed and ratified as paid by the Superintendent or his designee pursuant to Section 37-9-14 (7) of the Mississippi Code of 1972 Annotated. The Docket of Claims for August 1-14, 2009, is marked EXHIBIT 8 and held in the Exhibit Book of this meeting date and incorporated herein.

E. July 31, 2009 Financial Statements

Finance Director Linda Pannell submitted the Statement of Income and Expenditures through month-ending July 31, 2009, for consideration of approval. Mrs. Pannell stated that a listing by fund is available for the Board's information.

On a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to approve the July 31, 2009 Financial Statements as submitted. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

A copy of the July 31, 2009 Financial Statements is marked EXHIBIT 9 and held in the Exhibit Book of this meeting date and incorporated herein.

UNFINISHED BUSINESS

A. Policy Changes

Superintendent Randy Shaver and Human Resource Director Jim Turner presented the following new policies for consideration for amendment. These policies were presented to the Board for a first reading at the August 11, 2009 board meeting. Mr. Turner reported that TPSD Attorney Kelly Stimpson has suggested the changes to reflect Department of Labor changes to 29-CFR 825 (FMLA).

DESCRIPTOR	DESCRIPTOR ITEM
GCCA	Licensed Staff Leaves and Absences dated 6/14/05
GDC	Classified Staff Leaves and Absences dated 6/28/05
GBGD	Workers' Compensation dated 3/6/01

Mr. Tucker moved to amend the above policies as recommended. The motion was seconded by Mr. Nail and was approved unanimously.

Copies of the above policies are marked EXHIBIT 10 and held in the Exhibit Book of this meeting date and incorporated herein.

NEW BUSINESS

A. Authorization for Addition and Deletion of Items from TPSD Asset List

Finance Director Linda Pannell requested authorization to remove 121 items from the district's asset list due to reasons indicated on the report that accompanies this request (Exhibit 11). Mrs. Pannell also requested permission to add 14 items to the district's asset list. An explanation for the addition of these assets is also included in Exhibit 11.

On a motion by Mr. Prather, seconded by Mr. Tucker, the Board voted unanimously to add 121 items and delete 14 items from the TPSD asset list as recommended. Upon motion duly made, seconded, and carried, the President of the Board declared the motion passed.

The TPSD Asset Report is marked Exhibit 11 and held in the Exhibit Book of this meeting date and incorporated herein.

MISCELLANEOUS BUSINESS

A. Future Agenda Items

No items were requested at this meeting of the Board.

B. Executive Session – Student Matters

Board President Mike Clayborne suggested to the School Board a temporary executive session to determine the need for a permanent executive session for the purpose of discussing personnel and student matters.

On a motion by Mrs. Heyer, seconded by Mr. Prather, the Board voted unanimously to enter temporary executive session for the purpose of determining a need for permanent executive session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

The room was cleared and the temporary executive session was called to order by President Mike Clayborne with the following people present: Mr. Mike Clayborne, Mrs. Amy Heyer, Mr. John Nail, Mr. Eddie Prather, Mr. Lee Tucker, Dr. Randy Shaver, Dr. Fred Hill, Mr. David Meadows, Mrs. Diana Ezell, Dr. George Noflin, Officer Terry Hatch and Ms. Patrice Tate.

The Executive Session was called to order and the Board first considered the reason for entering executive session. Upon a motion by Mrs. Heyer with a second by Mr. Prather the Board voted unanimously to remain in Executive Session for the purpose of discussing personnel and student matters.

Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

Mr. Clayborne reopened the meeting to tell all those in attendance the reason for going into Executive Session was to discuss personnel and student matters.

Next, a parent addressed the Board regarding an in-district student transfer request. She requested that her two children be allowed to attend Thomas Street Elementary instead of Parkway Elementary. After speaking with the Board the parent left the meeting. Officer Hatch also left the meeting.

After discussion, on a motion by Mr. Nail, seconded by Mrs. Heyer, the Board voted unanimously to uphold, support, and ratify the administrative recommendation to deny the aforementioned in-district student transfer request and found there was no reason to intervene with this decision which was based on Board Policy.

Next, the Board discussed personnel matters, however, no action was taken.

Upon a motion by Mrs. Heyer with a second by Mr. Prather, the Board voted unanimously to come out of Executive Session. Upon motion duly made, seconded, and carried unanimously by all members present, the President of the Board declared the motion passed.

ADJOURNMENT

On a motion by Mrs. Heyer, seconded by Mr. Nail, the Board voted unanimously to adjourn the meeting. The President of the Board declared the motion passed and the meeting in adjournment at 2:35 p.m.

APPROVED:
TUPELO PUBLIC SCHOOL DISTRICT
BOARD OF TRUSTEES

ATTEST:

Mike Clayborne, President

Arlissa Heyer, Secretary